



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Zoom Meeting
Wednesday, November 22, 2023

Present: Steven Jose, President; Abhishek Jain, VP Moose Jaw Campus;
Naresh Saroye, VP Prince Albert Campus Gabriela Pozner, VP Regina;
Nicole Zalesak, VP Saskatoon Campus, Carol Tetreault, General Manager and
Louie Ramos, Executive Assistant

1. Subject: Call to Order

Steven called the meeting to order at 4:01 p.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Abhishek, SECONDED by Gabby to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Naresh, SECONDED by Abhishek to accept the November 8, 2023 Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Naresh, SECONDED by Gabby to accept the November 8, 2023, President's and Vice President Moose Jaw, Prince Albert and Regina's Reports as presented. CARRIED.

ACTION: Nicole

5. Subject: General Manager's Report

MOVED by Abhishek, SECONDED by Gabby to accept the November 8, 2023, General Manager's Report as presented. CARRIED.

6. Subject: Standing Committee Updates

6.1 Academic Affairs

Open Educational Resources (February 20, 2023)

Nicole has received a response from Dr. Mike Gillespie, AVP Learning & Teaching, who noted various reasons for the lack of interest in OERs from instructors. It was noted that



time and resources are limited to effectively develop an OER for a specific class. The Committee will continue brainstorming ideas for an OER Campaign.

Textbook Affordability (August 25, 2023)

Nicole indicated that instructors and Program Heads oversee which textbooks students require for their specific programs. The Committee is gathering information on programs that require textbooks solely for the online access codes, which provide access to quizzes and exams that students are required to take. It was noted that there is also a price discrepancy between buying from the Bookstore and online. The Committee is also in the process of developing a Textbook Policy Proposal for presentation to the SP Senior Leadership Team.

English Language Requirement (November 8, 2023)

Deferred.

Learning Plan Policy Proposal (November 22, 2023)

The Committee will work closely with the Student Advocates to develop a Learning Plan Policy Proposal to present to the SP Senior Leadership Team.

Co-op Work Term Fees (November 22, 2023)

Committee members indicated that students who decide to participate in a co-op work term would need to pay a fee of \$1,400. Louie has forwarded his research to the Academic Committee for review and discussion at their next meeting.

6.2 Student Affairs

Locker Concerns (July 22, 2022)

Deferred.

Cafeteria Concerns (June 22, 2022)

Deferred.

Wellness Fee (July 6, 2022)

The Committee will continue monitoring the Fitness and Gym Facilities for any issues that may arise.

Health Services (February 20, 2023)

Deferred. Naresh has contacted Kendra Strong Garcia, Interim Director, Counselling & Health Services regarding providing a comprehensive list of services that the Campus Health Nurses will provide and is currently waiting for a response.

Bike Concerns (June 6, 2023)

Deferred.

Student Etiquette (November 8, 2023)

The Committee will contact Kendra and the International Education to provide a session regarding the Student Code of Conduct and Canadian Culture.

6.3 Governance & Policy

Promotion of Outside Organizations (October 25, 2023)

Deferred.

Policy Updates (October 25, 2023)

The Committee is currently working on developing suggested amendments for the following policies:

- GOV 5 – Campus Representative Honorarium
- GOV 6 – Executive Council Remuneration & Accountability
- GOV 9 – Executive Council Spring Retreat

Once complete, the Committee will forward the policies to the Remuneration & Honorarium Committee and then to the General Council for review and consideration.

6.4 Finance

SPSA Financial Statements (November 22, 2023)

The Committee met last week to discuss the SPSA Financials ending October 31, 2023 and the SPSA Operating Budget 2023/24 (Actuals ME October 31, 2023).

Health & Dental Plan (November 22, 2023)

The Committee discussed the upcoming International Student Emergency Medical Coverage, Repatriation and Transportation Plan Referendum. Committee members also discussed and provided feedback on the current Health & Dental Plan services. Carol suggested that the Finance Committee look into Canada Life vs. Adjudicare at an upcoming committee meeting.

7. Subject: Action Items

7.1 Used Program Materials (April 12, 2023)

Deferred.

ACTION: Steven

7.2 International Student Email List (September 30, 2022)

Deferred. Carol has followed up with Kendra, who inquired about the purpose of the International Student Email List. Carol explained to Kendra, that the SPSA has requested a copy of the list to survey international students for items such as transportation needs, housing and welcome airport pick-up. Carol will provide an update once available.

ACTION: Carol

7.3 Brightspace Instructor Training (August 25, 2023)

Deferred.

ACTION: Nicole

7.4 SP Board of Directors Minutes' Format Changes Rationale (October 25, 2023)

Steven will inquire at the next Board Meeting, about the rationale behind the meeting minutes format change.



ACTION: Steven

7.5 SP Academic Appeals Policy (November 8, 2023)

Deferred. Gabby will schedule a meeting with Madi Currie, Student Advocate - North to discuss concerns regarding this policy.

ACTION: Gabby

7.6 SPSA Financials ME October 31, 2023 (November 8, 2023)

MOVED by Abhishek, SECONDED by Naresh to accept SPSA Financials ME October 31, 2023, as presented. CARRIED.

8. Subject: New Business

8.1 Rec & Tourism Management 2025 Ratification

MOVED by Gabby, SECONDED by Naresh to accept the ratification of the Rec & Tourism Management 2025 Student Society as presented. CARRIED.

9. Subject: Ongoing Business

9.1 H&D Plan - Admin Services Option (July 5, 2023)

9.2 International Student Tuition Estimates (May 25, 2023)

10. Subject: Closed Session

The closed session began at 4:17 p.m.

The closed session ended at 4:55 p.m.

11. Subject: Announcements

There are no Announcements at this time.

12. Subject: Next Meeting

Wednesday, December 6, 2023, 4:00 p.m., Zoom Meeting

13. Subject: Adjournment

The meeting was adjourned at 4:58 p.m.

Date Accepted:

Signature: