



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Rm 2.213, Moose Jaw Campus
Tuesday, July 30, 2024

Present: Abhishek Jain, President; Soniya Shetty, VP Finance; Altaf Iqbal Mansuri, VP Moose Jaw Campus; Vihang Sadhu, VP Regina Campus; Harishgowtham Shanmugam, VP Prince Albert Campus; Kriztel Sayana, VP Saskatoon Campus; Carol Tetreault, General Manager and Louie Ramos, Executive Assistant

1. Subject: Call to Order

Abhishek called the meeting to order at 10:34 a.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Kriztel, SECONDED by Harish to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Harish, SECONDED by Vihang to accept the July 3, 2024 Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Altaf, SECONDED by Kriztel to accept the July 30, 2024, Executive Council Reports as presented. CARRIED.

5. Subject: General Manager's Report

MOVED by Kriztel, SECONDED by Vihang to accept the July 30, 2024, General Manager's Report as presented. CARRIED.

Carol will be on holidays from August 6 - 13, 2024.

6. Subject: Executive Council Updates

6.1 President Update

Abhishek has attended various meetings as outlined below:

- Meeting with Annie Fu, Manager, International Recruitment
- SA Fees Meeting with Danny Friere, Registrar & Director of Enrolment Services
- SP Transcript Meeting with Danny Friere
- SUDS Logistics Meeting with Carol & Louie

Abhishek has reviewed the following documents:

- Proposed Bylaws amendments
- Proposed Elections Policies amendments
- EDII Policy Proposal
- Strategic Plan Proposal

6.2 VP Finance Update

Soniya indicated that the audit is going smoothly and should be finished soon. Soniya also met with the auditors from MNP and attended a meeting regarding SP transcripts and SA Fees with Danny.

6.3 VP Moose Jaw and Academic Affairs Update

Textbook Affordability

Deferred.

Meeting with Government Officials

Altaf has contacted MLA Tim McLeod and has scheduled a meeting for Friday, September 6, 2024, at 9:00 a.m.

6.4 VP Prince Albert and Student Affairs Update

Cafeteria Concerns

Deferred. Harish has sent an email to Kendra Strong-Garcia, Director, Student Engagement & Learning Services regarding this concern and is awaiting a response.

Bike Lockers

Harish indicated that the bike lockers have been installed at the Prince Albert campus and are ready for student use.

6.5 VP Saskatoon and Governance Update

Saskatoon City Transit

Kriztel is working with Saskatoon City Transit to address student concerns. Kriztel is also gathering information regarding student ridership for Saskatoon buses.

SCBScN Program

Kriztel will contact the Christa MacLean, Dean, Faculty of Nursing, Health Sciences and Community Services to inquire about Saskatoon students' Wellness Fees as they are unable to access the facilities in the University of Regina Campus.



SPSA Governance

Kriztel has forwarded her Bylaw revision suggestions and Election Policies suggestions to Executive Council and Carol for review and input. Kriztel is also looking into revamping the Strategic Plan as it is up for review as well as developing an EDII Policy.

6.6 VP Regina and External Affairs Update

Regina City Transit

Vihang met with the Regina City Transit who indicated that they would not be able to expand the University of Regina route to include Sask Polytech. Vihang also noted that the Regina City Transit is currently working on a Semester Pass which would be available by Fall 2025.

URSU Meeting

Vihang will reach out to URSU again once the semester starts to schedule a meeting regarding reviving the Saskatchewan Student Coalition.

7. Subject: Action Items

7.1 Used Program Materials (April 12, 2023)

Deferred. Soniya has contacted Kendra Strong-Garcia, Director, Student Engagement & Learning Services regarding this concern and is currently awaiting a response.

ACTION: Soniya

7.2 International Student Email List (September 30, 2022)

Deferred.

ACTION: Carol

7.3 Brightspace Instructor Training (August 25, 2023)

Deferred.

ACTION: Altaf

7.4 SP Orientation for Executive Council (April 17, 2024)

Deferred. Abhishek indicated that he will contact the SP Senior Leadership Team (SLT) to schedule the quarterly SP/SPSA Meetings as per the SP/SPSA Master Partnership Agreement, Section 8.5 Executive Meetings. This agenda item will be moved to the Ongoing Business – SP/SPSA Meeting.

ACTION: Louie

7.5 SP Hackathon 2024 (April 28, 2024)

Deferred. Kriztel is currently awaiting a response. It was suggested that Cara Workman, Director, Counselling, Accessibility and Health Services be contacted to inquire about the winning idea which is an improved booking experience for accommodations. Executive Council agreed that Harish will contact Cara regarding this inquiry.

ACTION: Harish

7.6 SDG Accord Info Distribution (July 3, 2024)

Complete.



7.7 Transit Survey (July 3, 2024)

Executive Council suggested creating a Transit Survey to gather information regarding transit bus usage of students. Carol and Louie will prepare survey questions and forward them to Executive Council for review.

ACTION: Carol & Louie

7.8 Academic Council Appointments (July 3, 2024)

Complete.

7.9 Student Union Development Summit 2024 (July 3, 2024)

Complete. Executive Council will be attending the Student Union Development Summit slated for August 9-12, 2024. Soniya will be distributing the Per Diem cheques during the event. Executive Council will also prepare a SUDS Report for accountability which will be submitted by August 20, 2024.

ACTION: Executive Council

7.10 SP Employees PD Staff Availability (July 3, 2024)

Complete. Harish indicated that SP will have a skeleton staff for students during the event.

7.11 International Student Notice Email (July 3, 2024)

Complete. Kriztel has contacted Annie Fu, Director of International Enrolment regarding student concerns about the notice email sent to International students. Kriztel noted that Annie was receptive to our concerns and will use our feedback to enhance communication with students.

7.12 SP Academic Appeals Policy (November 8, 2023)

Deferred. Kriztel has forwarded the SPSA's concerns and suggestions to Alice Miller, AVP Student Services and is currently waiting for a response.

ACTION: Kriztel

8. Subject: New Business

8.1 Strategic Plan

Executive Council agreed to review and revamp the current Strategic Plan. Executive Council will review the Strategic Plan with the newly appointed Campus Representatives in upcoming meetings.

ACTION: Executive Council

9. Subject: Ongoing Business

9.1 AI Tools Guidelines (January 10, 2024)

9.2 FSAA In-Person Lobbying (January 10, 2024)

9.3 Parking Concerns (December 20, 2023)

Complete. Executive Council will continue monitoring the SP Parking for any concerns that may arise.



10. Subject: Closed Session

The closed session began at 11:25 a.m.

The closed session ended at 11:32 a.m.

11. Subject: Announcements

11.1 Staff Update

Carol announced that Josh Gold has joined the SPSA as the new Student Advocate, South. Josh will start on August 19, 2024.

11.2 Scholarship, Bursary, and Loan Committee

Abhishek has been appointed as a member of the Scholarship, Bursary, and Loan Committee by the Ministry of Advanced Education.

12. Subject: Next Meeting

August 21, 2024, 10:00 a.m., Regina Campus

13. Subject: Adjournment

The meeting was adjourned at 11:34 a.m.

Date Accepted:

Signature: