



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
EXECUTIVE COUNCIL MEETING MINUTES
Moose Jaw, Prince Albert, Regina & Saskatoon Campuses
Zoom Meeting
Wednesday, October 11, 2023

Present: Steven Jose, President; Abhishek Jain, VP Moose Jaw Campus;
Naresh Saroye, VP Prince Albert Campus; Gabriela Pozner, VP Regina;
Nicole Zalesak, VP Saskatoon Campus, Carol Tetreault, General Manager and
Louie Ramos, Executive Assistant

1. Subject: Call to Order

Steven called the meeting to order at 4:06 p.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Abhishek, SECONDED by Nicole to accept the Agenda as presented. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Gabby, SECONDED by Nicole to accept the September 20, 2023 Meeting Minutes and the September 27, 2023 E-Vote as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Abhishek, SECONDED by Nicole to accept the October 11, 2023 President and Vice Presidents Moose Jaw, Regina and Saskatoon Reports as presented. CARRIED.

ACTION: Naresh

Naresh joined the meeting at 4:08 p.m.

5. Subject: General Manager's Report

MOVED by Abhishek, SECONDED by Gabby to accept the October 11, 2023 General Manager's Report as presented. CARRIED.

6. Subject: Action Items

6.1 Used Program Materials (April 12, 2023)
Deferred.

ACTION: Steven & Carol

6.2 International Student Email List (September 30, 2022)

Deferred.

ACTION: Carol

6.3 Open Educational Resources (February 20, 2023)

Deferred.

ACTION: Nicole

6.4 International Student Tuition Estimates (May 25, 2023)

Deferred.

ACTION: Nicole

6.5 Locker Concerns (July 22, 2022)

Deferred. Gabby indicated that Ben Gamble, Manager, Student Experience is currently on a sick leave and noted that it would be best to contact Kendra Strong-Garcia, Director, Student Engagement & Learning Services regarding our concerns.

ACTION: Naresh

6.6 Cafeteria Concerns (June 22, 2022)

Steven contacted Bobbi Bates, Manager, Hospitality Services regarding the SPSA suggestion of surveying students' food preferences. Nicole contacted Saskatoon Facilities regarding the Saskatoon Campus Cafeteria Lounge, who noted that the lounge closes at 4:30 p.m. Executive Council will bring forward these concerns to Kendra at the next General Council Meeting.

ACTION: Executive Council

6.7 BCITSA & SUDS Report (July 26, 2023)

Deferred.

ACTION: Nicole

6.8 Brightspace Instructor Training (August 25, 2023)

Deferred. Nicole has contacted Dr. Mike Gillespie, AVP Learning & Teaching and is currently waiting for a response.

ACTION: Nicole

6.9 Program Textbook List (August 25, 2023)

Deferred. Nicole will contact AVP Miller, Dr. Gillespie, and Blair Pizio, Manager, Enrolment Services Modernization regarding student concerns.

ACTION: Nicole

6.10 SP Board of Director's Meeting Minutes Request (August 25, 2023)

Louie has forwarded the appropriate section of the Sask Polytech Bylaw regarding Meeting Minutes availability to Nicole for review. Nicole has contacted Trish Schmidt, EA to the Board of Directors to request the SPT Board's Meeting Minutes and is currently waiting for a response.

ACTION: Nicole

6.11 Sample Agenda for SLT Meeting (September 20, 2023)

Complete.

6.12 Wellness Fee (July 6, 2022)

Executive Council will discuss this agenda item with the General Council members to determine any concerns regarding access to the facilities and availability of services.

ACTION: Executive Council

6.13 Bylaw Updates – VP Portfolios (July 6, 2022)

Complete. The Bylaw Draft has been forwarded to General Council for review and endorsement at the next General Council Meeting.

6.14 H&T Sept 2023 Ratification (September 20, 2023)

Deferred. Naresh, Carol, Milan, and Louie will meet with the society members to understand the society's goals.

ACTION: Naresh, Carol & Louie

6.15 N Drive for Executive Council (September 20, 2023)

Deferred. Louie has contacted Ashley regarding this request, who noted that the SPSA System Administrator is currently working on implementing and EC Drive.

ACTION: Louie

6.16 Lobbying Efforts with URSU (September 20, 2023)

Executive Council agreed to let URSU know that the SPSA is in the process of trying out other avenues at this time and that EC members will reach out to collaborate on other endeavours when they come up. Steven will contact URSU and provide them with the Executive Council's direction.

ACTION: Steven

6.17 Campus Representative Appointments Update (September 20, 2023)

Complete. The SPSA would like to welcome the following individuals to the SPSA General Council:

- Campus Representative, Moose Jaw:
 - Swetal Shah
 - Siddharth Jain
 - Achint Dhiman
- Campus Representative, Prince Albert:
 - Diem Huong (Michielin) Nguyen
 - Vinh (Kevin) Duong
 - Harishgowtham Shanmugam
- Campus Representative, Regina:
 - Bhavya Trivedi
 - Van Duc Hai (Kai) Nguyen
 - Vihang Sadhu
- Campus Representative, Saskatoon:
 - Kriztel Sayana
 - Luis Aguinaga
 - San (Daniel) Jeong



Louie also in the process of providing an Onboarding Training for all the incoming Campus Representatives.

6.18 GC Meeting Logistics (September 20, 2023)

Complete. The General Council Meeting is slated for October 14 & 15, 2023 in Regina.

6.19 Student Services Meeting (September 20, 2023)

Executive Council members indicated that there has been some confusion regarding the purpose of this meeting. It was noted that the meeting was suggested by the SP Senior Leadership Team. Steven will reach out to Kendra to request clarification on the purpose of the meeting.

ACTION: Steven

6.20 Council Connect Location (September 20, 2023)

Complete. Louie has contacted Devyn and Milan regarding this request and the location has been changed for the next Council Connect Meeting.

7. Subject: New Business

7.1 SPSA Financials ME August 2023

MOVED by Abhishek, SECONDED by Naresh to accept SPSA Financials ME August 2023 as presented. CARRIED.

7.2 HR Student Society Re-Ratification

MOVED by Abhishek, SECONDED by Nicole to accept the re-ratification of the HR Student Society as presented. CARRIED.

7.3 BE Adult 12 SRC Re-Ratification

MOVED by Nicole, SECONDED by Abhishek to accept the re-ratification of the BE Adult 12 SRC as presented. CARRIED.

8. Subject: Ongoing Business

8.1 Bylaw Updates (June 22, 2022)

8.1.1 Executive Hours

8.1.2 Campus Representative Honorarium & Accountability

8.2 Health Services (February 20, 2023)

Naresh Indicated that a Campus Nurse for the Prince Albert Campus has been hired. Naresh will contact Kendra to inquire about the various services the Health Services can provide to students.

ACTION: Naresh

8.3 H&D Plan - Admin Services Option (July 5, 2023)

Abhishek and Carol will be meeting with Gallivan on November 10, 2023 to discuss the Admin Services Only option and the Gap Coverage.



8.4 SPSA Information on Brightspace (May 25, 2023)

Gabby and Nicole have forwarded their proposed document to Ashley for review. This document will be forwarded to Leanne Barrington, Student Engagement Coordinator – North for addition on Brightspace.

8.5 Bike Concerns (June 6, 2023)

9. Subject: Closed Session

The closed session began at 4:55 p.m.

The closed session ended at 5:26 p.m.

10. Subject: Announcements

10.1 Cultural Diversity Advisory Committee

The SPSA would like to congratulate Abhishek Jain, VP Moose Jaw on their appointment to the Moose Jaw Cultural Diversity Advisory Committee.

11. Subject: Next Meeting

October 25, 2023, 4:00 p.m., Zoom Meeting

12. Subject: Adjournment

The meeting was adjourned at 5:28 p.m.

Date Accepted:

Signature: