



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES Moose Jaw, Prince Albert, Regina & Saskatoon Campuses Zoom Meeting Thursday, November 10, 2022

Present: Deep Pandya, President; Ujjval Chavda, VP Moose Jaw Campus;
Raj Chandran, VP Prince Albert Campus; Sydney Soloway, VP Regina Campus;
Cecily Chartier, VP Saskatoon Campus; Carol Tetreault, General Manager and
Louie Ramos, Executive Assistant

1. Subject: Call to Order

Deep called the meeting to order at 10:04 a.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Cecily, SECONDED by Raj to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Sydney, SECONDED by Ujjval to accept the October 28, 2022, Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Sydney, SECONDED by Ujjval to accept the November 10, 2022, Executive Council Reports as presented. CARRIED.

5. Subject: General Manager's Report

MOVED by Ujjval, SECONDED by Raj to accept November 10, 2022, General Manager's Report as presented. CARRIED.

Carol indicated that she will be away from November 22 - December 14, 2022.

6. Subject: Action Items

6.1 VP Prince Albert EC Report (October 14, 2022)

Complete.



6.2 VP Moose Jaw EC Report (October 28, 2022)
Complete.

6.3 Locker Terms & Conditions (July 22, 2022)

Cecily sent a follow-up email to Kendra Strong-Garcia, Director, Student Engagement & Learning Services and is currently waiting for a response.

ACTION: Cecily

6.4 Cafeteria Concerns (June 22, 2022)

Executive Council members indicated that the cafeteria is closed for the mid-semester break. Sydney noted that the Regina Cafeteria is closed for the whole week and that the SPSA Staff provided free coffee to students, who are appreciative of the gesture. Executive Council members also indicated that the cafeteria will be providing more vegan and vegetarian options to students starting next week. Cecily has contacted Bobbi Bates, Hospitality Services Manager to request a meeting to discuss cafeteria hours.

ACTION: Cecily

6.5 International Student Email List (September 30, 2022)

Deferred. Carol is currently waiting for a response from Kendra.

ACTION: Carol

6.6 International Student Advisors (September 30, 2022)

Raj indicated that an International Advisor currently comes to the Prince Albert Campus twice a week. Executive Council agreed that the International Advisor should be available to students every day of the week. Raj and Cecily will contact Zoe Zhou, International Manager to inquire about the status of the International Student Advisor position in the Prince Albert Campus and the International Orientation schedule for incoming students.

ACTION: Raj & Cecily

6.7 FSAA Advocacy Priorities (September 16, 2022)

VP Campuses will meet with their respective Campus Councils to discuss advocacy priorities and forward them to Deep and Raj for consideration.

ACTION: VP Campuses

6.8 Club User Fees (October 28, 2022)

Carol indicated that staff members discussed club user fees and are in the process of developing a plan. Ujjval and Carol will forward the plan to the Finance Committee for consideration once a meeting has been scheduled.

ACTION: Ujjval & Carol

7. Subject: New Business

7.1 Alumni Day of Giving

Carol met with Ben Gamble, Manager, Student Experience and Joanne Kozlowski, Director, Alumni and Donor Engagement regarding SPSA participation on the November



29, 2022, National Day of Giving event. Sask Polytech has requested that any available General Council members help on the day of the event to hand out coffee and hot chocolate. Louie will contact General Council members for availability and forward responses to Joanne.

ACTION: Louie

7.2 Survey

Raj indicated that a survey was shared to International students naming the SPSA. Carol clarified that an SPSA Survey will not be forwarded to students without Council's direction. Executive Council tasked Raj to contact the student who shared the survey to inquire about its purpose.

ACTION: Raj

8. Subject: Ongoing Business

8.1 Wellness Fee (July 6, 2022)

Deferred. Sydney indicated that some students have expressed concerns regarding accessing the fitness centres through the APP as the barcodes do not work at times. VP Campuses will contact their respective campus' Fitness Centre to determine if the APP will be mandatory to access the fitness centres moving forward.

ACTION: VP Campuses

8.2 Bylaw Update (June 22, 2022)

Raj indicated that the Governance & Policy Committee met last week and is in the process of reviewing the Bylaws and Policies. The committee will meet again this week to discuss any concerns.

ACTION: Governance & Policy Committee

8.3 International Student Concerns (July 27, 2022)

Executive Council expressed concerns regarding the increase to working hours for International students. It was suggested that the International Department send out a message to students regarding work-life balance and ensure that students do not sacrifice their studies to work. Carol also met with the International Department regarding the Airport Pick-up Service. Carol has forwarded all the information they requested and is currently waiting for a response. Cecily will contact the International Department regarding these items.

ACTION: Cecily

8.4 Campus Council Updates

Moose Jaw Campus Council

Ujjval met with the Moose Jaw Campus Council, who suggested the possibility of providing a small gift to graduating students. Sydney and Cecily noted that students who attend the graduation ceremony receive a small token of appreciation from Sask Polytech. Ujjval explained that students who graduate in December will not be able to attend the ceremony. Cecily will contact Kendra to inquire about this concern.

ACTION: Cecily

Moose Jaw Council members also discussed current printing rates and noted that a monthly pass might be beneficial for students. Louie will look into printing rates from other institutions and companies.

ACTION: Louie

Saskatoon Campus Council

Cecily is determining the best platform to communicate with her Campus Representatives and indicated that a Campus Council Meeting will be scheduled this week. Sydney noted that Executive Council can issue a warning if a Campus Representative is not responding to emails and messages as set out in the Bylaws and Policies.

Regina Campus Council

Sydney met with the Regina Campus Council and noted concerns about the lack of Student ID cards on campus. Campus Representatives explained that students are unable to easily access perks as they do not have a Student ID. Sydney also noted security concerns as the Commissionaires would be unable to ask for Student IDs. Executive Council agreed that it would be beneficial for students to have a physical Student ID or a digital Student ID. Sydney will contact Danny Freire, Registrar and Director of Enrolment Services to request an update on Student IDs.

ACTION: Sydney

8.5 Standing Committee Updates

Raj met with the Governance & Policy Committee to review the SPSA Bylaws and Policies. The committee decided to rotate the Vice-Chair position among the members. Each committee member will act as a Vice-Chair for two months.

Ujjval, Cecily and Sydney are working on scheduling their respective Standing Committee meetings.

9. Subject: Closed Session

The closed session began at 11:15 a.m.

The closed session ended at 11:42 a.m.

10. Subject: Announcements

10.1 Pub Night

Carol indicated that the SPSA will host a pub night in partnership with Sask Polytech next Thursday, November 17, 2022, for the Grey Cup Kick-off Party.

11. Subject: Next Meeting

TBA

12. Subject: Adjournment



The meeting was adjourned at 12:08 p.m.

Date Accepted:

Signature: