



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES

Moose Jaw, Prince Albert, Regina & Saskatoon Campuses

Zoom Meeting

Thursday, September 18, 2025

Present: Rosby James, President; Morenike Ademiluyi, VP Finance; Siddharth Reshamwala, VP Moose Jaw Campus; Vatsal Patel, VP Prince Albert Campus; Mohammad Sufiyan Jamadar, VP Saskatoon Campus; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

1. Subject: Call to Order

Rosby called the meeting to order at 3:08 p.m.

The SPSA acknowledges that we are gathered here on Treaty 4 and 6 Territory, the traditional territory of the Cree, Saulteux, Dene, Dakota, Nakota, Lakota, and the Homeland of the Métis Nation. May this acknowledgment serve as a reminder of our shared responsibility to protect and preserve the land, to honour Indigenous ways of knowing, and to build relationships based on respect, reciprocity, and justice.

2. Subject: Adoption of Agenda

MOVED by Morenike, SECONDED by Sufiyan to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Morenike, SECONDED by Siddharth to accept the September 4, 2025, Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Sufiyan, SECONDED by Morenike to accept the September 18, 2025, Executive Council's Reports as presented. CARRIED.

5. Subject: General Manager's Report

MOVED by Siddharth, SECONDED by Vatsal to accept the September 18, 2025, General Manager's Reports as presented. CARRIED.

Siddharth inquired about the AMICCUS-C (Association of Managers in Canadian College University and Student Centres), to which Carol explained that the SPSA holds a

membership and that she is a member of the AMICCUS-C Ethics Committee and is currently looking into establishing an accreditation body for member organizations.

Sufiyan asked about the CVITP (Community Volunteer Income Tax Program), and Carol noted that we have applied for the CVITP Funding Grant, which the SPSA has been successful in acquiring. The Funding Grant is based on the number of tax returns the SPSA has submitted to the CRA.

6. Subject: Executive Council Updates

6.1 President Update

Rosby met with Alison Pickrell, AVP Student Services (Interim) and Kendra Strong-Garcia, Director, Student Experience and Learning Services, to discuss several student concerns, including student representation and Schedule H of the SP/SPSA Master Partnership Agreement. Rosby attended the Academic Council Meeting with Siddharth. Rosby also participated in a meeting with the University of Regina to discuss payment of the URSU Fees owing for the SCBScN members. It was noted that Rosby has been invited to the SP Board of Directors' Meeting in Regina on Friday, September 26, 2025, and to the Achievement of Business Excellence (ABEX) Awards on Saturday, September 27, 2025.

6.2 VP Finance Update

Morenike has attended meetings with Carol and Ashley regarding the implementation of the SPSA's new accounting system, Business Central. Morenike also chaired the Council Connect Meeting in Regina.

6.3 VP Moose Jaw and Academic Affairs Update

Siddharth participated in the Moose Jaw Campus Master Planning last Thursday, September 11, 2025, where enhancing student spaces was discussed. Siddharth also attended the Academic Council Meeting with Rosby. It was also noted that Siddharth had conversations with students who had concerns regarding the SPSA Membership Fees. Siddharth is also in the process of developing questions for a transit survey.

6.4 VP Prince Albert and Student Affairs Update

Vatsal participated in the Prince Albert Campus Master Planning last Tuesday, September 9, 2025. Vatsal also chaired the Council Connect Meeting.

6.5 VP Saskatoon and External Affairs Update

Sufiyan indicated that the meeting with the Hon. Ken Cheveldayoff, Minister of Advanced Education, has been rescheduled to September 19, 2025, at 11:00 a.m. in Regina. Sufiyan has prepared the agenda for this meeting and forwarded it to the Executive Council for review. Sufiyan has met with the Mayor's Office to discuss various student concerns such as transit, student retention, community engagement and affordable housing. Sufiyan explained that the city is currently looking into building housing close to the University of Saskatchewan, where SP will be moving in the following years. It was noted that Sufiyan has been invited to the Achievement of Business Excellence (ABEX) Awards on Saturday, September 27, 2025.

7. Subject: Action Items

7.1 VP Saskatoon EC Report (September 4, 2025)

Complete.

7.2 General Manager's Report (September 4, 2025)

Deferred. The Executive Council requires more time to review the report.

7.3 Strategic Plan Revamp – Focus Groups (September 4, 2025)

The Executive Council announced at the Council Connect Meeting last Tuesday, September 9, 2025, that the SPSA is looking for students to participate in the Strategic Plan Revamp focus groups. It was noted that the Executive Council will encourage more students to sign up for the focus groups. Rosby, Carol and Louie will develop the timeline and questions for the focus groups.

ACTION: Executive Council, Carol & Louie

7.4 SPSA Remote Work Policy Draft (April 2, 2025)

The Executive Council has reviewed the draft suggestions from legal and noted no concerns.

MOVED by Siddharth, SECONDED by Morenike to accept HR 8 - Remote Work Policy as presented. CARRIED.

Louie will prepare a clean copy for distribution.

ACTION: Louie

7.5 SCBScN Program Wellness Fee (June 10, 2024)

Complete.

7.6 Governance Structure Amendments (November 19, 2024)

Deferred. Louie will forward a breakdown of the proposed Bylaw amendments to the Executive Council.

ACTION: Louie

7.7 EC Academic Year Hours Declaration (September 4, 2025)

Complete. According to GOV 6 – Executive Remuneration & Accountability, Executive Council members are required to declare their office hours at the start of each semester. Sufiyan indicated that he will be working 15 hrs/week.

8. Subject: New Business

8.1 Council Connect Update

The Executive Council indicated that the first Council Connect meeting went well; however, some concerns were noted. Vatsal indicated that the pizzas were incorrectly labelled, as some meat pizzas were labelled as vegetarian. It was noted that the pizza company, which donated the product, immediately rectified their mistake. Sufiyan



asked if the Saskatoon room location could be moved somewhere closer to the main hallway to attract more students. Louie indicated that the SPSA could request another room, but is unsure if we would be able to get it.

8.2 GC Meeting

Louie indicated that the upcoming General Council Meeting is scheduled for October 18-19, 2025. The Executive Council decided that the next General Council Meeting will be held at the Regina Campus. Louie will start working on logistics.

ACTION: Louie

9. Subject: Ongoing Business

9.1 AI Tools Guidelines (January 10, 2024)

9.2 Entertainment for Student Lounges (December 4, 2024)

Carol indicated that the staff are working directly with their respective campuses' Facilities Managers to determine locations and spacing.

9.3 SPSA Election Policies (January 22, 2025)

9.4 AVP Student Services Concerns (May 15, 2025)

Rosby has forwarded our concerns to Interim AVP Pickrell and is currently waiting for a response. Rosby noted that these concerns were also forwarded to Dr. Larry Rosia, SP President & CEO and Dr. Has Malik, VP Academic & Provost.

10. Subject: Closed Session

The closed session began at 4:15 p.m.
The closed session ended at 4:46 p.m.

11. Subject: Announcements

10.1 Staff Update

Carol announced that Jaick Jossy will be joining the SPSA as the new Administrative Assistant - Regina.

12. Subject: Next Meeting

Thursday, October 2, 2025, 3:00 p.m., MS Teams

13. Subject: Adjournment

The meeting was adjourned at 4:57 p.m.



Date Accepted:

Signature: