



SPSA

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES

Moose Jaw, Prince Albert, Regina & Saskatoon Campuses

Microsoft Teams

Wednesday, August 26, 2026

Present: Prasiddha Ghimire, President; Deepanshu, VP Prince Albert Campus; Amaka Ogugofor, VP Saskatoon Campus; Carol Tetreault, General Manager; and Ashley Poole, Marketing Director

1. Subject: Call to Order

Prasiddha called the meeting to order at 10:02 a.m.

The SPSA acknowledges that we are gathered here on Treaty 4 and 6 Territory, the traditional territory of the Cree, Saulteux, Dene, Dakota, Nakota, Lakota, and the Homeland of the Métis Nation. May this acknowledgment serve as a reminder of our shared responsibility to protect and preserve the land, to honour Indigenous ways of knowing, and to build relationships based on respect, reciprocity, and justice.

2. Subject: Adoption of Agenda

MOVED by Amaka, SECONDED by Deepanshu to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Amaka, SECONDED by Deepanshu to accept the August 13, 2026 Meeting Minutes and August 14, 2026 Closed Session Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Amaka, SECONDED by Deepanshu to accept the August 26, 2026, Executive Council Reports as presented. CARRIED.

5. Subject: General Manager's Report

MOVED by Deepanshu, SECONDED by Amaka to accept the August 26, 2026 General Manager's Report as presented. CARRIED.

6. Subject: Action Items

6.1 Executive Council Spring Retreat Policy/Discussion with NAIT: October 30, 2025 (Prasiddha and Carol)

An email has been sent to NAITSA staff requesting additional information. Prasiddha and Carol are awaiting a response.

ACTION: Prasiddha and Carol

6.2 AI Tools and Guidelines: January 10, 2024 (Prasiddha)

Deferred.

ACTION: Executive Council

6.3 URSU re: SCBScN Wellness Fee (Executive)

Prasiddha has scheduled an informal meeting with URSU representatives August 26th at the U of R.

ACTION: Amaka and Prasiddha

6.4 Moose Jaw and Regina By-Election re: CRO and DROs: June 25, 2026 (Executive)

Prasiddha met with students regarding the By-Election during his time in Moose Jaw and will be talking with Regina students during his visit August 26th. DRO's for Moose Jaw and Regina have not yet been named.

ACTION: Prasiddha

The DROs and the CRO will jointly appoint the Student-at-Large representative for each respective campus after classes begin in September 2026.

ACTION: Executive Council

6.5 Student ID Cards: June 25, 2026 (Prasiddha and Deepanshu)

The Executive will monitor the Student ID card experience throughout the beginning of the semester and determine if this issue needs to be taken to Amy Huel.

ACTION: Executive Council

6.6 Welcome Week: July 16, 2026 (Amaka)

Prasiddha attended the Moose Jaw and Regina First Year Orientations and noted he was happy with the events. Deepanshu attended in Prince Albert and Amaka in Saskatoon. Complete.

6.7 HR Policies Amendments: July 16, 2026 (Prasiddha and Carol)

Deferred.

ACTION: Prasiddha and Carol

6.8 Council Connect

Complete.

6.9 Meeting with Kendra Strong-Garcia: August 13, 2026 (Executive Council)
Complete.

6.10 Volunteer Incentive Program: August 13, 2026 (Executive Council & Ashley)
Ashley indicated a tiered system is already in place regarding rewards for VIPs including, volunteer t-shirts and swag items. Ashley suggested surveying volunteers throughout the year to better understand what VIPs want for prizes, opportunities, etc. Results will be shared with EC when available. Campus Representative Job Descriptions has been moved to 6.11.

6.11 Campus Representative Job Descriptions: August 26, 2026 (Executive Council)
The Executive Council are reviewing the job descriptions and will meet in the coming weeks to discuss.

ACTION: Executive Council

7. Subject: New Business

7.1 AMICCUS-C Western Regional Conference

MOVED by Deepanshu, SECONDED by Amaka to approve the request for Carol and Ashley to attend the AMICCUS-C Western Regional Conference in Olds, AB, November 2-5, 2026. CARRIED.

7.2 Sask Polytech Food Pantry Donation

MOVED by Amaka, SECONDED by Deepanshu to donate \$600.00 per each main campus, \$2,400.00 to the Saskatchewan Polytechnic Food Pantry operated by Student Experience. CARRIED.

7.3 Transition of Executive Members from Hourly to Salary

Starting September 1st, Executive Council will transition from hourly pay to salary. According to GOV 6 – Executive Remuneration & Accountability, Executive Council members are required to declare their office hours at the start of each semester.

- Prasiddha – 25 Hours
- Deepanshu – 15 hours
- Amaka – 15 hours

8. Subject: Ongoing Business

8.1 Co-curricular Record: April 1, 2026 (Student Life)

Prasiddha and Deepanshu will ask Kendra Strong-Garcia for an update.

ACTION: Prasiddha and Deepanshu

8.2 Executive Accountability Policy: July 30, 2026 (Governance Committee)

Deferred.



9. Subject: Closed Session

The closed session began at 10:36 a.m.

The closed session ended at 10:42 a.m.

10. Subject: Announcements

Carol will be interviewing for the Executive Assistant position Thursday, August 27th and Friday, August 28th.

Amaka will be unable to attend the September 2nd Government Youth Caucus: National Student Issues Virtual Roundtable. Prasiddha will attend in her absence.

12. Subject: Next Meeting

September 16th, 2026, at 4:00 p.m.

13. Subject: Adjournment

The meeting was adjourned at 10:57 a.m.

Date Accepted:

Signature: