



**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES**

Moose Jaw, Prince Albert, Regina & Saskatoon Campuses

Zoom Meeting

Thursday, October 2, 2025

Present: Rosby James, President; Morenike Ademiluyi, VP Finance; Siddharth Reshamwala, VP Moose Jaw Campus; Vatsal Patel, VP Prince Albert Campus; Mohammad Sufiyan Jamadar, VP Saskatoon Campus; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

1. Subject: Call to Order

Rosby called the meeting to order at 3:01 p.m.

The SPSA acknowledges that we are gathered here on Treaty 4 and 6 Territory, the traditional territory of the Cree, Saulteux, Dene, Dakota, Nakota, Lakota, and the Homeland of the Métis Nation. May this acknowledgment serve as a reminder of our shared responsibility to protect and preserve the land, to honour Indigenous ways of knowing, and to build relationships based on respect, reciprocity, and justice.

2. Subject: Adoption of Agenda

MOVED by Morenike, SECONDED by Siddharth to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Siddharth, SECONDED by Morenike to accept the September 18, 2025, Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Morenike, SECONDED by Sufiyan to accept the October 2, 2025, Executive Council's Reports as presented. CARRIED.

5. Subject: General Manager's Report

MOVED by Siddharth, SECONDED by Morenike to accept the October 2, 2025, General Manager's Reports as presented. CARRIED.

Carol noted that she will be away from October 7 to 14, 2025, for the Kayak Club Trip, and Louie will be on holiday from October 6 to 10, 2025.

6. Subject: Executive Council Updates

6.1 President Update

Rosby had a meeting with the VP Regina nominees to discuss student priorities, and role of the SPSA. Rosby sent a letter to Dr. Larry Rosia, SP President & CEO to ask for the rationale behind the bookstore closures. Rosby met with Alison Pickrell, AVP Student Services (Interim) regarding the ongoing PLAR concerns with the Financial Services program. Rosby noted that a termination letter was issued to URSU to terminate the current URSU/SPSA Agreement.

Rosby attended the SP Board of Directors meeting held on Wednesday, September 24, 2025, where questions were raised regarding the rationale for bookstore closures, the lack of student representation, and concerns surrounding apprenticeship students. Rosby attended the Achievement of Business Excellence (ABEX) Awards last Saturday, September 27, 2025, where she was able to have a small discussion with several SP Senior Leadership team members. Rosby met with Rob Clark, CEO Moose Jaw & District Chamber of Commerce, to explore entrepreneur opportunities for students. Rosby has also forwarded the quarterly meeting invitations with the SP Senior Leadership Team. Rosby has also been invited to participate in the AVP Student Services Hiring Committee.

6.2 VP Finance Update

Morenike has attended meetings with Carol and Ashley regarding the implementation of the SPSA's new accounting system, Business Central. Morenike has been reviewing the audited financial statement drafts and the financial statements ending August 31, 2025.

6.3 VP Moose Jaw and Academic Affairs Update

Siddharth interviewed applicants for the Campus Representative, Moose Jaw positions and has successfully appointed three students. A Youth Advisory Meeting was scheduled; however, Siddharth was unable to attend due to a scheduling conflict.

6.4 VP Prince Albert and Student Affairs Update

Vatsal indicated that the Prince Albert Public Library wants to schedule a meeting to discuss how they might provide better services to students. Vatsal noted that the public library has requested additional information from us, and we are expecting to receive an email copy of their presentation.

6.5 VP Saskatoon and External Affairs Update

Sufiyan chaired the All Nominees' Meeting and discussed the Bylaws, Policies and the Election process with the Nominees. A review of a VP Regina candidates' eligibility was also conducted. Sufiyan has contacted Kendra Strong-Garcia, Director, Student Experience and Learning Services regarding locked classrooms during break times, wherein Kendra noted that some classrooms are program-specific. Sufiyan conducted Campus Representative interviews and was able to successfully appoint students to two of the three positions. Sufiyan also attended the Achievement of Business Excellence (ABEX) Awards last Saturday, September 27, 2025,

7. Subject: Action Items

7.1 VP Saskatoon EC Report (September 4, 2025)
Complete.

7.2 General Manager's Report (September 4, 2025)
Complete.

MOVED by Sufiyan, SECONDED by Siddharth to accept the September 4, 2025, General Manager's Reports as presented. CARRIED.

7.3 Strategic Plan Revamp – Focus Groups (September 4, 2025)

Rosby, Carol and Louie met to develop the Strategic Plan Revamp timeline and questions for the focus groups. The timeline will be as follows:

- October - November 2025: Focus Groups Meeting on each campus. Louie will assist with Prince Albert and Saskatoon Campuses, while Carol will help with the Regina and Moose Jaw Campuses.
- January 2026: Draft will be presented to the General Council for review and discussion.
- March 2026: Final draft presentation to the General Council for consideration.

The Executive Council agreed that Campus Representatives can receive an honorarium for Standing Committees if they decide to participate in the scheduled Focus Groups. It was noted that the Executive Council will encourage more students to sign up for the focus groups.

ACTION: Executive Council, Carol & Louie

7.4 SPSA Remote Work Policy Draft (April 2, 2025)
Complete.

7.5 Governance Structure Amendments (November 19, 2024)

Complete. Rosby will present the proposed Bylaw changes and proposed governance structure amendments to the General Council for review and consideration.

7.6 GC Meeting Logistics (September 18, 2025)

Complete. Louie will forward the itinerary to the General Council members by tomorrow.

8. Subject: New Business

8.1 SPSA Financials ME August 2025

Morenike and Carol presented the SPSA Financials ending August 31, 2025. The Executive Council agreed to schedule a separate meeting to discuss the financials line by line to further understand the financial health of the organization.

ACTION: Executive Council

8.2 Recreation & Tourism Management Yr 2 Re-Ratification

MOVED by Morenike, SECONDED by Sufiyan to accept the re-ratification of the Recreation & Tourism Management Yr 2 as presented. CARRIED.

8.3 BE Adult 12 SRC Re-Ratification

MOVED by Siddharth, SECONDED by Morenike to accept the re-ratification of the BE Adult 12 SRC as presented. CARRIED.

8.4 STN BCP Committee Yr 1 Re-Ratification

MOVED by Sufiyan, SECONDED by Siddharth to accept the re-ratification of the STN BCP Committee Yr 1 as presented. CARRIED.

8.5 Campus Representative Appointments

The SPSA would like to welcome the following individuals to the General Council:

- Campus Representative, Moose Jaw
 - Rajeswari Palem
 - Deep Patel
 - Harkirat Sandhu
- Campus Representative, Regina
 - Rosanne Garg
 - Osaheni Irorere
 - Prabhjeet Kaur Shah
- Campus Representative, Saskatoon
 - Suhkayda Tarala
 - Mehul Walhe

Rosby noted that, as outlined in Bylaw 7, Section 4(a) – Campus Council:

“Should a Campus Representative’s position on any Campus Council become vacant, notice must be given to the General Council within one week through the Office of the President.”

The Executive Council agreed to open the applications for the Prince Albert and Saskatoon Campus Representative positions next week, October 6 – 10, 2025. Carol will contact the staff to ensure that advertising is out before the end of the day tomorrow.

ACTION: Carol

9. Subject: Ongoing Business

9.1 AI Tools Guidelines (January 10, 2024)

9.2 Entertainment for Student Lounges (December 4, 2024)

9.3 SPSA Election Policies (January 22, 2025)

9.4 AVP Student Services Concerns (May 15, 2025)



10. Subject: Closed Session

The closed session began at 4:47 p.m.

The closed session began at 5:08 p.m.

11. Subject: Announcements

There are no Announcements at this time.

12. Subject: Next Meeting

Thursday, October 16, 2025, 3:00 p.m., MS Teams

13. Subject: Adjournment

The meeting was adjourned at 5:14 p.m.

Date Accepted:

Signature: