



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Zoom Meeting
Wednesday, January 28, 2026

Present: Rosby James, President; Morenike Ademiluyi, VP Finance; Siddharth Reshamwala, VP Moose Jaw Campus; Sujal Ramani, VP Regina Campus; Vatsal Patel, VP Prince Albert Campus; Mohammad Sufiyan Jamadar, VP Saskatoon Campus; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

1. Subject: Call to Order

Rosby called the meeting to order at 4:02 p.m.

The SPSA acknowledges that we are gathered here on Treaty 4 and 6 Territory, the traditional territory of the Cree, Saulteux, Dene, Dakota, Nakota, Lakota, and the Homeland of the Métis Nation. May this acknowledgment serve as a reminder of our shared responsibility to protect and preserve the land, to honour Indigenous ways of knowing, and to build relationships based on respect, reciprocity, and justice.

2. Subject: Adoption of Agenda

MOVED by Sufiyan, SECONDED by Sujal to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Sujal, SECONDED by Morenike to accept the January 14, 2026, Executive Council Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Morenike, SECONDED by Sufiyan to accept the January 28, 2026, Executive Council Reports as presented. CARRIED.

5. Subject: General Manager's Report

MOVED by Sujal, SECONDED by Morenike to accept the January 26, 2026, General Manager's Reports as presented. CARRIED.

Carol indicated that she will be on holidays from February 20 to March 25, 2026, but will remain available as required.

6. Subject: Executive Council Updates

6.1 President Update

- Issued notifications of vacancy for Campus Representative positions at Moose Jaw, Prince Albert, and Regina.
- Continued to work on the Strategic Plan draft with Carol.
- Reviewed the SP Policy 1208 – Grading System and Student Promotion draft.
- Worked with Carol and Louie on the Budget Retreat itinerary.
- Met with Sandy Howe, AVP Student Services and scheduled an in-person meeting for February 4, 2026, in Moose Jaw.
- Attended an Academic Council meeting.
- Issued declarations for the newly appointed Campus Representative positions.
- Participated in tabling events.

6.2 VP Finance Update

- Reviewed the AMEX statements, SPSA Financial Statements and the Operating Budget.
- Chaired the Remuneration & Honorarium Committee meeting.
- Approved and signed SPSA cheques as required.
- Participated in tabling events.

6.3 VP Moose Jaw and Academic Affairs Update

- Completed Campus Representative appointments.
- Attended the General Council Meeting.
- Connected with Kendra Strong-Garcia, Director, Student Experience and Learning Services, regarding Open Educational Resources (OERs) and the Banner system; It was noted that Siddharth was connected with Blair Pisiso, Registrar and Interim Director of Enrolment Services, to answer some of these concerns.
- Connected with the Library Director regarding OER implementation across courses.
- Participated in the Remuneration & Honorarium Committee.

6.4 VP Prince Albert and Student Affairs Update

- Completed Campus Representative appointments.
- Attended a leadership event hosted by Saskatchewan Polytechnic and the University of Saskatchewan.
- Met with Kendra regarding co-curricular records and noted that a follow-up meeting is scheduled for February 3, 2026.
- Met with Carol and Devyn regarding Multicultural Events.

6.5 VP Regina and Governance Update

- Completed Campus Representative appointments.
- Met with Sufiyan regarding Bylaws.
- Discussed the Regina Campus renovation plan with Carol. It was noted that we are waiting to hear back from the Facilities Department regarding developments pertaining to fire regulations.

6.6 VP Saskatoon and External Affairs Update

- Chaired the Council Connect Meeting, wherein students discussed the U-Pass feasibility, washroom concerns, and the upcoming SPSA Election.

- Chaired the External Affairs Committee meeting. It was noted that Sufiyan will coordinate with the Vice Presidents regarding Campus Representative availability for the Housing Affordability Survey tabling event.
- Contacted the University of Saskatchewan Students' Union (USSU) regarding their experience with CASA.

7. Subject: Action Items

7.1 Personal Tax Credit Forms (January 14, 2026)

Complete.

7.2 Strategic Plan Revamp (September 4, 2025)

Ongoing. Rosby noted that the General Council has approved the Strategic Plan Revamp draft. Carol provided approved documentation to Ashley for developing the marketing materials.

7.3 SPSA Events Survey (October 16, 2025)

Complete.

7.4 Executive Council Spring Retreat Policy (October 30, 2025)

Deferred. Sujal indicated that the Governance & Policy Committee is currently reviewing this policy.

ACTION: Sujal

7.5 Multicultural Events (December 4, 2025)

Complete. Vatsal met with Carol and Devyn to discuss various multicultural event suggestions, including intercampus Kahoot quizzes, photography competitions, and movie nights. A big multicultural event is also planned for the end of March 2026.

7.6 Cafeteria Concerns (December 23, 2025)

Vatsal asked VPs to forward any cafeteria concerns they may have to him as soon as possible. Noted concerns on all campuses include the lack of food options (e.g., vegetarian and halal) and high food costs.

ACTION: Campus VPs

7.7 Budget Retreat

Complete. The Budget Retreat is scheduled for February 13-15, 2026. Louie is finalizing the itinerary, which will be forwarded to Executive Council members once complete.

7.7 SPSA Standing Committees

Complete. The committee meetings have been scheduled as follows:

- Remuneration & Honorarium Committee, Tuesday, January 27, 2026
- Annual Services Review Committee, Friday, January 30, 2026

7.8 Transition Retreat

The Executive Council will discuss this item further in an in-camera session to determine budget and feasibility.

8. Subject: New Business

8.1 SPSA Elections & CRO Selection

It was noted that the SPSA Election Info Sessions will begin on February 9, 2026. The Executive Council discussed the Chief Returning Officer's (CRO) roles and responsibilities, with Siddharth and Morenike putting their names forward for the CRO position. The Executive Council agreed that Siddharth will be appointed as the CRO for the upcoming SPSA Elections 2026-2027.

8.2 Sports Management SS Re-Ratification

MOVED by Siddharth, SECONDED by Sujal to accept the re-ratification of the Sports Management SS as presented. CARRIED.

8.4 Federal Representation

Deferred.

ACTION: Rosby & Sufiyan

9. Subject: Ongoing Business

9.1 AI Tools Guidelines (January 10, 2024)

9.2 SPSA Election Policies (January 22, 2025)

Complete. The Election Policies have been approved by the General Council at the recently held GC Meeting.

9.4 AVP Student Services Concerns (May 15, 2025)

10. Subject: Closed Session

The closed session began at 5:41 p.m.

The closed session ended at 5:53 p.m.

The in-camera session began at 5:53 p.m.

11. Subject: Announcements

11.1 Staff Update

Carol announced that Alisha Makani will be the new Executive Assistant, who will start on February 12, 2026.

12. Subject: Next Meeting

Saturday, February 15, 2026, 9:00 a.m., Rm 107.2 (Saskatoon Main Campus)

13. Subject: Adjournment

The meeting was adjourned at 5:53 p.m.



Date Accepted:

Signature: