



**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.**  
**EXECUTIVE COUNCIL MEETING MINUTES**  
**Moose Jaw, Prince Albert, Regina & Saskatoon Campuses**  
**Zoom Meeting**  
**Wednesday, June 6, 2023**

**Present:** Steven Jose, President; Abhishek Jain, VP MJ Campus;  
Naresh Saroye, VP Prince Albert Campus; Gabriela Pozner, VP Regina;  
Nicole Zalesak, VP Saskatoon Campus; Carol Tetreault, General Manager and  
Louie Ramos, Executive Assistant

**1. Subject: Call to Order**

Steven called the meeting to order at 10:02 a.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

**2. Subject: Adoption of Agenda**

MOVED by Nicole, SECONDED by Gabby to accept the Agenda as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes**

MOVED by Nicole, SECONDED by Gabby to accept the May 25, 2023, Meeting Minutes as presented. CARRIED.

**4. Subject: Executive Council Reports**

MOVED by Gabby, SECONDED by Nicole to accept the June 6, 2023, Executive Council Reports as presented. CARRIED.

**5. Subject: General Manager's Report**

MOVED by Abhishek, SECONDED by Naresh to accept the June 6, 2023, General Manager's Reports as presented. CARRIED.

Carol is currently working with Microsoft to repair Dynamics Reporting System. Should the issue remain unresolved, Carol will prepare the reports manually.

Executive Council discussed the benefits of receiving the General Manager's Report. It was noted that it was done for accountability albeit not in policy. It was suggested that Executive Council look at other student organizations' reporting practices to determine



the best practice moving forward. It was also suggested that Gabby consult the auditors regarding best reporting practices.

**ACTION: Gabby**

**6. Subject: Action Items**

6.1 Used Program Materials (April 12, 2023)

Deferred.

**ACTION: Steven & Carol**

6.2 International Student Email List (September 30, 2022)

Deferred.

**ACTION: Carol**

6.3 Open Educational Resources (February 20, 2023)

Nicole has reviewed the documentation from the previous VP Academic and is currently looking at URSU's OER initiative. Carol noted that Will has recently attended the AMICCUS Conference in which OER was a huge discussion topic. Louie will schedule a meeting with Nicole, Carol and Will to discuss other institutions' OER initiatives.

**ACTION: Louie**

6.4 ChessPoly Student Society Ratification (April 12, 2023)

Naresh indicated that the student society decided to withdraw their Student Society Ratification Form due to the lack of members. It was suggested that a club be formed instead for the upcoming Fall Semester. Louie will contact Devyn and the Campus Directors regarding the creation of a Chess/Boardgame Club on their respective campus.

**ACTION: Louie**

6.5 VP Portfolio (May 25, 2023)

Please refer to 8.2 Bylaw Updates.

6.6 International Student Tuition Estimates (May 25, 2023)

Deferred. A meeting has been scheduled on June 13, 2023 with the International Department to discuss student concerns. Naresh, Nicole, and Carol will provide an update once available.

**ACTION: Naresh, Nicole & Carol**

6.7 Brightspace and Pulse App (May 25, 2023)

Executive Council met with Kendra Strong-Garcia, Director, Student Engagement and Learning Services to discuss the Brightspace Orientation. It was noted that Kendra was very receptive to our suggestions. It was also mentioned that the Orientation includes SPSA Information. Nicole and Gabby will schedule a meeting with Ashley to determine which SPSA-related information can be included in the Brightspace Orientation.

**ACTION: Nicole & Gabby**

Nicole also met with Kendra in person to discuss Sask Polytech's new initiatives such as the Student Mentorship Program. This initiative would pair current and incoming

students with a peer mentoring system. Nicole indicated that Kendra is hoping to implement this program in the upcoming Fall Semester.

#### 6.8 Locker Concerns (July 22, 2022)

Carol met with Kendra, who indicated that she is currently working with Sask Polytech staff regarding our concerns.

**ACTION: Carol**

### **7. Subject: New Business**

#### 7.1 Post-Secondary Student Council

Steven met with Alice Miller, AVP Student Services regarding the new Saskatchewan Post-Secondary Student Council which aims to provide a platform for post-secondary students to engage with the Ministry of Advanced Education and to provide feedback on a broad range of topics related to post-secondary education. Executive Council agreed that it would be beneficial to be part of this council. There were some concerns regarding the deadline and the nomination process. EC agreed that Steven will contact AVP Miller for clarification on said deadline and the nomination process.

**ACTION: Steven**

#### 7.2 Transportation Options

Steven and Abhishek brought forward concerns regarding transportation options for Moose Jaw students living in Regina. It was noted that the previous Executive Council has contacted the Moose Jaw Chamber of Commerce and Sandra Masters, Regina City Mayor to discuss these student concerns. Executive Council discussed whose responsibility it is to provide the appropriate resources to International students coming to Canada. Steven and Abhishek will look into this issue further.

**ACTION: Steven & Abhishek**

#### 7.3 Leadership Program Logistics

It was noted that any suggestions for guest speakers or lecture topics can be forwarded to Carol. Staff will start working on the logistics for this event.

#### 7.4 Student Affairs Concern

Naresh indicated that there are concerns regarding stolen bikes on campus. It was noted that there are bike lockers on campus but it is uncertain if these bike lockers are available for students. Another concern brought forward was the lack of water fountains on campus. It was explained that Sask Polytech switched to water bottle stations instead due to the unsanitary nature of water fountains and ultimately due to COVID. Naresh will schedule a meeting with Kendra to bring up student concerns such as cafeteria hours, lockers, water fountains and health services.

**ACTION: Naresh**



**8. Subject: Ongoing Business**

8.1 Wellness Fee (July 6, 2022)

Louie will compile the Wellness Fee questions and forward them to Executive Council for review.

**ACTION: Executive Council & Louie**

8.2 Bylaw Updates (June 22, 2022)

Gabby is in the process of reviewing the Bylaws and Policies. It was noted that Gabby will look into the efficacy of the current VP Portfolio roles and the Executive Summer Hours.

**ACTION: Gabby**

8.3 Cafeteria Concerns (June 22, 2022)

Steven has contacted AVP Miller, who indicated that a vending machine might be added to the Regina Campus in the upcoming Fall Semester. It was noted that the cafeteria is closed on certain campuses for the Summer Semester. Naresh will contact Kendra regarding the cafeteria summer hours.

**ACTION: Naresh**

8.4 Health Services (February 20, 2023)

Naresh has contacted Kendra, who indicated that they are in the process of hiring a Campus Nurse for the Moose Jaw & Prince Albert Campus. Naresh noted that Kendra will provide an updated services list once these positions have been filled.

**ACTION: Naresh**

**9. Subject: Closed Session**

The closed session began at 12:06 p.m.  
The closed session ended at 1:48 p.m.

**10. Subject: Announcements**

There are no Announcements at this time.

**11. Subject: Next Meeting**

June 21, 2023, 10:00 a.m., Zoom Meeting

**12. Subject: Adjournment**

The meeting was adjourned at 1:50 p.m.



Date Accepted:

Signature: