



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Zoom Meeting
Thursday, September 4, 2025

Present: Rosby James, President; Morenike Ademiluyi, VP Finance; Siddharth Reshamwala, VP Moose Jaw Campus; Vatsal Patel, VP Prince Albert Campus; Mohammad Sufiyan Jamadar, VP Saskatoon Campus; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

1. Subject: Call to Order

Rosby called the meeting to order at 3:02 p.m.

The SPSA acknowledges that we are gathered here on Treaty 4 and 6 Territory, the traditional territory of the Cree, Sauteux, Dene, Dakota, Nakota, Lakota, and the Homeland of the Métis Nation. May this acknowledgment serve as a reminder of our shared responsibility to protect and preserve the land, to honour Indigenous ways of knowing, and to build relationships based on respect, reciprocity, and justice.

2. Subject: Adoption of Agenda

MOVED by Morenike, SECONDED by Vatsal to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Sufiyan, SECONDED by Morenike to accept the August 14, 2025, Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Vatsal, SECONDED by Morenike to accept the September 4, 2025, President's and VP Finance, Moose Jaw & Prince Albert's Reports as presented. CARRIED.

ACTION: Sufiyan

5. Subject: General Manager's Report

Deferred. The Executive Council has requested additional time to review the General Manager's report.

ACTION: Executive Council

6. Subject: Executive Council Updates

6.1 President Update

Rosby met with Alison Pickrell, AVP Student Services (Interim), to discuss several student concerns, including URSU Student Fees, apprenticeship students, and PLAR concerns. It was noted that Rosby will schedule a follow-up meeting once AVP Pickrell is back from her holidays. Rosby also met with April Chief Calf, Saskatoon-Westview MLA and Official Opposition Critic for Housing, and Zach Nelson, Constituency Assistant, who indicated that they would require testimony and support to campaign for rent regulation in Saskatchewan. Rosby has also received information for the SP Board of Directors and noted that she will attend as a Board member beginning October 2025.

6.2 VP Finance Update

Morenike meets regularly with Carol to discuss the Association's finances and reconciliation of fees. Morenike indicated that ATMs at the Saskatoon and PA Campus locations are currently inactive and that staff are currently looking into solutions. Morenike has also participated in Orientation events at the Regina Campus.

6.3 VP Moose Jaw and Academic Affairs Update

Siddharth was invited to the ride-sharing app meeting but was unable to attend due to a scheduling conflict. Siddharth has also been invited to participate in the Moose Jaw Campus Master Planning on September 11, 2025. Siddharth indicated that students from the IT Project Management Program have brought forward scheduling concerns. It was noted that these concerns have been rectified after a meeting with the Program Head.

6.4 VP Prince Albert and Student Affairs Update

Vatsal has been invited to participate in the Prince Albert Campus Master Planning on September 9, 2025. It was noted that there are some concerns with students exploiting the current student bus pass system. Vatsal will investigate this concern further.

6.5 VP Saskatoon and External Affairs Update

Sufiyan has secured a meeting with the Hon. Ken Cheveldayoff, Minister of Advanced Education, on September 10, 2025, at 11:00 a.m. in Saskatoon. Sufiyan has scheduled a meeting with Mayor Cynthia Block, City of Saskatoon, on September 15, 2025, to discuss student concerns such as housing affordability and student involvement in the community. Sufiyan also attended a meeting with Kendra Strong-Garcia and Christa MacLean, Dean, Faculty of Nursing, Health Sciences & Community Services, to discuss the SCBScN student concerns.

7. Subject: Action Items

7.1 VP Saskatoon EC Report (August 14, 2025)

Complete.

7.2 Strategic Plan Revamp (December 4, 2024)

7.2.1 Student Engagement Strategies

The Executive Council discussed conducting focus groups to gather student feedback for the Strategic Plan Revamp. These focus groups will be conducted once at each main campus location. It was noted that Council members will inform students of upcoming focus groups at the next Council Connect Meeting. The Executive Council, Carol and Louie will develop the timeline and questions for the focus groups.

ACTION: Executive Council, Carol & Louie

7.2.2 SPSA Services Survey

Complete. The survey will be forwarded to the student membership at the beginning of October 2025.

7.3 SPSA Remote Work Policy Draft (April 2, 2025)

The Executive Council has received the draft suggestions from legal counsel, which will be reviewed and discussed at the next meeting.

ACTION: Executive Council

7.4 AVP Student Services Concerns (May 15, 2025)

Ongoing. Rosby noted that all the information was forwarded to Alison Pickrell, AVP Student Services (Interim), who was very receptive to our concerns. Rosby will provide an update when received.

7.5 SCBScN Program Wellness Fee (June 10, 2024)

Sufiyan met with Kendra Strong-Garcia, Director, Student Experience & Learning Services, and Christa MacLean, Dean, Faculty of Nursing, Health Sciences & Community Services, who indicated that students are required to pay the University of Regina Wellness Fees, a portion of which is forwarded to Sask Polytech should students need access to support on the Saskatoon Campus. It was noted that students should contact SP to request access.

ACTION: Sufiyan

7.6 SUDS Report (August 14, 2025)

Complete. The Executive Council has forwarded their SUDS Report for compilation.

The Executive Council went into an in-camera session at 4:11 p.m. and ended at 4:47 p.m.

7.7 SPSA By-Elections & Campus Representative Appointments (August 14, 2025)

Complete. The following individuals will serve on the Elections Committee for the upcoming By-Elections:

- Chief Returning Officer (CRO)
 - Sufiyan Jamadar, VP Saskatoon & External Affairs
- Deputy Returning Officers (DROs)
 - Prince Albert Campus - Vatsal Patel, VP Prince Albert & Student Affairs
 - Regina Campus - Morenike Ademiluyi, VP Finance

- Moose Jaw Campus - Siddharth Reshamwala, VP Moose Jaw & Academic Affairs
- Saskatoon Campus - Rosby James, SPSA President

The following individuals will be conducting the Campus Representative interviews at each campus:

- Prince Albert Campus - Vatsal & Sufiyan
- Regina Campus - Morenike & Vatsal
- Moose Jaw Campus - Siddharth & Morenike
- Saskatoon Campus - Sufiyan & Vatsal

Sufiyan left the meeting at 4:48 p.m.

7.8 Governance Structure Amendments (November 19, 2024)

The Executive Council indicated that the proposed governance structure is ready to be presented to the General Council for endorsement.

ACTION: Executive Council

7.9 Executive Council Goals (November 19, 2024)

Complete. It was suggested that milestones should be celebrated when achieved. To aid in this endeavour, action items and achievements will be included in the monthly Swipe Newsletter and through social media posts. It was also noted that goals will be periodically reviewed between the President and each Vice President.

8. Subject: New Business

8.1 Saskatchewan Post-Secondary Council

Louie has forwarded information regarding the upcoming nominations for the Saskatchewan Post-Secondary Council. Rosby has also contacted Interim AVP Pickrell regarding the nomination process. This item will be added back onto the agenda once an update is available.

8.2 EC Academic Year Hours Declaration

According to GOV 6 – Executive Remuneration & Accountability, Executive Council members are required to declare their office hours at the start of each semester.

- Rosby 25 Hours
- Morenike 15 Hours
- Siddharth 15 Hours
- Vatsal 15 Hours

ACTION: Sufiyan

9. Subject: Ongoing Business

9.1 AI Tools Guidelines (January 10, 2024)

9.2 Entertainment for Student Lounges (December 4, 2024)



9.3 SPSA Election Policies (January 22, 2025)

10. Subject: Closed Session

The closed session began at 5:06 p.m.

The closed session ended at 5:16 p.m.

11. Subject: Announcements

10.1 Staff Update

Carol announced that Devi Saravanakumar, Administrative Assistant - Regina, has resigned from her position. The SPSA thanks Devi for her dedication and wishes her all the best in her future endeavours.

12. Subject: Next Meeting

Thursday, September 18, 2025, 3:00 p.m., Zoom

13. Subject: Adjournment

The meeting was adjourned at 5:18 p.m.

Date Accepted:

Signature: