



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Zoom Meeting
Thursday, July 31, 2025

Present: Rosby James, President; Morenike Ademiluyi, VP Finance; Siddharth Reshamwala, VP Moose Jaw Campus; Vatsal Patel, VP Prince Albert Campus; Mohammad Sufiyan Jamadar, VP Saskatoon Campus; Carol Tetreault, General Manager and Louie Ramos, Executive Assistant

1. Subject: Call to Order

Rosby called the meeting to order at 10:01 a.m.

The SPSA acknowledges that we are gathered here on Treaty 4 and 6 Territory, the traditional territory of the Cree, Saulteux, Dene, Dakota, Nakota, Lakota, and the Homeland of the Métis Nation. May this acknowledgment serve as a reminder of our shared responsibility to protect and preserve the land, to honour Indigenous ways of knowing, and to build relationships based on respect, reciprocity, and justice.

2. Subject: Adoption of Agenda

MOVED by Morenike, SECONDED by Siddharth to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Sufiyan, SECONDED by Morenike to accept the July 10, 2025, Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Vatsal, SECONDED by Morenike to accept the July 31, 2025, President's and VP Finance, Moose Jaw & Prince Albert's Reports as presented. CARRIED.

ACTION: Sufiyan

5. Subject: General Manager's Report

MOVED by Vatsal, SECONDED by Morenike to accept the July 31, 2025, General Manager's Report as presented. CARRIED.

Carol indicated that she will be on holiday from Wednesday, August 6, 2025, until Thursday, August 14, 2025.



6. Subject: Action Items

6.1 Strategic Plan Revamp (December 4, 2024)

6.1.1 Student Engagement Strategies

The Executive Council discussed various student engagement strategies at the in-person EC Meeting last July 16-17, 2025. Some suggestions include:

- Lunch/Coffee Break with Executive Council
- More information tables
- SPSA Snack Carts
- One-on-one discussions with students

It was noted that the Executive Council will be discussing these strategies further at the in-person EC Meeting in Moose Jaw on August 19-20, 2025.

ACTION: Executive Council

6.1.2 SPSA Services Survey

Vatsal has compiled the Executive Council's survey questions for review. The Executive Council agreed to separate the survey into two: events and services. It was agreed upon that the Events Survey will be sent out separately via Mailchimp at the beginning of October 2025.

6.2 SPSA Remote Work Policy Draft

Carol forwarded the revised policy draft to the legal counsel for review, which included the staff input. The Executive Council will inquire what other like institutions have implemented regarding remote work at the Student Union Development Summit slated for August 8-11, 2025.

ACTION: Executive Council & Carol

6.3 AVP Student Services Concerns

Rosby met with Alison Pickrell, AVP Student Services (Interim), on Monday, July 28, 2025, to discuss various student concerns. Rosby brought forward student representation and concerns regarding the SP/SPSA Master Partnership Agreement, specifically Schedule H – Board and Committees. Rosby noted that AVP Pickrell was very receptive to our concerns. Rosby will provide AVP Pickrell with more information regarding these concerns.

ACTION: Rosby

Sufiyan joined the meeting at 10:16 a.m.

6.4 SCBScN Program Wellness Fee (June 10, 2024)

Sufiyan indicated that Kendra Strong-Garcia, Director, Student Experience & Learning Services, has scheduled a meeting between the SPSA and Christa MacLean, Dean, Faculty of Nursing, Health Sciences & Community Services, to discuss the SCBScN students' wellness fee concerns. Sufiyan also noted that he is still awaiting a response from Jeffrey Raymond, URegina's Student Wellness Director, regarding this concern.

ACTION: Sufiyan

7. Subject: New Business

7.1 EC Meeting in Moose Jaw Itinerary

The Executive Council will meet in Moose Jaw on August 19-20, 2025. Louie will forward the Itinerary to the Executive Council once ready.

7.2 Student Union Development Summit 2025

The Executive Council will attend the Student Union Development Summit in Vancouver from August 8-11, 2025. Carol noted that the Executive Council should adjust their hours accordingly to ensure compliance with the SPSA EC weekly hours.

8. Subject: Ongoing Business

8.1 AI Tools Guidelines (January 10, 2024)

Deferred. As discussed at the in-person EC Meeting in Prince Albert, Kendra will contact Dasha Kinelovsky, Director, Instructional and Leadership Development Centre to inquire about student representation on the AI Usage Committee.

8.2 Governance Structure Amendments (November 19, 2024)

The Executive Council met to discuss the proposed Bylaw Amendments and will continue working on the document at the next in-person EC Meeting. To clarify terminology, it was suggested that a job title be changed from Student Advocate to Student Support Advisor. The Executive Council will meet separately to discuss this suggestion further.

8.3 EC Accountability & Goals (November 19, 2024)

The Executive Council has forwarded their goals to Louie to compile. Louie will forward this document once complete. Rosby suggested having a one-on-one check-in meeting between each Council member and herself, to which members agreed. These meetings will be scheduled for Fridays, depending on availability.

8.4 Entertainment for Student Lounges (December 4, 2024)

Deferred. At the in-person EC Meeting, it was noted that Kendra will request a blueprint of the Student Lounges so that the SPSA can start looking into appropriately sized entertainment tables.

8.5 SPSA Election Policies (January 22, 2025)

Rosby, Carol, Louie and Ashley met to discuss the suggestions and concerns from the previous Executive Council Elections. Rosby is currently reviewing the Election Policies to include these suggestions.

Carol left the meeting at 10:33 a.m.

9. Subject: Closed Session

The closed session began at 10:35 a.m.

The closed session ended at 11:01 a.m.



The Executive Council went into an in-camera session at 11:01 a.m.

10. Subject: Announcements

There are no Announcements at this time.

11. Subject: Next Meeting

Thursday, August 7, 2025, 10:00 a.m.

12. Subject: Adjournment

The meeting was adjourned at 11:02 a.m.

Date Accepted:

Signature: