



**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.**  
**EXECUTIVE COUNCIL MEETING MINUTES**  
**Moose Jaw, Prince Albert, Regina & Saskatoon Campuses**  
**Zoom Meeting**  
**Wednesday, September 6, 2023**

**Present:** Steven Jose, President; Abhishek Jain, VP Moose Jaw Campus;  
Gabriela Pozner, VP Regina; Nicole Zalesak, VP Saskatoon Campus,  
Carol Tetreault, General Manager and Louie Ramos, Executive Assistant

**Regrets:** Naresh Saroye, VP Prince Albert Campus

**1. Subject: Call to Order**

Steven called the meeting to order at 4:10 p.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

**2. Subject: Adoption of Agenda**

MOVED by Abhishek, SECONDED by Nicole to accept the Agenda as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes**

MOVED by Gabby, SECONDED by Nicole to accept the August 25, 2023 Meeting Minutes, August 28, 2023 E-Vote and the August 31, 2023 E-Vote as presented. CARRIED.

**4. Subject: Executive Council Reports**

MOVED by Abhishek, SECONDED by Gabby to accept the September 6, 2023, President's and Vice President Moose Jaw, Regina and Saskatoon's Executive Council Reports as presented. CARRIED.

**ACTION: Naresh**

**5. Subject: General Manager's Report**

MOVED by Abhishek, SECONDED by Nicole to accept the September 6, 2023, General Manager's Report as presented. CARRIED.

**6. Subject: Action Items**

6.1 Used Program Materials (April 12, 2023)

Deferred.

**ACTION: Steven & Carol**

6.2 International Student Email List (September 30, 2022)

Deferred. Carol has sent a follow-up email to Kendra Strong-Garcia, Director, Student Engagement and Learning Services, and is waiting for a response.

**ACTION: Carol**

6.3 Open Educational Resources (February 20, 2023)

Deferred.

**ACTION: Nicole**

6.4 International Student Tuition Estimates (May 25, 2023)

Carol indicated that a meeting was scheduled to discuss these concerns but the SPSA did not receive an invite to said meeting. Carol will email Danny Freire, Registrar and Director of Enrolment Services, to request another meeting.

**ACTION: Nicole & Carol**

6.5 SPSA Information on Brightspace (May 25, 2023)

Deferred. This item will be moved to Ongoing Business.

**ACTION: Louie**

6.6 Locker Concerns (July 22, 2022)

Naresh and Gabby have sent a follow-up email to Ben Gamble, Manager, Student Experience and are currently waiting for a response.

**ACTION: Gabby & Carol**

6.7 Bike Concerns (June 6, 2023)

Deferred.

**ACTION: Naresh**

6.8 Cafeteria Concerns (June 22, 2022)

Executive Council has scheduled a meeting on Friday, September 8, 2023, to prepare for the Sask Polytech Meeting slated on Monday, September 11, 2023, at 3:15 p.m. Executive Council will provide an update once available.

**ACTION: Executive Council**

6.9 BCITSA & SUDS Report (July 26, 2023)

Abhishek and Nicole will submit their SUDS Report by September 13, 2023

**ACTION: Abhishek & Nicole**

6.10 Proposed ADMIN 8 Removal Notification (August 25, 2023)

Complete.

6.11 Brightspace Instructor Training (August 25, 2023)  
Deferred.

**ACTION: Nicole**

6.12 Program Textbook List (August 25, 2023)  
Deferred.

**ACTION: Nicole**

6.13 SP Board of Director's Meeting Minutes Request (August 25, 2023)  
Deferred.

**ACTION: Nicole**

6.14 Saskatchewan Student Rally (August 25, 2023)  
Complete. Steven has contacted URSU to notify them of the Executive Council's decision.

6.15 EC Meeting with Senior Management (August 25, 2023)  
Steven has contacted Ev Slavin-Scharback, EA to the SP President to confirm the SPSA - Sask Polytech Quarterly Meeting dates. Executive Council will meet to discuss the recently completed SPSA - Sask Polytech Leadership Orientation to compile concerns which will be forwarded to Dr. Larry Rosia, President & CEO.

**ACTION: Executive Council**

6.16 Wellness Fee (July 6, 2022)  
Executive Council received concerns from students regarding the Fitness Centres access. Steven indicated some students do not have phones to download the Fit & Rec APP, while some are unable to download the APP due to phone compatibility issues. It was also noted that some students still haven't received their Student ID cards. Abhishek indicated that a MJ student was escorted out of the Fitness Centre as another student opened the door to the Fitness Centre at the same time. Carol will contact Kendra regarding these concerns.

**ACTION: Carol**

**7. Subject: New Business**

7.1 Razzle Dazzle Re-Ratification

MOVED by Nicole, SECONDED by Gabby to accept the Razzle Dazzle Student Society re-ratification as presented. CARRIED.

7.2 Bounce Platform

Executive Council members tasked staff to look into the Bounce Platform. Carol indicated that the Bounce Platform does not meet the organization's current needs.



- 8. Subject: Ongoing Business**  
8.1 Bylaw Updates (June 22, 2022)  
8.1.1 VP Portfolios  
  
8.1.2 Executive Hours  
  
8.1.3 Campus Representative Honorarium & Accountability  
  
8.2 Health Services (February 20, 2023)  
  
8.3 H&D Plan - Admin Services Option (July 5, 2023)
- 9. Subject: Closed Session**  
The closed session began at 4:46 p.m.  
The closed session ended at 5:03 p.m.
- 10. Subject: Announcements**  
There are no Announcements at this time.
- 11. Subject: Next Meeting**  
September 20, 2023, 4:00 p.m., Zoom Meeting
- 12. Subject: Adjournment**  
The meeting was adjourned at 5:10 p.m.

Date Accepted:

Signature: