



SPSA

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES

Moose Jaw, Prince Albert, Regina & Saskatoon Campuses

Microsoft Teams

Friday, September 11, 2026

Present: Prasiddha Ghimire, President; Deepanshu, VP Prince Albert Campus; Amaka Ogugofor, VP Saskatoon Campus; Carol Tetreault, General Manager; and Ashley Poole, Marketing Director

1. Subject: Call to Order

Prasiddha called the meeting to order at 1:29 p.m.

The SPSA acknowledges that we are gathered here on Treaty 4 and 6 Territory, the traditional territory of the Cree, Saulteux, Dene, Dakota, Nakota, Lakota, and the Homeland of the Métis Nation. May this acknowledgment serve as a reminder of our shared responsibility to protect and preserve the land, to honour Indigenous ways of knowing, and to build relationships based on respect, reciprocity, and justice.

2. Subject: Adoption of Agenda

MOVED by Deepanshu, SECONDED by Amaka to accept the Agenda as amended.
CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Amaka, SECONDED by Deepanshu to accept the August 26, 2026 Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Amaka, SECONDED by Deepanshu to accept the September 11, 2026, Executive Council Reports as presented. CARRIED.

5. Subject: General Manager's Report

MOVED by Deepanshu, SECONDED by Amaka to accept the September 11, 2026 General Manager's Report as presented. CARRIED.

6. Subject: Action Items**6.1 Executive Council Spring Retreat Policy/Discussion with NAIT: October 30, 2025 (Prasiddha and Carol)**

Due to welcome events and the start of the semester, Prasiddha and Carol have not yet met with NAITSA staff. A meeting will be scheduled based on NAITSA's availability.

ACTION: Prasiddha and Carol

6.2 AI Tools and Guidelines: January 10, 2024 (Prasiddha)

The Executive Council will revisit this matter as needed.

6.3 URSU re: SCBScN Wellness Fee (Executive)

Further discussions are needed to address this concern.

ACTION: Amaka and Prasiddha

6.4 Moose Jaw and Regina By-Election re: CRO and DROs: June 25, 2026 (Executive)

Executive Council agreed to the following students to fill the vacant By-Election DRO positions.

- Moose Jaw DRO – Connor Armitage
- Regina DRO – Manisha Mohanan

The DROs and the CRO will jointly appoint the Student-at-Large representative for each respective campus after classes begin in September 2026.

ACTION: Executive Council

6.5 Student ID Cards: June 25, 2026 (Prasiddha and Deepanshu)

Prasiddha has received emails from students regarding delays in receiving their Student ID Cards. As of September 11, neither Prasiddha nor Deepanshu had received their cards. Questions were raised about the timeline for second-year students to receive their cards and the role of Program Heads in coordinating student photos with Enrolment Services. The Student ID card process will also be discussed at Council Connect.

ACTION: Executive Council

6.6 HR Policies Amendments: July 16, 2026 (Prasiddha and Carol)

Carol distributed suggested policy amendments to SPSA Policy HR-2 - Leaves of Absences to Executive Council for review. Carol will also forward amendment recommendations to SPSA Policy HR-3 – Vacation for Executive Council to review.

ACTION: Prasiddha and Carol

6.7 Campus Representative Job Descriptions: August 26, 2026 (Executive Council)

The Executive Council have been reviewing the job descriptions of Campus Representatives as well as exploring how to best measure participation and engagement. Recommendations will be forwarded to the Governance Committee for review, before being presented to General Council.

ACTION: Executive Council

7. Subject: New Business

7.1 Council Connect: September 11, 2026

The Chair of Council Connect will rotate between Executive Council members.

- Chair for September 15 – Prasiddha
- Chair for October 13 - Amaka

Agenda items for September 15th Meeting:

- Introductions
- By-Election
- Campus Representative Appointments
- AGM
- Student Appeals Committee Members
- Student ID Cards
- Welcome Week Experience
- Timing of Council Connect Meetings
- Volunteer Incentive Program
- Open Session

Ashley will provide a meeting agenda to the appropriate staff for distribution and take meeting notes. Following the September 15th meeting, the Executive Assistant will prepare and distribute meeting notes, request agenda items, and circulate future agendas.

ACTION: Ashley

7.2 Campus Representative Appointments and By-Election: September 11, 2026

The following individuals will be conducting the Campus Representative interviews for each campus:

- Moose Jaw – Deepanshu and Prasiddha
- Prince Albert – Deepanshu and Prasiddha
- Regina – Amaka and Prasiddha
- Saskatoon Campus – Amaka and Prasiddha

7.3 Society Re-Ratification: September 11, 2026

MOVED by Amaka, SECONDED by Deepanshu to accept the re-ratification of the Tech Avenger Student Society, Sport Game Changer Student Society, and Faith and Life Student Society as presented. CARRIED.

8. Subject: Ongoing Business

8.1 Co-curricular Record: April 1, 2026 (Student Life)

Prasiddha and Deepanshu will discuss with Kendra Strong-Garcia and Sandy Howe at their upcoming meeting.

ACTION: Prasiddha and Deepanshu



8.2 Executive Accountability Policy: July 30, 2026 (Governance Committee)
Deferred.

9. Subject: Closed Session

The closed session began at 2:11 p.m. and ended at 2:23 p.m.

10. Subject: Announcements

Ashley Scheiber will start as the Executive Assistant starting September 17, 2026.

Prasiddha will attend the Sask Polytech Board meetings in Prince Albert on September 24 and 25, 2026.

12. Subject: Next Meeting

September 23rd, 2026, at 4:00 p.m.

13. Subject: Adjournment

The meeting was adjourned at 2:27 p.m.

Date Accepted:

Signature: