



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Zoom Meeting
Tuesday, February 6, 2024

Present: Steven Jose, President; Abhishek Jain, VP Moose Jaw Campus;
Gabriela Pozner, VP Regina; Nicole Zalesak, VP Saskatoon Campus,
Carol Tetreault, General Manager and Louie Ramos, Executive Assistant

Regrets: Naresh Saroye, VP Prince Albert Campus

1. Subject: Call to Order

Steven called the meeting to order at 4:51 p.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Gabby, SECONDED by Abhishek to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Gabby, SECONDED by Abhishek to accept the January 24, 2024 Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Nicole, SECONDED by Abhishek to accept the February 6, 2024, President's and VP Regina's Reports as presented. CARRIED.

ACTION: Abhishek, Naresh & Nicole

5. Subject: General Manager's Report

MOVED by Abhishek, SECONDED by Gabby to accept the February 6, 2024, General Manager's Report as presented. CARRIED.

6. Subject: Standing Committee Updates

6.1 Academic Affairs

Open Educational Resources (February 20, 2023)

Deferred.



Textbook Affordability (August 25, 2023)

Nicole has compiled information regarding textbook misuse and forwarded the draft to the General Council for review. Nicole, Carol, and Louie will prepare a position statement draft which will be forwarded to the General Council for approval.

English Language Requirement (November 8, 2023)

Nicole indicated that the Executive Council met with the SP Board of Directors last January 26, 2024, and presented several items including student campus needs, housing, transportation and cafeteria concerns. Nicole noted that the English Language Requirement was discussed but concerns were referred to the International Department. Nicole indicated that Dr. Has Malik, VP Academic has mentioned the availability of support for students struggling with understanding their coursework due to their lack of English proficiency. It was noted that the SPSA is not made aware of such student support. Nicole will inquire with Kendra Strong-Garcia, Director, Student Engagement & Learning Services.

Learning Plan Policy Proposal (November 22, 2023)

Deferred.

6.2 Student Affairs

Locker Concerns (July 22, 2022)

Deferred.

Cafeteria Concerns (June 22, 2022)

Deferred.

Wellness Fee (July 6, 2022)

Deferred.

Health Services (February 20, 2023)

Deferred.

Bike Concerns (June 6, 2023)

Deferred.

Student Etiquette (November 8, 2023)

Deferred.

6.3 Governance & Policy

Promotion of Outside Organizations (October 25, 2023)

Executive Council agreed that the promotion of outside organizations conflicts with the SP-SPSA Master Partnership Agreement and determined that this agenda item will be removed.

6.4 Finance

The Finance Committee has no updates at this time.



7. Subject: Action Items

7.1 Used Program Materials (April 12, 2023)

Carol met with Kendra Strong-Garcia, Director, Student Engagement & Learning Services, who is looking into the possibility of the SPSA selling used program materials.

ACTION: Carol

7.2 International Student Email List (September 30, 2022)

Deferred. Carol indicated that Kendra is looking into this request.

ACTION: Carol

7.3 Brightspace Instructor Training (August 25, 2023)

Nicole spoke with instructors regarding Brightspace Instructor Training and indicated that the training course is available on Brightspace and is non-mandatory for instructors. Nicole will contact Alice Miller, AVP Student Services regarding this concern.

ACTION: Nicole

7.4 SP Board of Directors Minutes' Format Changes Rationale (October 25, 2023)

Deferred.

ACTION: Steven

7.5 SP Academic Appeals Policy (November 8, 2023)

Deferred.

ACTION: Gabby

7.6 Parking Concerns (December 20, 2023)

Carol was informed that the Regina parking lots will be repaired in Spring. Carol will follow up with Kendra regarding the overselling of monthly passes.

ACTION: Carol

7.7 AI Tools Usage (January 10, 2024)

Louie has forwarded the research to the Executive Council for review. It was suggested that Nicole contact Kendra to request an update on Academic Integrity Guidelines for AI Usage.

ACTION: Nicole

7.8 Annual Services Review Committee (January 10, 2024)

The meeting is scheduled for Friday, February 9, 2024, at 2:30 p.m.

7.9 Remuneration & Honorarium Committee (January 10, 2024)

The meeting is scheduled for Thursday, February 8, 2024, at 4:30 p.m.

7.10 FSAA In-Person Lobbying (January 10, 2024)

Steven indicated that the in-person lobbying will be scheduled in March 2024 to accommodate the MLA availabilities. Steven and Gabby will meet with the FSAA on Thursday, February 8, 2024, at 6:30 p.m. to discuss the in-person lobbying logistics.

ACTION: Steven & Gabby



7.11 Provost Student Advisory Committee (January 10, 2024)

Steven contacted AVP Miller regarding this concern and is currently waiting for a response. Steven will send a follow-up email.

ACTION: Steven

8. Subject: New Business

8.1 Gap Coverage Referendum

Abhishek announced that 83.23% of voters voted in favour of implementing the International Student Emergency Medical Coverage, Repatriation and Transportation Plan beginning in Fall 2024. Abhishek and Carol thanked all Council members and staff for their efforts in ensuring that the student body is making an informed decision.

8.2 Teacher's Strike

Carol has contacted Kendra to inquire about how the Saskatchewan Teachers' Federation (STF) strike will affect the students on the Ave W Campus in Saskatoon. It was noted that SP classes and supports will continue as usual and that cafeteria closure dates have been provided to students. The SPSA will continue monitoring the situation to ensure that the effect on SP students will be minimal.

9. Subject: Ongoing Business

9.1 H&D Plan - Admin Services Option (July 5, 2023)

9.2 International Student Tuition Estimates (May 25, 2023)

9.3 Security Concerns for Examinations (December 20, 2023)

10. Subject: Closed Session

The closed session began at 5:36 p.m.
The closed session ended at 5:44 p.m.

11. Subject: Announcements

11.1 General Council Meeting

The General Council Meeting is scheduled for Saturday, February 10, 2024, at 9:00 a.m.

11.2 Budget Retreat

The Budget Retreat is scheduled for Friday, February 16, 2024, until Monday, February 19, 2024.

11.3 Saskatchewan Post-Secondary Student Council

Steven and Nicole will be attending the Saskatchewan Post-Secondary Student Council in Regina on February 21, 2024.



12. Subject: Next Meeting
Monday, February 19, 2024, 10:00 a.m.

13. Subject: Adjournment
The meeting was adjourned at 5:48 p.m.

Date Accepted:

Signature: