



**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.**  
**EXECUTIVE COUNCIL MEETING MINUTES**  
**Moose Jaw, Prince Albert, Regina & Saskatoon Campuses**  
**Zoom Meeting**  
**Thursday, December 4, 2025**

**Present:** Rosby James, President; Morenike Ademiluyi, VP Finance; Siddharth Reshamwala, VP Moose Jaw Campus; Vatsal Patel, VP Prince Albert Campus; Sujal Ramani, VP Regina Campus; Mohammad Sufiyan Jamadar, VP Saskatoon Campus; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

**1. Subject: Call to Order**

Rosby called the meeting to order at 3:01 p.m.

The SPSA acknowledges that we are gathered here on Treaty 4 and 6 Territory, the traditional territory of the Cree, Saulteux, Dene, Dakota, Nakota, Lakota, and the Homeland of the Métis Nation. May this acknowledgment serve as a reminder of our shared responsibility to protect and preserve the land, to honour Indigenous ways of knowing, and to build relationships based on respect, reciprocity, and justice.

**2. Subject: Adoption of Agenda**

MOVED by Siddharth, SECONDED by Sujal to accept the Agenda as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes**

MOVED by Sujal, SECONDED by Morenike to accept the November 12, 2025, Meeting Minutes as presented. CARRIED.

**4. Subject: Executive Council Reports**

MOVED by Siddharth, SECONDED by Morenike to accept the November 12, 2025, President's and Vice Presidents' Finance, Prince Albert, Regina and Saskatoon's EC Reports as presented. CARRIED.

**ACTION: Siddharth**

**5. Subject: General Manager's Report**

Deferred.

**ACTION: Carol**

## 6. Subject: **Executive Council Updates**

### 6.1 President Update

- Contacted Tajinder Grewal, Opposition Shadow Minister for Advanced Education and formally introduced Sufiyan via email to support the progression of ongoing advocacy initiatives.
- Rosby, Morenike, and Sufiyan met with a representative from the Canadian Alliance of Student Associations (CASA) to discuss potential supports and collaborative opportunities.
- Held a tabling event to gather feedback on the Moose Jaw Transit Survey.
- Met with Alison Pickrell, AVP Student Services (Interim) and Cara Workman, Director, Counselling and Accessibility and Health Services, to discuss the resolution to our concerns regarding the reduction of Counselling Services. It was noted that the SPSA's recommendation to have one counsellor assigned to each campus location was accepted.
- Participated in a Board Orientation provided by Ev Slavin-Scharback, Senior Executive Assistant and Trish Schmidt, Executive Assistant to the Board of Directors.
- Additional meetings were held with Amy Huel, Manager, Enrolment Services, to review the updated parchment issuance process and with Blair Pizio, Registrar (Interim), to provide feedback on registration and class scheduling.
- Met with Kendra Strong-Garcia, Director, Student Experience and Learning Services, to discuss the Master Partnership Agreement, Schedule H.
- Rosby and Sufiyan met with Abe Armagan, SAITSA President, to explore the development of a federal coalition representing polytechnics.

### 6.2 VP Finance Update

- Morenike, Rosby, and Sufiyan met with a representative from the Canadian Alliance of Student Associations (CASA) to discuss potential supports and collaborative opportunities.
- Participated in a meeting with Cara Workman to discuss the resolution to our concerns regarding the reduction of Counselling Services.
- Attended the meeting with Blair Pizio, Registrar (Interim), to provide feedback on registration and class scheduling.
- Met with Carol to review and discuss financial considerations, followed by a subsequent Financials Meeting with the Executive Council to discuss how to read the financial statements.

### 6.3 VP Moose Jaw and Academic Affairs Update

Siddharth participated in a tabling event for the Moose Jaw Transit survey. Siddharth attended the Youth Advisory Committee meeting, where Siddharth hopes to present the Moose Jaw Transit survey. Addressed student concerns and guided them by directing them to Josh Gold, Student Support Advisor, for further assistance.

### 6.4 VP Prince Albert and Student Affairs Update

Vatsal chaired the Strategic Plan Focus Group meeting to gather feedback and discuss student needs and wants. Vatsal is looking into cricket and badminton tournaments as part of student engagement efforts. Vatsal noted that the Student Affairs Committee

will be meeting next week. Vatsal will send a follow-up email to Kendra regarding the bulletin boards.

#### 6.5 VP Regina and Governance Update

- Chaired the Council Connect session with 12 students in attendance.
- Chaired the Governance & Policy meeting, focusing on reviewing the Election Policies and considerations for an external CRO.
- Participated in a meeting with Cara Workman to discuss the resolution to our concerns regarding the reduction of Counselling Services.
- Met with Blair Pisiso, Registrar (Interim), to provide feedback on registration and class scheduling.
- In the process of reviewing the pricing quotes for the proposed SPSA Regina Office renovation project.

#### 6.6 VP Saskatoon and External Affairs Update

- Chaired the Strategic Plan Focus Group meeting to gather feedback and discuss student needs and wants.
- Sufiyan, Rosby, and Morenike met with a representative from the Canadian Alliance of Student Associations (CASA) to discuss potential supports and collaborative opportunities.
- Attended the SPSA Bylaws and Policies Meeting and researched various alliances across Canada to support external relations work. Sufiyan chaired the External Affairs Committee meeting, in which the committee agreed to develop a Housing Affordability Survey and explore student engagement opportunities, including potential tabling events.
- Met with Raman Singh, Campus Representative, PA, to discuss matters relating to the External Affairs Committee.
- Rosby and Sufiyan met with Abe Armagan, SAITSA President, to explore the development of a federal coalition representing polytechnics.

### **7. Subject: Action Items**

#### 7.1 VP Finance EC Report (November 12, 2025)

Complete.

#### 7.2 Strategic Plan Revamp – Focus Groups (September 4, 2025)

Ongoing. The Focus Groups were conducted on the Saskatoon and Prince Albert Campuses last November 13, 2025, and November 18, 2025, respectively. The information gathered at the focus groups has been collated per campus and distributed to General Council members for review. It was noted that each Campus Council will review the focus group information from their respective campus and forward their thoughts to Rosby for compiling.

**ACTION: Rosby**

#### 7.3 SP Registrar Meeting (October 16, 2025)

Complete. The Executive Council met with Blair Pisiso, Registrar and Director, Enrolment Services (Interim) and Tracy Kovalench, Team Lead, Academic Scheduling, last Tuesday,

November 25, 2025. Rosby indicated that Blair and his team were very receptive to the students' concerns and suggestions regarding academic scheduling. Below are some of the concerns and suggestions the Executive Council has forwarded to SP:

- Morning classes would be preferable to allow students travel time due to bus timing restrictions.
- Online instructors should be present at one in-person session to develop better instructor-student relationships.
- Class schedules should be provided to students at least 15 days before the start of classes.

The Executive Council will monitor the upcoming Winter Semester to ensure that our concerns have been addressed and follow up with Blair should new issues arise.

#### 7.4 SPSA Events Survey (October 16, 2025)

Deferred. The Student Affairs Committee will meet on Tuesday, December 9, 2025, to review the survey results and collate the similar event suggestions for presentation at the General Council Meeting, scheduled for December 13, 2025.

**ACTION: Vatsal**

#### 7.5 Executive Council Spring Retreat Policy (October 30, 2025)

Deferred. Sujal indicated that the Governance & Policy Committee reviewed the Policy and noted no changes were necessary. It was suggested that the committee look into best practices for other like institutions.

**ACTION: Sujal**

#### 7.6 Bylaws & Policies Review Sessions (October 30, 2025)

Complete.

### **8. Subject: New Business**

#### 8.1 SPSA Financials ME October 31, 2025

The Executive Council met yesterday to discuss the SPSA Financials and to pose any questions that they may have to the VP Finance and the General Manager.

MOVED by Morenike, SECONDED by Sujal to accept the SPSA Financials ending October 31, 2025, as presented. CARRIED.

#### 8.2 SP IT Assessment Meeting

Complete. The SPSA was invited by the SP Information Technology Services to participate in assessment meetings to explore suitable video conferencing options for students, employees, and service providers. Louie indicated that the invite was forwarded to the Student Affairs Committee members for registration.

**ACTION: Vatsal**

#### 8.3 Tabling Events

The Executive Council discussed the possibility of hosting tabling events to engage with students and inform them about the services the SPSA can provide. Council members



agreed that this is a good idea and would be beneficial for student engagement. It was suggested that these tabling events be implemented in the Winter Semester. The Executive Council will meet separately to discuss logistics. Louie will assist in coordinating this meeting.

**ACTION: Louie**

#### 8.4 Council Connect Concerns

Rosby asked Executive Council members what kind of concerns students have expressed during the Council Connect meetings. Sujal indicated that students noted that event timings are not suitable for most students and suggested having the event twice to accommodate students who have later classes. Rosby indicated that Moose Jaw students have requested a water station close to the cafeteria. Rosby will contact Kendra regarding this request.

### **9. Subject: Ongoing Business**

#### 9.1 AI Tools Guidelines (January 10, 2024)

#### 9.2 Entertainment for Student Lounges (December 4, 2024)

Vatsal has received quotes for the entertainment machines and is in the process of reviewing this information. Carol indicated that the SPSA is still awaiting potential location information from SP. Rosby will contact Kendra regarding this item.

#### 9.3 SPSA Election Policies (January 22, 2025)

Sujal indicated that the Governance & Policy Committee met on Wednesday, November 19, 2025, to review and discuss these policies further. The Committee has developed a CRO Job Description draft and prepared the Elections Policy Series draft. Sujal indicates that the drafts will be forwarded to the General Council for consideration.

#### 9.4 AVP Student Services Concerns (May 15, 2025)

*Vatsal left the meeting at 4:49 p.m.*

### **10. Subject: Closed Session**

The closed session began at 4:50 p.m.

The closed session ended at 5:00 p.m.

### **11. Subject: Announcements**

There are no Announcements at this time.

### **12. Subject: Next Meeting**

Thursday, December 18, 2025, 3:00 p.m., MS Teams

### **13. Subject: Adjournment**



The meeting was adjourned at 5:01 p.m.

Date Accepted:

Signature: