



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Zoom Meeting
Wednesday, March 20, 2024

Present: Steven Jose, President; Naresh Saroye, VP Prince Albert Campus;
Gabriela Pozner, VP Regina; Nicole Zalesak, VP Saskatoon Campus;
Carol Tetreault, General Manager and Louie Ramos, Executive Assistant

Regrets: Abhishek Jain, VP Moose Jaw Campus

1. Subject: Call to Order

Steven called the meeting to order at 4:47 p.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Nicole, SECONDED by Gabby to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Nicole, SECONDED by Gabby to accept the March 6, 2024 Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Nicole, SECONDED by Naresh to accept the March 20, 2024, President's and Vice Presidents Moose Jaw and Regina's Reports as presented. CARRIED.

ACTION: Nicole & Naresh

5. Subject: General Manager's Report

Deferred.

ACTION: Carol

6. Subject: Standing Committee Updates

6.1 Academic Affairs

Open Educational Resources (February 20, 2023)

Nicole will contact Dr. Mike Gillespie, AVP Learning & Teaching, regarding OER Funding to determine the next steps.



Textbook Affordability (August 25, 2023)

Nicole has contacted Dr. Gillespie to request a meeting to discuss the previously forwarded Textbook Affordability Position Statement.

English Language Skills Supports (November 8, 2023)

Nicole has contacted Kendra Strong-Garcia, Director, Student Engagement and Learning Services regarding English language skills supports available for international students.

Learning Plan Policy Proposal (November 22, 2023)

Deferred.

Chemistry Tutor

Deferred.

6.2 Student Affairs

Locker Concerns (July 22, 2022)

Deferred.

Cafeteria Concerns (June 22, 2022)

Deferred.

Wellness Fee (July 6, 2022)

Deferred.

Health Services (February 20, 2023)

Deferred.

Bike Concerns (June 6, 2023)

Deferred.

Student Etiquette (November 8, 2023)

Deferred.

6.3 Governance & Policy

The Governance & Policy Committee has no updates at this time.

6.4 Finance

The Finance Committee has no updates at this time.

7. Subject: Action Items

7.1 President's EC Report (March 6, 2024)

Complete.

7.2 Used Program Materials (April 12, 2023)

Deferred.

ACTION: Carol



7.3 International Student Email List (September 30, 2022)

Deferred.

ACTION: Carol

7.4 Brightspace Instructor Training (August 25, 2023)

Deferred.

ACTION: Nicole

7.5 SP Board of Directors Minutes' Format Changes Rationale (October 25, 2023)

Deferred.

ACTION: Steven

7.6 SP Academic Appeals Policy (November 8, 2023)

Deferred. Gabby will schedule a meeting with Carol and Louie to assist in developing strategies and determine the next steps.

ACTION: Gabby

7.7 Parking Concerns (December 20, 2023)

Deferred.

ACTION: Carol

7.8 AI Tools Usage (January 10, 2024)

Deferred.

ACTION: Nicole

7.9 FSAA In-Person Lobbying (January 10, 2024)

Ongoing. Steven and Gabby have sent a follow-up email to Michael Gault, BCFS Director, and are currently awaiting a response.

ACTION: Steven & Gabby

7.10 Provost Student Advisory Committee (January 10, 2024)

Deferred. Steven will forward the last PAC Meeting Agenda to the Executive Council.

ACTION: Steven & Abhishek

7.11 Transition Retreat Logistics (February 19, 2024)

Deferred.

ACTION: Louie

7.12 SPSA Fees – LINC Students (March 6, 2024)

Steven, Abhishek and Carol have been in communication with Alice Miller, AVP Student Services and Kendra Strong-Garcia, Director, Student Engagement & Learning Services regarding this concern. Carol has scheduled a meeting with Emel Ortac, LINC Program Head to discuss the various SPSA Services provided to LINC Students.

ACTION: Steven, Abhishek & Carol

7.13 Staff Send-Off (March 6, 2024)

Complete.

8. Subject: New Business

8.1 Council Connect Event

Steven noted that Rob Clark, CEO, Moose Jaw & District Chamber of Commerce has been invited to the MJ Council Connect to discuss the RINP. It was suggested that this be an independent event instead to cater specifically to international students. Steven will discuss this further with Abhishek.

ACTION: Steven

8.2 Sask Polytech Hackathon 2024

Nicole has participated in the first SP Hackathon event on campus which aimed to respond to this year's challenge statement: "How can we make Sask Polytech a better place for future students?" Nicole noted that students have presented some ideas which includes:

- An improved student and campus event calendar.
- SPCard - a unified access card and student ID for all things on campus.
- A student-led community forum.
- A carpool app exclusively for Sask Polytech students.
- An improved booking experience for students requiring testing accommodations.

It was noted that the SPSA would be willing to develop these ideas with the students should they choose to do so.

9. Subject: Ongoing Business

9.1 H&D Plan - Admin Services Option (July 5, 2023)

9.2 International Student Tuition Estimates (May 25, 2023)

9.3 Security Concerns for Examinations (December 20, 2023)

9.4 Campus Dentist (February 19, 2024)

Carol has not received a response from any of the Campus Dentist contacts.

10. Subject: Closed Session

The closed session began at 5:33 p.m.

The closed session ended at 6:01 p.m.

11. Subject: Announcements

11.1 Staff Update

Carol announced that Alyssa Taylor has joined the SPSA as the new Administrative Assistant, Moose Jaw Campus.



12. Subject: Next Meeting

Wednesday, April 3, 2024, 4:45 p.m.

13. Subject: Adjournment

The meeting was adjourned at 6:05 p.m.

Date Accepted:

Signature: