



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Zoom Meeting
Wednesday, March 6, 2024

Present: Steven Jose, President; Abhishek Jain, VP Moose Jaw Campus;
Naresh Saroye, VP Prince Albert Campus Gabriela Pozner, VP Regina;
Nicole Zalesak, VP Saskatoon Campus; Carol Tetreault, General Manager and
Louie Ramos, Executive Assistant

1. Subject: Call to Order

Abhishek called the meeting to order at 4:48 p.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Nicole, SECONDED by Gabby to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Gabby, SECONDED by Nicole to accept the February 19, 2024 Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Gabby, SECONDED by Nicole to accept the March 6, 2024, Vice Presidents' Reports as presented. CARRIED.

ACTION: Steven

5. Subject: General Manager's Report

Deferred.

ACTION: Carol

6. Subject: Standing Committee Updates

6.1 Academic Affairs

Open Educational Resources (February 20, 2023)

Nicole indicated that this coming week will be OER Week, wherein information regarding OERs will be distributed to the students and staff. Nicole will also contact Dr.

Mike Gillespie, AVP Learning & Teaching, regarding OER Funding to determine the next steps.

Textbook Affordability (August 25, 2023)

Deferred.

English Language Requirement (November 8, 2023)

Deferred.

Learning Plan Policy Proposal (November 22, 2023)

Deferred.

Chemistry Tutor

Deferred.

6.2 Student Affairs

Locker Concerns (July 22, 2022)

Deferred. Naresh indicated that the Committee is planning to contact SaskBuilds directly to address our concerns.

Cafeteria Concerns (June 22, 2022)

The Committee will continue monitoring cafeteria food pricing, quality and options. This concern will be forwarded to the incoming Executive Council's portfolio. It was noted that the cafeteria has started to offer more vegetarian options at each campus location.

Wellness Fee (July 6, 2022)

Deferred.

Health Services (February 20, 2023)

Naresh indicated that the Committee is currently monitoring the Campus Nurse hours. Naresh also noted that SP is in the process of hiring for the Director, Counselling & Health Services position.

Bike Concerns (June 6, 2023)

Deferred.

Student Etiquette (November 8, 2023)

Deferred.

6.3 Governance & Policy

The Governance & Policy Committee has no updates at this time.

6.4 Finance

The Finance Committee has no updates at this time.

7. Subject: Action Items

7.1 Used Program Materials (April 12, 2023)



Deferred.

ACTION: Carol

7.2 International Student Email List (September 30, 2022)

Deferred.

ACTION: Carol

7.3 Brightspace Instructor Training (August 25, 2023)

Deferred.

ACTION: Nicole

7.4 SP Board of Directors Minutes' Format Changes Rationale (October 25, 2023)

Deferred.

ACTION: Steven

7.5 SP Academic Appeals Policy (November 8, 2023)

Gabby met with Madi Currie, Student Advocate – North to discuss concerns with the SP Academic Appeals Policy and Procedures. Gabby will be developing strategies to address these concerns and determine the next steps.

ACTION: Gabby

7.6 GOV 6 – Executive Remuneration & Accountability Draft (February 19, 2024)

Complete. The Executive Council has reviewed the proposed draft and agreed to forward it to the General Council for consideration.

7.7 Parking Concerns (December 20, 2023)

Deferred.

ACTION: Carol

7.8 AI Tools Usage (January 10, 2024)

Deferred.

ACTION: Nicole

7.9 FSAA In-Person Lobbying (January 10, 2024)

Deferred. Steven and Gabby are currently waiting for a response.

ACTION: Steven & Gabby

7.10 Provost Student Advisory Committee (January 10, 2024)

Deferred. Steven will forward the last PAC Meeting Agenda to Executive Council.

ACTION: Steven & Abhishek

7.11 Office Hours (February 19, 2024)

Executive Council agreed to amend the SPSA Office Hours to Monday to Friday, 8:00 a.m. to 4:00 p.m. beginning in the Fall Semester. In addition, increased campus-specific office hours may be implemented at the beginning of each intake.

7.12 Response to URSU (February 19, 2024)

Complete.

7.13 Transition Retreat Logistics (February 19, 2024)

Deferred. Louie is looking into various venues for April 26-29, 2024.

ACTION: Louie

8. Subject: New Business

8.1 SPSA Fees - LINC Students

Abhishek and Carol explained that SP will no longer assist in paying for LINC students' SPSA Fees, effectively removing them from our membership. Abhishek and Carol are currently scheduling a meeting with Steven, Alice Miller, AVP Student Services and Kendra Strong-Garcia, Director, Student Engagement & Learning Services.

ACTION: Abhishek & Carol

8.2 Staff Send-Off

Carol will schedule a dinner with Will once back from her holidays.

ACTION: Carol

8.3 Brush and Colours Art Club (PA) Student Society Ratification

MOVED by Naresh, SECONDED by Nicole to accept the ratification of the Brush and Colours Art Club as presented. CARRIED.

9. Subject: Ongoing Business

9.1 H&D Plan - Admin Services Option (July 5, 2023)

9.2 International Student Tuition Estimates (May 25, 2023)

9.3 Security Concerns for Examinations (December 20, 2023)

Steven noted that students were told to only carry necessities for their exams. Students were also told that bio breaks would not be allowed during the exam. Abhishek will send a follow-up email to Kendra regarding these concerns.

ACTION: Abhishek

9.4 Campus Dentist (February 19, 2024)

10. Subject: Closed Session

The closed session began at 5:32 p.m.

The closed session ended at 6:02 p.m.

11. Subject: Announcements

11.1 All Nominees Meeting

The All Nominees Meeting will be on Monday, March 11, 2024, at 12:00 p.m. and 4:30 p.m.



11.2 GC Meeting

The General Council meeting is slated for March 23-24, 2024 at the Saskatoon Campus.

11.3 Staff Update

Carol informed Executive Council that Adeyemi Williams, Campus Director – Moose Jaw has provided his resignation with his last day being March 15, 2024. The SPSA would like to thank Will for his service and wishes him the very best of luck in his future endeavours.

12. Subject: Next Meeting

Wednesday, March 20, 2024, 4:45 p.m.

13. Subject: Adjournment

The meeting was adjourned at 6:06 p.m.

Date Accepted:

Signature: