



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES Moose Jaw, Prince Albert, Regina & Saskatoon Campuses Zoom Meeting Thursday, December 8, 2022

Present: Deep Pandya, President; Ujjval Chavda, VP Moose Jaw Campus;
Raj Chandran, VP Prince Albert Campus; Sydney Soloway, VP Regina Campus;
Cecily Chartier, VP Saskatoon Campus; Carol Tetreault, General Manager and
Louie Ramos, Executive Assistant

1. Subject: Call to Order

Deep called the meeting to order at 6:03 p.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Sydney, SECONDED by Cecily to accept the Agenda as presented. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Ujjval, SECONDED by Raj to accept the November 10, 2022, Meeting Minutes and November 28, 2022 Email Vote as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Cecily, SECONDED by Sydney to accept the November 24, 2022 and December 8, 2022, Executive Council Reports as presented. CARRIED.

5. Subject: General Manager's Report

Deferred.

Carol noted that Crystal is in the process of interviewing candidates for the Admin Assistant position in Regina. Carol also indicated that Will will start scheduling interviews for the Admin Assistant position in Moose Jaw in January.

6. Subject: Campus Council Update

Prince Albert Campus

Raj will be scheduling a Campus Council Meeting prior to the Winter Break.

Saskatoon Campus

Cecily indicated that the Saskatoon Campus Council had a meeting today and discussed student concerns from the satellite campuses. Cecily also addressed Council members' communication and attendance issues and hopes to resolve them moving forward.

Regina Campus

The Regina Campus Council met last November 29, 2022, to discuss the GC Meeting Agenda. It was noted that Joyce chaired the Council Connect Meeting in Regina as Sydney was in practicum. Sydney is also in the process of planning a Holiday Dinner for the Regina Campus Council.

Moose Jaw Campus

Ujjval indicated that a meeting has been scheduled for next week. Ujjval noted that Laverne Stevenson joined the Council Connect Meeting in Moose Jaw to provide information on tax filing which was well received by students.

7. Subject: Standing Committee Update

Finance Committee

Ujjval indicated that a meeting will be scheduled for next week.

Academic Affairs Committee

Sydney indicated that the Academic Affairs Committee met earlier today with Donna Thiessen, Scholarly Communication Librarian to discuss OERs and Textbook Affordability campaign. The Committee has prepared survey questions which will be forwarded to General Council and staff for review and input.

Student Affairs Committee

Cecily indicated that a meeting will be scheduled for next week.

Governance & Policy Committee

The Committee has started reviewing policies and preparing drafts for General Council review. Raj noted that a Social Media Use Policy might be beneficial for the organization. Raj also indicated that the HR Policies are also being reviewed. Carol noted that any HR Policy amendments would need to be forwarded to legal counsel for consultation.

8. Subject: Action Items

8.1 Locker Terms & Conditions (July 22, 2022)

Deferred. Cecily will send a follow-up email to Alice Miller, AVP Student Services regarding the terms & conditions. Deep has also forwarded our concerns to AVP Miller,



who indicated that Sask Polytech will ensure that a staff member will be available to assist students at the start of the semester.

ACTION: Cecily

8.2 Cafeteria Concerns (June 22, 2022)

Deferred. Deep indicated that AVP Miller has contacted Bobbi Bates, Hospitality Services Manager regarding increasing the cafeteria hours. Executive Council will monitor the cafeteria hours at the start of the Winter Semester.

ACTION: Executive Council

8.3 International Student Email List (September 30, 2022)

Deferred. Carol is currently waiting for a response from Kendra.

ACTION: Carol

8.4 International Student Advisors (September 30, 2022)

Raj indicated that an International Advisor has been hired for the Prince Albert Campus. Cecily will contact Zoe Zhou, International Manager to schedule a meeting and inquire about the International Orientation schedule for incoming students.

ACTION: Cecily

8.5 FSAA Advocacy Priorities (September 16, 2022)

Complete. General Council has provided two advocacy priorities which include provincial student advocacy and diversity and inclusion. Deep and Raj will forward these priorities to the FSAA.

ACTION: Deep & Raj

8.6 Club User Fees (October 28, 2022)

Deferred.

ACTION: Ujjval & Carol

8.7 Alumni Day of Giving (November 10, 2022)

Complete. Louie indicated that Tom Varghese Manoj, Campus Representative PA and Sahil Singh, Campus Representative Saskatoon volunteered for the event. Deep also participated in radio and television interviews for the event.

8.8 Survey (November 10, 2022)

Complete. Raj indicated that the survey shared with International students naming the SPSA was a class assignment. Raj also expressed our concerns to the instructor, who indicated that the student shared their survey to other students prior to being approved.

8.9 Graduation Appreciation Gift (November 10, 2022)

Deferred.

ACTION: Cecily

8.10 Printing Rates Research (November 10, 2022)

Complete. Louie has forwarded the research to Executive Council for review. Council members noted that the Sask Polytech printing and photocopying rates are comparable to other institutions and businesses.

8.11 Student IDs (November 10, 2022)

Complete. Sydney has contacted Danny Freire, Director, Enrolment Services and Registrar, who indicated that IT Services is still working on upgrading the current ID systems and would not be operational in the Winter Semester. This item will be moved to Ongoing Business.

9. Subject: New Business

9.1 SPSA Financials ME October 31, 2022

MOVED by Ujval, SECONDED by Cecily to accept the SPSA Financials ME October 31, 2022, as presented. CARRIED.

9.2 Café Franco Society Ratification

MOVED by Ujval, SECONDED by Sydney to accept the ratification of the Café Franco Society as presented. CARRIED.

9.3 Recreation & Tourism 2024 Society Ratification

MOVED by Sydney, SECONDED by Cecily to accept the ratification of the Recreation & Tourism 2024 Society as presented. CARRIED.

9.4 Previous Executive Council List on Website

Deep suggested creating a list of past Executive Council members on the website. Executive Council agreed that this would be a good idea and would be a way to recognize the work of previous council members. Louie will work with Ashley to implement a list of past executive Council members on the website.

ACTION: Louie

10. Subject: Ongoing Business

10.1 Wellness Fee (July 6, 2022)

10.2 Bylaw Update (June 22, 2022)

10.3 International Student Concerns (July 27, 2022)

Cecily will contact the Advocates to learn about any rising issues regarding International Students in preparation for the meeting with the International Department.

ACTION: Cecily



11. Subject: Closed Session

The closed session began at 6:44 p.m.
The closed session ended at 7:16 p.m.

12. Subject: Announcements

There are no Announcements at this time.

13. Subject: Next Meeting

TBA

14. Subject: Adjournment

The meeting was adjourned at 7:19 p.m.

Date Accepted:

Signature: