



**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.**  
**EXECUTIVE COUNCIL MEETING MINUTES**  
**Moose Jaw, Prince Albert, Regina & Saskatoon Campuses**  
**Zoom Meeting**  
**Wednesday, September 11, 2024**

**Present:** Abhishek Jain, President; Soniya Shetty, VP Finance; Altaf Iqbal Mansuri, VP Moose Jaw Campus; Vihang Sadhu, VP Regina Campus; Harishgowtham Shanmugam, VP Prince Albert Campus; Kriztel Sayana, VP Saskatoon Campus; Carol Tetreault, General Manager and Louie Ramos, Executive Assistant

**1. Subject: Call to Order**

Abhishek called the meeting to order at 4:30 p.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

**2. Subject: Adoption of Agenda**

MOVED by Kriztel, SECONDED by Harish to accept the Agenda as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes**

MOVED by Vihang, SECONDED by Harish to accept the August 21, 2024 Meeting Minutes as presented. CARRIED.

**4. Subject: Executive Council Reports**

MOVED by Altaf, SECONDED by Vihang to accept the September 11, 2024, President's and VP Finance Moose Jaw, Prince Albert and Regina's Reports as presented. CARRIED.

**ACTION: Kriztel**

**5. Subject: General Manager's Report**

Deferred.

Carol noted that Alyssa Taylor, Administrative Assistant, MJ was injured during one of our events. Carol, Maryna and Alyssa are working with the Workers' Compensation Board (WCB) regarding this incident.



**6. Subject: Executive Council Updates**

6.1 President Update

Abhishek has contacted Ev Slavin-Scharback, EA to the President & CEO regarding the student position appointment at the SP Board of Directors. He has also reached out to Alice Miller, AVP Student Services regarding the SP/SPSA Quarterly meetings and the Provost Advisory Council schedule. Abhishek also has an Academic Council Meeting slated for September 16, 2024.

6.2 VP Finance Update

Soniya received the draft SPSA Audited Financial Statement from MNP, which were distributed to the Executive Council for review before being forwarded to the General Council for endorsement. Soniya has also received concerns from students regarding uncategorized charges on their accounts. Soniya asked Executive Council members to check their accounts and note any irregularities they may find.

6.3 VP Moose Jaw and Academic Affairs Update

Textbook Affordability

Deferred. It was noted that students' booklists and the SP Bookstore's prices are not aligning with some textbooks having a 45% increase in price.

Meeting with Government Officials

Altaf met with MLA Tim McLeod last Friday, September 6, 2024, to discuss transit and housing concerns from students. Altaf indicated that MLA McLeod was receptive to our concerns and will follow up with Altaf when an update is available.

Altaf will also schedule a meeting with Clive Tolley, Moose Jaw Mayor to discuss students' transit concerns.

Student Lounge Concerns

Altaf indicated that the broken foosball table was removed from the student lounge. Altaf will contact Ben Gamble, Manager, Student Experience regarding the pingpong table.

Campus Update

Altaf noted that 33 students attended the first Council Connect meeting of the year, wherein he promoted the SPSA's upcoming events and informed students where to best find SPSA information such as the SPSA Connect App, SPSA Website and SPSA social media pages.

6.4 VP Prince Albert and Student Affairs Update

Cafeteria Concerns

Deferred.

Prince Albert City Transit

Harish will contact Greg Dionne, Prince Albert Mayor to discuss the bus pricing increases and the rationale behind these price hikes implemented recently.

### 6.5 VP Saskatoon and Governance Update

#### Saskatoon City Transit

Deferred.

#### SCBScN Program

Kriztel has received concerns from SCBScN students regarding various student fees and the lack of information from both SP and the University of Regina. Students raised concerns regarding their Program Orientation, wherein staff were unable to answer any of their inquiries. Louie will forward the Saskatoon Nursing Students' Society contact information to Kriztel to discuss some of these concerns.

**ACTION: Louie**

#### SPSA Governance Policies

Ongoing. Kriztel is editing the Equity, Diversity, Inclusivity and Indigenization (EDII) Policy draft before forwarding the draft to legal counsel for consultation.

#### Campus Update

Kriztel indicated that 26 students have attended the first Council Connect meeting of the year. Kriztel explained that students had expressed their concerns regarding Welcome Week, noting that there was a lot of information provided during the beginning of the school year and suggested that orientations be staggered to allow students to absorb the information.

### 6.6 VP Regina and External Affairs Update

#### Regina City Transit

Deferred. Vihang indicated that students have suggested having a monitor at the SP Campus bus stop showing bus routes and times for students to see. Vihang will forward this suggestion to the Regina City Transit.

#### Campus Update

Vihang indicated that 8 students attended the first Council Connect meeting of the year. Vihang noted that students expressed disappointment with SP's Welcome Week events, as they weren't as enjoyable compared to previous year's events.

## **7. Subject: Action Items**

### 7.1 Used Program Materials (April 12, 2023)

Deferred. Soniya will forward this to the Senior Leadership Team (SLT) and request to amend the current Agreement to align better with the SP's and SPSA's sustainability goals.

**ACTION: Soniya**

### 7.2 Brightspace Instructor Training (August 25, 2023)

Deferred. Kriztel indicated that the Brightspace Training session during the SP Staff PD Day on August 27-28, 2024 was not provided to instructors in attendance. Altaf will contact Kendra regarding this concern.

**ACTION: Altaf**



7.3 SP Hackathon 2024 (April 28, 2024)

Deferred.

**ACTION: Harish**

7.4 Student Union Development Summit 2024 Debrief (July 3, 2024)

Complete. Executive Council has submitted their reports which will be forwarded to incoming Executive Council members for review.

7.5 SP Academic Appeals Policy (November 8, 2023)

Deferred.

**ACTION: Kriztel**

7.6 Strategic Plan Refresh (July 30, 2024)

Deferred.

**ACTION: Carol & Louie**

7.7 SPSA Student Townhall

Deferred. Carol indicated that the staff is currently looking into the logistics of this event.

**ACTION: Carol**

7.8 SPSA Community Fridge

Harish and Carol have reached out to Kendra regarding a potential partnership with SP's Community Fridge. Harish and Carol will meet with Kendra on Friday to discuss logistics.

**ACTION: Harish & Carol**

7.9 SP/SPSA Quarterly Meetings (July 30, 2024)

Abhishek has contacted Ev regarding scheduling the SP/SPSA Quarterly Meetings and is currently waiting for a response.

**ACTION: Abhishek**

**8. Subject: New Business**

8.1 RTM Year 2 Re-Ratification

MOVED by Kriztel, SECONDED by Harish to accept the re-ratification of the RTM Year 2 Student Society as presented. CARRIED.

8.2 Redeemed Christian Fellowship Ratification

Altaf will contact the student society for information about the purpose of the student society.

**ACTION: Altaf**

8.3 SP Applicant Hub Testing

Executive Council received a request from SP to review the new SP Applicant Hub. Executive Council will provide their feedback to Abhishek by Monday, September 16, 2024, which will be forwarded to Danny Freire, Director, Enrolment Services and Registrar.



**ACTION: Executive Council**

8.4 SPSA Audited Financial Statements

Executive Council has received a draft copy of the SPSA Audited Financial Statements for review.

**ACTION: Executive Council**

**9. Subject: Ongoing Business**

9.1 AI Tools Guidelines (January 10, 2024)

9.2 FSAA In-Person Lobbying (January 10, 2024)

9.3 Transit Survey (July 3, 2024)

Executive Council agreed that it would be more beneficial to send out the transit survey on the September SWIPE issue instead of the October issue. Louie will inform Ashley of this change.

**ACTION: Louie**

**10. Subject: Closed Session**

The closed session began at 5:25 p.m.  
The closed session ended at 5:50 p.m.

**11. Subject: Announcements**

There are no Announcements at this time.

**12. Subject: Next Meeting**

Wednesday, September 25, 2024, 4:30 p.m.

**13. Subject: Adjournment**

The meeting was adjourned at 5:53 p.m.

Date Accepted:

Signature: