



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Rm 1130, Regina Campus
Wednesday, August 21, 2024

Present: Abhishek Jain, President; Soniya Shetty, VP Finance; Altaf Iqbal Mansuri, VP Moose Jaw Campus; Vihang Sadhu, VP Regina Campus; Harishgowtham Shanmugam, VP Prince Albert Campus; Kriztel Sayana, VP Saskatoon Campus; Carol Tetreault, General Manager and Louie Ramos, Executive Assistant

1. Subject: Call to Order

Abhishek called the meeting to order at 10:09 a.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Kriztel, SECONDED by Harish to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Harish, SECONDED by Vihang to accept the July 30, 2024 Meeting Minutes and the August 2, 2024 Student Society Ratification e-vote as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Harish, SECONDED by Altaf to accept the August 21, 2024, Executive Council Reports as presented. CARRIED.

5. Subject: General Manager's Report

MOVED by Vihang, SECONDED by Kriztel to accept the August 21, 2024, General Manager's Report as presented. CARRIED.

6. Subject: Executive Council Updates

6.1 President Update

Abhishek attended the Student Union Development Summit last August 9-12, 2024, and reviewed the following documents for the upcoming meeting:

- EC Job Descriptions
- SPSA Financials ME June 2024
- Previous EC and GC Meetings
- Student Society Re-ratification Form

6.2 VP Finance Update

Soniya attended the Student Union Development Summit from August 9 to 12, 2024, and also noted that the audit is still ongoing. She has reviewed the current financial statements and met with Carol to discuss any of her concerns or questions.

6.3 VP Moose Jaw and Academic Affairs Update

Textbook Affordability

Deferred.

Meeting with Government Officials

Altaf has contacted MLA Tim McLeod and has scheduled a meeting for Friday, September 6, 2024, at 9:00 a.m.

Altaf also met with the Chamber of Commerce regarding the Rural and Northern Immigration Pilot (RINP) Program. He noted that the program is temporarily closed due to the number of applications received. It was also discussed during the meeting that the increased rent prices are due to the increased housing demand.

Student Lounge

Altaf indicated that it is possible that the broken games in the student lounge will be removed instead of repaired or replaced. Altaf will continue monitoring the situation and inform the Executive Council of any updates.

6.4 VP Prince Albert and Student Affairs Update

Cafeteria Concerns

Deferred.

Prince Albert City Transit

Harish will contact Greg Dionne, Prince Albert Mayor to discuss the bus pricing increases and the rationale behind these price hikes implemented recently.

6.5 VP Saskatoon and Governance Update

Saskatoon City Council Meeting

Kriztel has received information from USSU regarding the UPass usage rates. Kriztel will review the documentation provided and inform the Executive Council of any updates.



SCBScN Program

Kriztel has received a response from Christa MacLean, Dean, Faculty of Nursing, Health Sciences and Community Services, who indicated that students have the option to contact SP to request an SP Wellness membership wherein the University of Regina will transfer over the fees charged. Kriztel will contact URSU to discuss these students' concerns.

SPSA Governance

Ongoing.

6.6 VP Regina and External Affairs Update

Regina City Transit

Vihang indicated that the bus transit system has been changed to include the extension of weekend hours.

URSU Meeting

Vihang met with members of the URSU Executive Council at SUDS and noted that a meeting will be scheduled to discuss the revival of the Saskatchewan Student Coalition.

7. Subject: Action Items

7.1 Used Program Materials (April 12, 2023)

Soniya has received a response from Kendra Strong-Garcia, Director, Student Engagement & Learning Services, who indicated that the SP/SPSA Master Partnership Agreement does not include the sale of used program materials. Abhishek suggested forwarding this concern to the Senior Leadership Team (SLT) and requesting to amend the current Agreement to align better with the SP's and SPSA's sustainability goals.

ACTION: Soniya

7.2 International Student Email List (September 30, 2022)

Complete.

7.3 Brightspace Instructor Training (August 25, 2023)

Deferred. Altaf has contacted Kendra for a follow-up and is awaiting a response. Kriztel noted that instructors would have a Brightspace session during the SP Staff Retreat on August 27-28, 2024.

ACTION: Altaf

7.4 SP Hackathon 2024 (April 28, 2024)

Deferred.

ACTION: Harish

7.5 Transit Survey (July 3, 2024)

Complete. Carol and Louie prepared the survey questions and forwarded them to the Executive Council for review. Executive Council endorsed the survey questions and requested that the survey be distributed in the SWIPE Newsletter, October issue. This item will be moved to Ongoing Business while awaiting distribution.

ACTION: Carol & Louie



7.6 Student Union Development Summit 2024 Debrief (July 3, 2024)

Executive Council attended the Student Union Development Summit last August 9-12, 2024. Executive Council agreed that SUDS was informative and beneficial for networking and information gathering. It was noted that the timing for SUDS was appropriate as the Executive Council has insight into discussion items and questions. It was also mentioned that it was beneficial to send all EC members as delegates as multiple sessions would fit each EC member's portfolio and responsibilities. Executive Council will prepare a SUDS Report for accountability which will be submitted by the next EC Meeting.

ACTION: Executive Council

7.7 SP Academic Appeals Policy (November 8, 2023)

Deferred. Kriztel will contact Alice Miller, AVP Student Services for a follow-up.

ACTION: Kriztel

7.8 Strategic Plan Refresh (July 30, 2024)

Deferred. Executive Council agreed to have the Strategic Plan completed and approved by the March 2025 General Council meeting. Staff will develop a timeline to ensure that the deadline set by the Executive Council is met.

ACTION: Carol & Louie

8. Subject: New Business

8.1 SPSA Financials ME June 2024

MOVED by Soniya, SECONDED by Vihang to accept the SPSA Financials ending June 30, 2024 as presented. CARRIED.

8.2 Meeting with BCITSA

Executive Council indicated that the meeting was cancelled due to scheduling conflicts however, it was noted that some members of the BCITSA were in attendance at the SUDS Conference and council members were able to talk to them during the conference.

8.3 SPSA Student Townhall

Executive Council agreed that a Student Townhall would be beneficial for the SLT to learn about student concerns. Staff will look into holding the event in late October 2024 before the Annual General Meeting slated for November 7, 2024.

ACTION: Carol

8.4 Food Pantry

Executive Council discussed the possibility of an SPSA Community Pantry on all four main campus locations. Harish suggested having an SPSA Community Fridge for now to gauge student interest in this service. Staff will look into the development of this service at all main campus locations.

ACTION: Carol



8.5 Social Media Engagement

Executive Council indicated that there was a discussion session regarding social media engagement at the SUDS Conference. Executive Council suggested having more Executive Council content to engage students more. It was noted that EC and Campus Council members will have to be responsible for providing content that would be published on our social media pages. Executive Council committed to this endeavour and will provide video and photo content to Ashley as soon as possible.

9. Subject: Ongoing Business

9.1 AI Tools Guidelines (January 10, 2024)

Altaf and Kriztel are currently researching other institutions' AI guidelines.

9.2 FSAA In-Person Lobbying (January 10, 2024)

9.3 SP/SPSA Quarterly Meetings (July 30, 2024)

Abhishek will contact Dr. Larry Rosia, President & CEO to schedule the quarterly SP/SPSA Quarterly Meetings.

10. Subject: Closed Session

The closed session began at 12:10 p.m.

The closed session ended at 12:45 p.m.

11. Subject: Announcements

11.1 Staff Update

Carol announced that Josh Gold has joined the SPSA as the new Student Advocate, South.

11.2 Youth Advisory Committee, City of Moose Jaw

Altaf has been appointed as a member of the City of Moose Jaw's, Youth Advisory Committee.

12. Subject: Next Meeting

TBA

13. Subject: Adjournment

The meeting was adjourned at 12:46 p.m.

Date Accepted:



Signature: