



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Zoom Meeting
Wednesday, September 25, 2024

Present: Abhishek Jain, President; Soniya Shetty, VP Finance; Altaf Iqbal Mansuri, VP Moose Jaw Campus; Vihang Sadhu, VP Regina Campus; Harishgowtham Shanmugam, VP Prince Albert Campus; Kriztel Sayana, VP Saskatoon Campus; Carol Tetreault, General Manager and Louie Ramos, Executive Assistant

1. Subject: Call to Order

Abhishek called the meeting to order at 4:30 p.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Vihang, SECONDED by Harish to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Vihang, SECONDED by Kriztel to accept the September 11, 2024 Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Kriztel, SECONDED by Vihang to accept the September 25, 2024, Vice Presidents' Reports as presented. CARRIED.

ACTION: Abhishek

5. Subject: General Manager's Report

Deferred.

ACTION: Carol

6. Subject: Executive Council Updates

6.1 President Update

Abhishek and Carol met with Gallivan & Associates in Waterloo, Ontario last September 18, 2024, to discuss the Health & Dental Plan Renewal, Admin Services Only (ASO) and the mylegalplan. Abhishek has also contacted Mitch Holash, KC, Chair, SP Board of Directors, who indicated that he will contact the Minister of Advanced Education for an update on the status of his Board appointment. Abhishek noted that he has been invited to attend the upcoming SP Board of Directors Meeting scheduled for tomorrow, September 26, 2024 and will likely attend via Zoom.

6.2 VP Finance Update

Soniya has reviewed the SP Financials Statements, the Admin Services Only (ASO) invoices and signed cheques as needed.

6.3 VP Moose Jaw and Academic Affairs Update

Textbook Affordability

Deferred.

Meeting with Government Officials

Deferred.

Student Lounge Concerns

Deferred.

Tuition Concerns

Altaf indicated that the Business Accountancy PG Certificate students have brought forward concerns regarding the huge tuition discrepancy between the offer letter and the student's accounts. These concerns were brought forward to SP who indicated that an error occurred during the students' tuition assessments. The tuition amount has since been rectified.

6.4 VP Prince Albert and Student Affairs Update

Cafeteria Concerns

Deferred.

Prince Albert City Transit

Please refer to 7.13 Transit Survey.

Campus Update

Harish met with Patrick Nogier, Prince Albert Chief of Police to discuss students' safety concerns. It was noted that the PA Police will discuss these concerns with SP to determine possible solutions.

6.5 VP Saskatoon and Governance Update

Saskatoon City Transit

Please refer to 7.13 Transit Survey.



SCBScN Program

Kriztel is currently waiting for a response.

SPSA Governance Policies

Ongoing.

Campus Update

Kriztel has received concerns regarding the SP Bookstore wherein students who purchased eBooks did not receive their eBook codes. It was noted that when the students contacted the SP Bookstore, they were asked to contact the textbook publisher, who directed their concerns back to the SP Bookstore. Kriztel has forwarded this concern to Ben Gamble, Manager, Student Experience to be addressed.

6.6 VP Regina and External Affairs Update

Regina City Transit

Please refer to 7.13 Transit Survey.

7. Subject: Action Items

7.1 VP Saskatoon Report (September 11, 2024)

Complete.

7.2 Used Program Materials (April 12, 2023)

Deferred.

ACTION: Soniya

7.3 Brightspace Instructor Training (August 25, 2023)

Deferred. Altaf will contact Kendra to inquire about the instructor's Brightspace Training.

ACTION: Altaf

7.4 SP Hackathon 2024 (April 28, 2024)

Deferred.

ACTION: Harish

7.5 SP Academic Appeals Policy (November 8, 2023)

Kriztel has received a response from AVP Miller, who indicated that the Policy will be added to the list of SP Policies to be reviewed. Executive Council agreed to discuss our concerns with this Policy with the Senior Leadership Team (SLT). This item will be added to Ongoing Business.

ACTION: Louie

7.6 Strategic Plan Refresh Timeline (September 11, 2024)

Deferred.

ACTION: Carol & Louie



7.7 SPSA Student Townhall (September 11, 2024)

Deferred. Carol indicated that the staff is currently looking into the logistics of this event. Carol and Louie will create an invite to SLT to gauge their response to an event like this.

ACTION: Carol & Louie

7.8 SPSA Community Fridge (September 11, 2024)

Harish and Carol met with Kendra to discuss a potential partnership with SP's Community Fridge. It was noted that Student Experience has planned a budget of \$200 per Campus per month for items that they could provide for students. Harish suggested that the SPSA contribute by sponsoring either a fridge or various food items. Carol has requested the funding request submitted by Student Experience to the Donor Affairs Office and is currently waiting for this information.

ACTION: Harish & Carol

7.9 SP/SPSA Quarterly Meetings (July 30, 2024)

Deferred. Abhishek will follow up with Ev regarding scheduling the SP/SPSA Quarterly Meetings.

ACTION: Abhishek

7.10 Redeemed Christian Fellowship Ratification (September 11, 2024)

Altaf has contacted the pending student society, which clarified that the membership will only be open to SP students.

MOVED by Altaf, SECONDED by Vihang to accept the ratification of the Redeemed Christian Fellowship Student Society as presented. CARRIED.

7.11 SP Applicant Hub Testing (September 11, 2024)

Complete. Executive Council has forwarded their feedback to Danny Freire, Director, Enrolment Services and Registrar.

7.12 SPSA Audited Financial Statements (September 11, 2024)

Complete. Executive Council has agreed to forward the SPSA Audited Financial Statements to the General Council for endorsement.

7.13 Transit Survey (July 3, 2024)

Complete. Executive Council has received the results of the transit survey included in the September SWIPE issue. Louie will schedule a separate meeting to discuss the results and to determine the next steps.

ACTION: Louie

8. Subject: New Business

8.1 Campus Representative Appointments

The SPSA would like to welcome the following individuals to the SPSA General Council:

- Campus Representative, Moose Jaw
 - Sudhanshu
 - Orlando Mejia

- Rajeswari Palem
- Campus Representative, Prince Albert
 - Otonye Obom
 - Terrance Tait
 - Vallari Solanki
- Campus Representative, Regina
 - Jatin Bajaj
- Campus Representative, Saskatoon
 - Joshua Essel
 - Vicky Luu
 - Virrajsinh Gohil

8.2 General Council Meeting

Louie indicated that the General Council Meeting will be on October 5-6, 2024 at the Saskatoon Campus.

8.3 Sports Game Changer Student Society Ratification

MOVED by Altaf, SECONDED by Kriztel to accept the ratification of the Sports Game Changer Student Society as presented. CARRIED.

8.4 TTRPG Game Night Student Society Ratification

MOVED by Vihang, SECONDED by Kriztel to accept the ratification of the TTRPG Game Night Student Society as presented. CARRIED.

8.5 SDHSS Re-Ratification

MOVED by Vihang, SECONDED by Harish to accept the ratification of the Saskatchewan Dental Hygiene Student Society as presented. CARRIED.

9. Subject: Ongoing Business

9.1 AI Tools Guidelines (January 10, 2024)

9.2 FSAA In-Person Lobbying (January 10, 2024)

10. Subject: Closed Session

The closed session began at 5:25 p.m.

The closed session ended at 5:47 p.m.

11. Subject: Announcements

There are no Announcements at this time.

12. Subject: Next Meeting

Wednesday, October 23, 2024, 4:30 p.m.



13. Subject: Adjournment

The meeting was adjourned at 5:49 p.m.

Date Accepted:

Signature: