



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

GENERAL COUNCIL MEETING MINUTES

Zoom Meeting

Saturday, October 24, 2020

Present: Jesse White, President; JJ Lang, VP Finance & Internal Operations; Marina Verchenova, VP Moose Jaw Campus; Robert Carnahan, VP Prince Albert Campus; Reece Skjonsby, VP Regina Campus; Thao Pham, VP Saskatoon Campus; Jithin Raju, Director Moose Jaw; Daisy Vu, Director Moose Jaw; Sharon Wang, Director Moose Jaw; Caitlin Smith, Director Prince Albert; Jeslyn Mitchell, Director Regina; Sanchi Anand, Director Regina; Virginia Belhumeur, Director Saskatoon; Madison Currie, Director Saskatoon; Kayla Ngo, Director Saskatoon; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

Absent: Dhananjay Khanna, Director Prince Albert

1. Subject: Call to Order

Jesse called the meeting to order at 1:33 p.m.

1.2 Introduction of New General Council Members

The SPSA would like to welcome the following individuals to the SPSA General Council:

- Moose Jaw Directors:
 - Jithin Raju
 - Daisy Vu
 - Sharon Wang
- Prince Albert Directors:
 - Caitlin Smith
 - Dhananjay Khanna
- Regina Directors:
 - Jeslyn Mitchell
 - Sanchi Anand
- Saskatoon Directors:
 - Virginia Belhumeur
 - Madison Currie
 - Kayla Ngo

2. Subject: Adoption of Agenda

MOVED by Reece, SECONDED by Thao to accept the Agenda as presented. CARRIED.



3. Subject: Adoption of Meeting Minutes

MOVED by JJ, SECONDED by Madison to accept the March 28, 2020 Meeting Minutes as presented. CARRIED.

Carol will distribute the April 3, 2020 General Council Meeting Minutes.

ACTION: Carol

4. Subject: Executive Council Reports

MOVED by Marina, SECONDED by Gin to accept the Executive Council Reports as presented. CARRIED.

5. Subject: Action Items

There are currently no Action Items at this time.

6. Subject: Advocacy Presentation & Discussion

Tara Pejski, Advocacy Manager joined the meeting and presented a video about SPSA Advocacy Services to the General Council. This video presentation is also available to view on the SPSA website. Tara also provided an overview of the Advocacy structure pre-COVID; noting that there were two other Advocates that works with the North and South campuses. Tara oversees the entire province, and should any overarching issues arise, she would bring it forward to Executive Council or contact SPT Staff directly. The advocates also review SPT Policies and forward their recommendations to the General Council as well as participate in many SPT Committees such as International Week.

General Council members thanked Tara for providing this presentation.

7. Subject: New Business

7.1 COVID Update

SPSA Staffing Update

Due to the COVID-19 Pandemic, an Emergency Response structure was approved by the General Council last April 3, 2020. Some staff members have been laid-off as we were unable to access the campuses. Over the summer, the SPSA gained access to the campuses and limited staff was brought back to provide services at the campus level.

SPSA Services

Most of the SPSA Services have been adjusted to be made available online. Some services are available for curbside pick-up as well. The SPSA also introduced a new service called Assistance from a Distance. In this service, students are able to schedule a one on one session with a staff member regarding SPSA Services. This session can be done via a videocall or phone call depending on the student's preference. Each staff member can set their availability for their meeting times. International students studying at SPT but are in their native country due to COVID-19 will be able to access our Health & Dental plan in their native country. The Health & Dental Plan services will

follow the Saskatchewan formulary. Upon arrival in Saskatchewan, the student would be able to submit their claims for reimbursement. Prescription drug coverage was increased from \$3,000/year to \$5,000/year. myWellness would also be providing new services such as the budget calculator and online sessions with a financial advisor. Executive Council has also approved the suspension of the Infrastructure Fee (\$40.00) for the 2020-2021 Academic Year.

Student Concerns

Executive Council has expressed concerns over the current tuition and fees schedule and the quality of education with the online delivery of classes. Carol is currently researching possible fee inconsistencies in various programs. Several students have complained that the fees appearing in the Tuition Fee Schedule available on the SPT website vary from the fees which appear on individual student's Account Summary. Carol has compiled and provided information to Jesse regarding programs that are delivered completely online but are still charged Laboratory Fees. Jesse will be providing this information to SPT Administration for comment.

Council members indicated that learning on Zoom has been hard as the content is not as engaging as it was in person. They also noted that marks are not returned in an appropriate time and that the workload has significantly increased as well. Some members have indicated that contacting instructors have also been difficult. These concerns will also be discussed with SPT Administration.

Executive Council will look into what additional student supports will be available for the upcoming Winter semester

ACTION: Executive Council

7.2 Oath of Office

Louie will forward a copy of the Oath of Office for new GC Members for signature

ACTION: Louie

7.3 SPSA Standing Committee Members

Governance and Policy Committee

- JJ (Chair)
- Jithin
- Kayla
- Gin
- Reece
- Jesse

Student Affairs Committee

- Thao (Co-chair)
- Bob (Co-chair)
- Daisy
- DJ
- Caitlin



- Jeslyn
- Madison
- Kayla

Academic Committee

- Marina (Chair)
- Sharon
- Sanchi
- Madison
- Caitlin

7.3.2 Committee Goals

Governance and Policy Committee

The Governance & Policy Committee reviews the Bylaws and Policies of the organization and prepares recommendations for approval of the General Council. This year, the main focus of the committee would be reviewing all the policies and incorporating the current VP roles (External, Student Affairs & Academic) into policy.

Student Affairs Committee

The Student Affairs Committee is responsible for addressing any student life concerns that are raised during the SOFA Meeting or by students approaching the Council. Thao and Bob would like to develop a plan for the year and schedule a regular meeting date for the committee. The main focus of this year's committee will be developing an Action Plan for the following topics: student engagement, minority outreach and alcohol & drug use program (i.e. addictions counselling).

Academic Committee

The Academic Committee reviews SPT Policies and Procedures that involves everything relating to academics. Marina will schedule a meeting once committee members have provided their availability. Marina will be providing an agenda once a meeting has been scheduled.

7.4 YE June 2020 Audited Financial Statements

MOVED by Reece, SECONDED by JJ to present the YE June 2020 Audited Financial Statements to the membership at the November 18, 2020 Annual General Meeting. CARRIED.

In order for members to have additional time to review the documentation, Louie will distribute an email to vote on this motion.

ACTION: Louie

7.5 September Q1 2020 Financials Statements

MOVED by Madison, SECONDED by Bob to accept the 1st Quarter Financial Statements Ending September 30, 2020. CARRIED.

Louie will distribute an email vote to accept the motion to ensure that members have reviewed the Financial Statements.

ACTION: Louie

7.6 Bylaw Revisions

The General Council was provided a draft of the Bylaws that includes the following proposed amendments:

- Bylaw 4 Membership & Membership Fees – removal of a double entry
- Bylaw 11 Boards and Committees – clarifies the language to be clear & concise
- Bylaw 12 Student Clubs – amend name from Student Clubs to Student Societies
- Bylaw 14 Meetings – quorum for Executive Council is amended to 50% + 1

MOVED by Reece, SECONDED by Marina to present the Bylaw Revisions to the membership at the November 18, 2020 Annual General Meeting. CARRIED.

7.7 SPSA Budget

The SPSA Operating Budget (2020 – 2021) outlining the budget vs actual figures to date was distributed to the General Council for review.

7.8 Annual General Meeting & SOFA Meetings

The Annual General Meeting will be held on November 18, 2020 via Zoom Meeting. SOFA Meetings will be held every last Tuesday of the month and will be one meeting for all campuses.

7.9 SPSA Master Agreement

The Executive Council and Carol are currently working on the SPSA Master Agreement. Meetings have been scheduled with SPT Senior Admin to renegotiate parts of the agreement.

7.10 Strategic Plan

The Strategic Plan was presented to the General Council for approval. Once approved, the Strategic Plan will be published on the SPSA Website. Executive Council has started working on some of the directives of the Strategic Plan which includes student engagement, scheduling meetings with SPT Senior Admin and the Minister of Advanced Education.

MOVED by Jesse, SECONDED by JJ to approve the Strategic Plan as presented. CARRIED.

Jesse will meet with Ashley to discuss advertising options and developing a tagline for the Strategic Plan.

ACTION: Jesse



7.11 SLAC Update

Jesse provided an update regarding SLAC highlighting that SLAC Meetings will not proceed this year and that SPT is currently reviewing the SLAC Terms of Reference. Executive Council has suggested to SPT the possibility of integrating the intent of SLAC into our SOFA Meetings as a means of gathering student input.

8. Subject: Closed Session

The closed session began at 3:50 p.m.

The closed session ended at 4:02 p.m.

9. Subject: Announcements

There are currently no Announcements at this time.

10. Subject: Next Meeting

January 23 – 24, 2020 (Tentative)

11. Subject: Adjournment

The meeting was adjourned at 4:05 p.m.

Date Accepted:

Signature:



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

GENERAL COUNCIL MEETING MINUTES

Zoom Meeting

Friday, November 27, 2020

Present: Jesse White, President; JJ Lang, VP Finance & Internal Operations; Marina Verchenova, VP Moose Jaw Campus; Robert Carnahan, VP Prince Albert Campus; Reece Skjonsby, VP Regina Campus; Thao Pham, VP Saskatoon Campus; Jithin Raju, Director Moose Jaw; Daisy Vu, Director Moose Jaw; Sharon Wang, Director Moose Jaw; Dhananjay Khanna, Director Prince Albert; Caitlin Smith, Director Prince Albert; Jeslyn Mitchell, Director Regina; Sanchi Anand, Director Regina; Madison Currie, Director Saskatoon; Kayla Ngo, Director Saskatoon; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

Absent: Virginia Belhumeur, Director Saskatoon

1. Subject: Call to Order

Jesse called the meeting to order at 3:10 p.m.

2. Subject: Action Items

2.1 Western Canadian Student Advocacy Coalition

Jesse indicated that the SPSA has an opportunity to join an advocacy group consisting of student groups from Alberta (Alberta Students' Executive Council) and British Columbia (British Columbia Federation of Students). The SPSA Executive Council has been involved in developing this new organization's guiding documents in which we are credited as a contributor as we have not officially agreed to join this organization.

Executive Council members also attended the Western Advocacy Conference last November 14 - 15, 2020 wherein the advocacy priorities of the organization were decided: fast tracking permanent residency for International students, increased post-secondary funding for Indigenous students, rural broadband and federal student loan and grants reform.

Jesse stated that General Council could vote to leave the coalition should their priorities no longer align with the SPSA's goals.

MOVED by Sanchi, SECONDED by Bob to join the Western Canadian Student Advocacy Coalition. CARRIED.



2.2 Strategic Plan

General Council discussed the addition of a third point to the Student Engagement pillar and the title of the Strategic Plan. General Council agreed to include the following statement to the Student Engagement pillar: "Empower students to increase peer interactions by providing social initiatives and encouraging student's involvement in SPSA activities". General Council agreed on using the title "students leading students" on the Strategic Plan.

MOVED by Madison, SECONDED by Reece to accept the amendments to the Strategic Plan as presented. CARRIED.

3. Subject: Adjournment

The meeting was adjourned at 3:22 p.m.

Date Accepted:

Signature:



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

GENERAL COUNCIL MEETING MINUTES

Zoom Meeting

Sunday, January 31, 2021

Present: Jesse White, President; JJ Lang, VP Finance & Internal Operations; Marina Verchenova, VP Moose Jaw Campus; Robert Carnahan, VP Prince Albert Campus; Reece Skjonsby, VP Regina Campus; Thao Pham, VP Saskatoon Campus; Jithin Raju, Director Moose Jaw; Daisy Vu, Director Moose Jaw; Wura Adekoya, Director Moose Jaw; Caitlin Smith, Director Prince Albert; Jeslyn Mitchell, Director Regina; Sanchi Anand, Director Regina; Madison Currie, Director Saskatoon; Kayla Ngo, Director Saskatoon; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

- 1. Subject: Call to Order**
Jesse called the meeting to order at 1:12 p.m.

- 2. Subject: Adoption of Agenda**
MOVED by Reece, SECONDED by Sanchi to accept the Agenda as amended. CARRIED.

- 3. Subject: Adoption of Meeting Minutes**
MOVED by Madison, SECONDED by Thao to accept the October 24, 2020, November 27, 2020 Meeting Minutes and October 26, 2020 SPSA Financials Email Vote as presented. CARRIED.

- 4. Subject: Executive Council Reports**
MOVED by Marina, SECONDED by Reece to accept the Executive Council Reports as presented. CARRIED.

- 5. Subject: Campus Council Update**
There are currently no Campus Council Update at this time.

- 6. Subject: Action Items**
6.1 Distribution of April 3, 2020 General Council Meeting Minutes (October 24, 2020)
Complete.

6.2 SPSA Student Supports (October 24, 2020)

Please refer to 7.1 Student Concerns

6.3 Oath of Office (October 24, 2020)

Complete. Louie will forward a copy of the Oath of Office to Wura for signature.

ACTION: Louie

6.4 YE June 2020 Audited Financial Statements (October 24, 2020)

Complete. Please refer to Subject 3 – Adoption of Meeting Minutes.

6.5 September 2020 Q1 Financial Statements (October 24, 2020)

Complete. Please refer to Subject 3 – Adoption of Meeting Minutes.

6.6 Strategic Plan (October 24, 2020)

Complete. General Council has approved the addition of a third point to the Student Engagement pillar and the title “students leading students” for the Strategic Plan. The Strategic Plan has been distributed to General Council and has been published on our website.

7. Subject: New Business

7.1 Student Concerns

Jesse composed a letter addressing the current quality of education and sent them before the Christmas break to the Premier, Minister of Advanced Education, SPT Senior Management and our student body. Jesse indicated that we have received at least 50 replies from students. Most of these replies include issues that we have already seen and continue to address such as study spaces and bookstore concerns.

Jesse met with Derek Tannis, who agreed with this suggestion as both the UofS and UofR have study rooms that students can book. Jesse indicated that study room bookings might not be implemented until the next academic year, which will depend on restrictions implemented by the government. Bob also contacted Derek Tannis, who indicated that students should contact him directly if they are still having difficulty with the Bookstore.

Jesse met with Dr. Rosia, who asked for the specific issues that need to be addressed. Jesse is currently preparing a document outlining all student concerns, which will be provided to Dr. Rosia once complete. Reece has also forwarded a letter to the Official Opposition and Education Critic regarding students’ concerns about the current quality of education.

Jesse also met with the Associate Deans, who were eager to hear about students’ concerns and open to our comments in order to resolve these issues. The Associate Deans indicated that they would like to meet again with Jesse to discuss these issues and how they can be resolved.

General Council discussed the issue of Academic Integrity which seems to be affecting many International Students. It was suggested that an Academic Integrity workshop be implemented in order to familiarize students with SPT's academic standards. It was also suggested that the workshop be provided in various languages to help students better understand academic integrity fully. Marina will bring this forward to the Academic Standing Committee to brainstorm suggestions on how these academic integrity issues be addressed. Jesse will provide the Academic Integrity workshop suggestion to SPT Senior Admin and meet with Marina to discuss next steps.

ACTION: Jesse & Marina

7.2 SPSA Standing Committee Update

Governance and Policy Committee

The Committee has been reviewing SPSA Policies and Bylaws. They will be compiling their recommendations and distribute to Council once ready.

Student Affairs Committee

The Committee is currently working on concerns forwarded through the SOFA Meeting and the Student Affairs Committee Meeting. The Committee has submitted questions for the upcoming SPSA Survey. Thao has been working on ways to connect more with students.

Bob has been working with Carol to learn more about myWellness' and Sask Polytech's Counselling Services' best practices. Bob is in the process of reviewing the myWellness website and will forward recommendations to Council once ready.

Academic Committee

The Committee is in the process of reviewing Sask Polytech Academic Policies. Once the review is completed, the Committee will prepare proposed recommendations to SPT. The Committee has also worked on developing questions for the upcoming SPSA Survey.

7.3 Annual Services Review Committee Selection

- JJ Lang, VP Finance & Internal Operations (Chair)
- Daisy Vu, Director – Moose Jaw
- Caitlin Smith, Director – Prince Albert
- Jeslyn Mitchell, Director – Regina
- Madison Currie, Director – Saskatoon

7.4 Remuneration & Honorarium Committee Selection

- JJ Lang, VP Finance & Internal Operations (Chair)
- Jithin Raju, Director – Moose Jaw
- Caitlin Smith, Director – Prince Albert
- Reece Skjonsby, VP Regina
- Kayla Ngo, Director – Saskatoon
- John Chacko, Student-at-Large Representative – Moose Jaw
- Cassie Hildebrand, Student-at-Large Representative – Prince Albert



- Ilonna Monkman, Student-at-Large Representative – Regina
- Adam Schaan, Student-at-Large Representative – Saskatoon

7.5 SPSA Operating Budget VS Actual Review

Carol presented to General Council the SPSA Operating Budget vs Actual figures as of December 31, 2020. Carol explained that the receipt of the students' association fees from Sask Polytech were receipted and will be reflected in the January financial statements as well as the budget vs actual document.

Carol will prepare a document outlining the pandemic's financial impact to the organization for presentation at the next General Council Meeting.

ACTION: Carol

7.6 December Q2 2020 Financials Statements

MOVED by JJ, SECONDED by Reece to accept the 2nd Quarter Financial Statements Ending December 31, 2020. CARRIED.

7.7 SPSA Election

JJ presented the updated Election Timeline to General Council:

- February 22 – 26, 2021 – Candidate Information Sessions
- March 1 – 12, 2021 – Nominations Open
- March 15, 2021 – Nominations Meeting (Scheduled based on Nominees' schedules)
- March 16 – 18, 2021 – Signature Collection
- March 22 – 26, 2021 – Campaign Period
- March 30, 2021 – Election Day
- March 31, 2021 – Results Announcement

Jesse expressed some concerns regarding the language used as nominees will have to share links to gather signatures as this might be seen as campaigning. JJ explained that the Campaign Period will be a time for the SPSA to promote and provide information to the student body regarding the candidates.

An amendment to ELEC 2 – Nominations Policy that would accept digital signatures during a public health order was presented to Council for consideration.

MOVED by Reece, SECONDED by Madison to accept the amendments to ELEC 2 – Nominations as presented. CARRIED.

7.8 Tuition & Fees Schedule

The General Council discussed the possibility of reinstating the Infrastructure for the next academic year. Carol indicated that any changes to the SPSA Fee Schedule should be submitted to SPT by February 28, 2021. General Council agreed that the Infrastructure Fee will be reinstated for the next Academic Year, however, should students be unable to come back on campus due to the pandemic, the Infrastructure Fee can be suspended by the incoming Executive Council.



MOVED by JJ, SECONDED by Jeslyn to reinstate the Infrastructure Fee for Academic Year 2021 – 2022. CARRIED.

7.9 Flow of Information

Louie has informed General Council that a Flow of Information document has been developed for the Internal Operations Manual. Most announcements concerning General Council will be distributed by the Executive Assistant with the approval of the President.

7.10 Internal Operations Manual

Deferred. The Internal Operations Manual contains instructions on day-to-day operations of the organization. The manual was developed in order to streamline operation at each location. JJ has requested more time to review the document for endorsement at the next Executive Council Meeting.

ACTION: JJ

7.11 SPSA Master Agreement

Jesse indicated that the SPSA Master Agreement negotiation has been going well. SPT Senior Admin has been receptive to our suggestions and Jesse is hopeful that the SPSA Master Agreement negotiation will be finished by the end of the current Executive Council's term.

7.12 SPSA Survey

General Council members have forwarded suggested questions for inclusion in the survey. These survey questions were distributed to staff to compile a draft of questions. Staff suggested providing two surveys: Academic Survey and SPSA Services Survey. General Council reviewed the surveys and suggested that yes/no questions be changed into a rating scale. Carol indicated that the Academics Survey will be distributed once the email distribution list has been received from Sask Polytech.

7.13 Spring Retreat Schedule

Jesse indicated that the Spring Retreat will be via Zoom this year. Depending on the restrictions, a dinner for incoming and outgoing Executive Council members might be a possibility. Executive Council will schedule the Spring Retreat with the incoming Executive Council.

7.14 GC Meeting Schedule

The next General Council Meeting is currently slated for March 27 – 28, 2021. Louie will contact General Council members to confirm availability.

ACTION: Louie

8. Subject: Closed Session

There are currently no Closed Session items at this time.



9. Subject: Announcements

9.1 Campus Council Directors

Dhananjay Khanna and Virginia Belhumeur has resigned from the position of Campus Council Director. The SPSA wishes them the best in their future endeavours.

10. Subject: Next Meeting

March 27 – 28, 2021 (Tentative)

11. Subject: Adjournment

The meeting was adjourned at 3:04 p.m.

Date Accepted:

Signature:



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

GENERAL COUNCIL MEETING MINUTES

Zoom Meeting

Saturday, April 3, 2021

Present: Jesse White, President; JJ Lang, VP Finance & Internal Operations; Marina Verchenova, VP Moose Jaw Campus; Robert Carnahan, VP Prince Albert Campus; Reece Skjonsby, VP Regina Campus; Thao Pham, VP Saskatoon Campus; Daisy Vu, Director Moose Jaw; Wura Adekoya, Director Moose Jaw; Caitlin Smith, Director Prince Albert; Jeslyn Mitchell, Director Regina; Madison Currie, Director Saskatoon; Kayla Ngo, Director Saskatoon; Kirsten Choumont, Incoming VP Prince Albert Campus; Khushboo Lohat, Incoming VP Saskatoon Campus; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

Absent: Jithin Raju, Director Moose Jaw and Sanchi Anand, Director Regina

- 1. Subject: Call to Order**
Jesse called the meeting to order at 10:07 a.m.

- 2. Subject: Adoption of Agenda**
MOVED by Marina, SECONDED by Madison to accept the Agenda as amended. CARRIED.

- 3. Subject: Adoption of Meeting Minutes**
MOVED by Reece, SECONDED by Thao to accept the January 31, 2021 Meeting Minutes as presented. CARRIED.

- 4. Subject: Executive Council Reports**
MOVED by Bob, SECONDED by Marina to accept the Executive Council Reports as presented. CARRIED.

- 5. Subject: Campus Council Update**
There are currently no Campus Council Updates.

6. Subject: Action Items

6.1 Oath of Office (January 31, 2021)

Complete. Louie will distribute an Oath of Office document to Khushboo and Kirsten for completion.

ACTION: Louie

6.2 Academic Integrity (January 31, 2021)

Jesse and Marina continue to address this issue. Jesse noted that Academic Integrity messaging and communication has been lacking from SPT. Marina and Tara have been invited to participate in the Academic Integrity Steering Committee. They are in the process of reviewing the Terms of Reference for this committee.

Jesse has been invited to attend the Associate Deans Council Meetings to address student concerns. The Associate Deans were eager to hear about students' concerns and open to our comments in order to resolve the issues. Jesse informed them that many students have expressed the lack of support from their instructors, and further expressed concerns regarding the miscommunication between the student and instructors. Jesse also explained that there are no clear expectations from both the student and instructor, as such issues continue to rise. The Associate Deans indicated that they would like to meet again with Jesse to discuss these issues and how they can be resolved.

Jesse indicated that Sask Polytech is also in the process of developing a policy regarding Instructor Evaluation.

6.3 Pandemic Financial Impact (January 31, 2021)

Carol distributed and presented documentation outlining the SPSA's Financial Factors impacting the 2020-2021 academic year to General Council for review.

MOVED by Marina, SECONDED by JJ to accept SPSA's Financial Factors Report (2020 – 2021). CARRIED.

6.4 Internal Operations Manual (January 31, 2021)

Complete. JJ has reviewed the revised Internal Operations Manual. Executive Council has endorsed this document.

6.5 GC Meeting Schedule

Complete.

7. Subject: New Business

7.1 March Q3 2021 Financial Statements

MOVED by JJ, SECONDED by Marina to accept the 3rd Quarter Financial Statements Ending March 31, 2021 as presented. CARRIED.

7.2 SPSA Elections Results

JJ announced the 2021 – 2022 SPSA Election Results and congratulated the following individuals:

- President: Jesse White
- VP Moose Jaw: Marina Verchenova
- VP Prince Albert: Kirsten Choumont
- VP Saskatoon: Khushboo Lohat

As per the SPSA Bylaws, the By-Election must be held prior to October 31st. General Council discussed the option of running the By-Election in April or in September. It was recommended that the By-Election be run in the Fall Semester to provide more students the opportunity to run in the Election.

7.3 SPSA Master Agreement Update

Jesse, JJ, and Carol have been renegotiating with Sask Polytech, the Master Partnership Agreement. Jesse indicated that there are a couple of items left for renegotiation and that SPT has been receptive of our proposed amendments.

7.4 SPSA Standing Committee Update

Governance and Policy Committee

The Committee reviewed the SPSA Policies and will provide their recommendations to the incoming General Council for consideration. Reece indicated that amendments for some amounts (i.e., per diem, mobile phone, etc.) have to be updated and distributed to Executive Council for consideration. Reece indicated that there are some proposed amendments to ELEC 1 – Election Committees and ELEC 2 - Nominations. These will be presented for consideration at the next General Council Meeting.

Student Affairs Committee

The Committee is in the process of finalizing their recommendations for proposed services, events and improving SPSA social media platforms. Committee members will be submitting a transition report that will be forwarded to next year's committee chair.

Academic Committee

The Committee had their last meeting and is in the process of finalizing their proposals and suggestions for the SPT Policies that they have reviewed. The Committee will review the updated policies in the upcoming school year. Marina expressed her gratitude to the members who have reviewed the policies and provided their input for the proposals.

VP External

Reece has worked on provincial and federal advocacy. Reece has reached out to the Minister of Advanced Education to discuss student concerns. Jesse and Reece have worked closely with the Western Canada Student Advocacy Coalition, to ask the federal government for student supports. Jesse noted that the SPSA is the only representative group for Saskatchewan working with this Advocacy Group. Over the summer, Jesse will work on developing a student group similar to the Saskatchewan Student Coalition.



7.5 SPSA Proposed Operating Budget 2021 - 2022

JJ presented the proposed budget to General Council for consideration.

MOVED by JJ, SECONDED by Madison to accept SPSA Operating Budget 2021-2022 as presented. CARRIED.

7.6 Monthly Update for Student Body

Marina indicated that some students were unaware of what the SPSA has been doing. General Council discussed the role of the Scanner and it was suggested that the Scanner be changed into a quarterly email newsletter summarizing Executive Council's and Campus Councils' activities. Members discussed incorporating as part of the Campus Manager job functions, the compilation of Campus Council activities and submit for inclusion in the quarterly email. Executive Council will approve these compilations before distribution. Incoming Executive Council will work on this over the summer.

7.7 SPSA Policies

7.7.1 GOV 6 – Executive Remuneration & Accountability

Jesse indicated that the Remuneration & Honorarium Committee discussed the possibility of a consistent pay structure for both summer and the school year. Jesse noted that from his research, an hourly rate of \$20.00/hour would keep us in line with other organizations, in which all Executive Council members are paid the same.

MOVED by Reece, SECONDED by Bob to accept the amendments to GOV 6 – Executive Remuneration & Accountability Policy as presented. CARRIED.

7.7.2 Student Societies

MOVED by Thao, SECONDED by Bob to accept the amendments to the Student Society Policy Series as presented. CARRIED.

7.8 Year-End Reports

Outgoing General Council members are required to submit a Year-end Report to receive reimbursement of their SPSA Fee and H&D Fee. Jesse and Louie will work on a template of questions for distribution. The Year-end Reports are due on April 26, 2021.

ACTION: Jesse & Louie

7.9 Feedback on Potential New Structure

Jesse led the discussion of the VP Portfolios that was used this year. Council members agreed that it was a great change as VPs were able to focus on a certain area. Thao indicated that the division of Student Life Committee from the Academic Committee was a welcome change although this year has been challenging due to the pandemic. Carol recommended amending Bylaw 11 – Boards and Committees to implement this change.

A new Campus Council format was also discussed. Directors would have a distinct position as International, Domestic, and Indigenous Campus Director. Council members



agreed that it might not be feasible for now but might be in the future. Incoming VPs are tasked to find diverse Directors in the fall semester.

Incoming Executive Council will work on standing committee structures and priorities over the summer.

ACTION: Executive Council

7.10 Cybersecurity Response and Update

The SPSA has been impacted by the SPT Cybersecurity incident. Most Campus offices do not have access to the network, which houses our files and accounting system. The SPSA has purchased cyber security insurance in case something like this should happen to the SPSA systems. It was suggested that the SPSA network be moved into a cloud-based system. Carol will research this system change.

ACTION: Carol

8. Subject: Closed Session

The closed session began at 12:14 p.m.

The closed session ended at 12:19 p.m.

9. Subject: Announcements

9.1 Expression of Gratitude

Jesse would like to thank outgoing General Council for their service and hard work during this peculiar year. He would also like to congratulate outgoing General Council for their accomplishments and overcoming the incredible challenge of an online environment.

Jesse would also like to thank the staff, on behalf of the General Council, for their incredible hard work and resiliency during these unprecedented times.

Carol also wanted to thank everyone for their efforts in the current circumstances and applaud everyone for their hard work.

10. Subject: Next Meeting

TBA

11. Subject: Adjournment

The meeting was adjourned at 12:21 p.m.



Date Accepted:

Signature: