



SPSA

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES

Moose Jaw, Prince Albert, Regina & Saskatoon Campuses

Regina Campus – Room 242.8

Thursday, August 13, 2026

Present: Prasiddha Ghimire, President; Deepanshu, VP Prince Albert Campus; Naomi Ukatu, VP Regina Campus, Amaka Ogugofor, VP Saskatoon Campus; Carol Tetreault, General Manager; and Ashley Poole, Marketing Director

1. Subject: Call to Order

Prasiddha called the meeting to order at 10:20 a.m.

The SPSA acknowledges that we are gathered here on Treaty 4 and 6 Territory, the traditional territory of the Cree, Saulteux, Dene, Dakota, Nakota, Lakota, and the Homeland of the Métis Nation. May this acknowledgment serve as a reminder of our shared responsibility to protect and preserve the land, to honour Indigenous ways of knowing, and to build relationships based on respect, reciprocity, and justice.

2. Subject: Adoption of Agenda

MOVED by Amaka, SECONDED by Deepanshu to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Amaka, SECONDED by Deepanshu to accept the July 30, 2026, Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Amaka, SECONDED by Deepanshu to accept the August 13, 2026, President, VP Prince Albert and VP Saskatoon Executive Council Reports as presented. CARRIED.

Prasiddha noted that the VP Regina had not submitted a report for the past two meetings. Naomi stated that she was unaware reports were required prior to Executive Council meetings. Members indicated that communication had been shared regarding the use of Trello and the requirement to upload Executive Council reports before meetings.

ACTION: Naomi



Members discussed the need to provide notification to the Chair should a member be late or unable to attend a meeting. Prasiddha suggested, and members agreed to hold a follow-up discussion to clarify Executive Council roles and reporting expectations.

5. Subject: General Manager's Report

MOVED by Deepanshu, SECONDED by Amaka to accept the August 13, 2026 General Manager's Report as presented. CARRIED.

6. Subject: Action Items

6.1 Executive Council Spring Retreat Policy/Discussion with NAIT: October 30, 2025 (Prasiddha and Carol)

Prasiddha and Carol will review the relevant policies and the history of the Transition Retreat before providing recommendations to the Governance Committee.

ACTION: Prasiddha and Carol

6.2 AI Tools and Guidelines: January 10, 2024 (Prasiddha)

The Executive Council will bring questions regarding AI and the institutional AI policy to Council Connect to gather student feedback.

ACTION: Executive Council

6.3 URSU re: SCBScN Wellness Fee (Executive)

Amaka has been unable to find a phone number to contact a URSA representative. Carol also asked U of R administration to provide a phone number for URSA and was informed a phone number is not yet available. Amaka will continue to follow up on previous emails.

ACTION: Amaka

6.4 Moose Jaw By-Election re: CRO and DROs: June 25, 2026 (Executive)

Carol has provided Prasiddha the contact information for Moose Jaw student, Connor Armitage regarding the Moose Jaw DRO position.

ACTION: Prasiddha

The DROs and the CRO will jointly appoint the Student-at-Large representative for each respective campus after classes begin in September 2026.

ACTION: Executive Council

6.5 Student ID Cards: June 25, 2026 (Prasiddha and Deepanshu)

Deepanshu sent a follow-up email to Amy Huel regarding the Student ID card distribution process. The Executive Council will gather student feedback at the September Council Connect meeting.

ACTION: Executive Council

6.6 2026-27 General Council Dates: July 16, 2026 (Executive and Carol)

The Executive agreed on the following dates for the 2026-27 General Council meetings.



October 17th and 18th – In-person – Location TBD
November 3rd – 4:30 p.m. – Virtual
December 1st – 4:30 p.m. – Virtual
January 19th – 4:30 p.m. – Virtual
February 23rd – 4:30 p.m. – Virtual
April 3rd and 4th – In-person – Location TBD
April 27th – 4:30 p.m. - Virtual

6.7 Welcome Week: July 16, 2026 (Amaka)

Naomi will attend Moose Jaw and Regina Campuses' First Year Orientations. Amaka and Prasiddha will prepare a joint Saskatoon speech, and Deepanshu will speak in Prince Albert.

ACTION: Executive Council

6.8 HR Policies Amendments: July 16, 2026 (Prasiddha and Carol)

Prasiddha and Carol will review the recommendations provided by legal counsel and bring suggested amendments to the Executive Council.

ACTION: Prasiddha and Carol

6.9 Scheduling Legal Counsel Meeting: July 16, 2026 (Carol)

Complete.

6.10 Council Connect

Carol will ask the appropriate staff to send an email to Program Heads requesting that each program area designate a student representative to attend Council Connect. Staff will send the email to the Executive for review prior to distribution. Council Connect meetings will be conducted both in-person and virtually, connecting all four main campuses, and staff will be tasked to ensure that appropriate screens and audio equipment are available in each meeting space. Ashley will investigate utilizing the Alumo site to promote Campus Representatives.

ACTION: Carol and Ashley

6.11 Executive Accountability Policy: July 30, 2026 (Governance Committee)

Deferred. Moved to Ongoing Business.

7. Subject: New Business

7.1 Meeting with Kendra Strong-Garcia

The Executive and Carol will meet with Kendra on August 14 at 9 a.m. Topics will include contacting Program Heads regarding Council Connect, access to Brightspace to promote SPSA events, Banner enrolment system, SA Partnership Agreement, 2026-27 student enrolment, athletics and intramurals, fee reports and co-curricular record, an institutional mascot, Saskatoon lounge furniture, Regina microwaves, Student ID cards and the sale of bookstore items.

ACTION: Executive Council



7.2 Volunteer Incentive Program: August 13, 2026 (Amaka)

Amaka suggested implementing a tiered reward system to increase incentives. Ashley will discuss this with the appropriate staff. The Executive will review the Campus Representative job description to determine which responsibilities are best suited to VIPs versus Campus Representatives.

ACTION: Executive Council and Ashley

8. Subject: Ongoing Business

8.1 Co-curricular Record: April 1, 2026 (Student Life)

The Executive will discuss with Kendra at the August 14th meeting.

ACTION: Prasiddha and Deepanshu

8.2 Executive Accountability Policy: July 30, 2026 (Governance Committee)

Deferred.

9. Subject: Closed Session

The closed session began at 12:12 p.m.

The closed session ended at 12:15 p.m.

10. Subject: Announcements

There are no announcements at this time.

12. Subject: Next Meeting

August 26th, 2026, at 10:00 a.m.

13. Subject: Adjournment

The meeting was adjourned at 12:18 p.m.

Date Accepted:

Signature: