



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES Moose Jaw, Prince Albert, Regina & Saskatoon Campuses Zoom Meeting September 30, 2022

Present: Deep Pandya, President; Ujjval Chavda, VP Moose Jaw Campus;
Raj Chandran, VP Prince Albert Campus; Sydney Soloway, VP Regina Campus;
Cecily Chartier, VP Saskatoon Campus; Carol Tetreault, General Manager and
Louie Ramos, Executive Assistant

1. Subject: Call to Order

Deep called the meeting to order 9:01 a.m.

The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

2. Subject: Adoption of Agenda

MOVED by Cecily, SECONDED by Sydney to accept the Agenda as presented. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Ujjval, SECONDED by Sydney to accept the September 16, 2022 Meeting Minutes and September 19, 2022 Email Vote as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Sydney, SECONDED by Ujjval to accept the September 30, 2022 Executive Council Reports as presented. CARRIED.

5. Subject: General Manager's Report

MOVED by Cecily, SECONDED by Ujjval to accept the September 30, 2022 General Manager's Reports as presented. CARRIED.

Carol informed Executive Council that Teneille Clements, Administrative Assistant – Moose Jaw has provided her resignation with her last day being October 14, 2022. The SPSA would like to thank Teneille for her service and wishes her the very best of luck in her future endeavours.

6. Subject: Action Items

6.1 VP Regina EC Report (September 16, 2022)

Complete.

6.2 Locker Terms & Conditions (July 22, 2022)

Cecily outlined the suggested amendments to the Locker Terms & Conditions in an email to Kendra Strong-Garcia, Director, Student Engagement & Learning Services. Cecily is currently waiting for a response from Kendra. Executive Council members noted that Sask Polytech has taken our suggestions and started posting posters and images regarding locker rental information and “how to open a lock” guides.

ACTION: Cecily

6.3 Veteran Listing from Sask Polytech (August 24, 2022)

Deep received an email from Kendra, who indicated that the Sask Polytech HR Department does not collect information regarding an employee’s veteran status. Executive Council agreed that the Remembrance Day event will be about spreading awareness instead. Louie will contact Laura and Madi to coordinate the Advocacy Board for Remembrance Day.

ACTION: Louie

6.4 Cafeteria Concerns (June 22, 2022)

Raj indicated that Prince Albert students have expressed concerns over the Cafeteria hours and the unavailability of certain food items. Ujjval indicated that Moose Jaw students expressed the same concerns. Ujjval further explained that students who have late or evening classes have no access to food services. Cecily noted that in her meeting with Bobbi Bates, Hospitality Services Manager and Derek Cotton, Academic Chair, School of Hospitality & Tourism, it was discussed that Food Services tried extending their hours during the Spring Semester but returned to regular hours due to low demand and budget constraints. Executive Council agreed that the demand might be different in the fall and winter semesters. Sydney noted that if staffing is an issue, the cafeteria could employ one cashier and have simple food items as a grab and go service during the extended hours. Deep will forward these student concerns to Alice Miller, AVP Student Services at their next meeting.

ACTION: Deep

6.5 Meeting with Regina Mayor (September 16, 2022)

Deep and Sydney met with Regina Mayor, Sandra Masters, who indicated that they are currently working on a 4-month transit pass for Regina students and that they are in conversation with the Federal Government regarding transportation options for students travelling from Regina to Moose Jaw. Sydney indicated that she has talked to Crystal regarding providing the number of bus passes sold on campus. Louie will contact Jihyun to inquire about the amount of semester passes sold on the Saskatoon Campus as well. Sydney is also looking into sharing the International student numbers to the Mayor as it would be predominantly International students who will be utilizing the transportation options from Regina to Moose Jaw. Louie will check the Sask Polytech website for International student data.

ACTION: Louie



Executive Council also suggested providing a survey to students inquiring if they would utilize transportation services from Regina to Moose Jaw. Carol will contact Kendra to request an International Student email distribution list.

ACTION: Carol

6.6 Welcome Week Debrief (September 16, 2022)

Complete. Deep has forwarded our concerns and suggestions to AVP Miller for consideration.

6.7 SUDS Report (September 16, 2022)

Deep and Raj will forward the SUDS Report to Executive Council by next week.

ACTION: Deep & Raj

Louie will include the SUDS and BCFS Reports in the General Council Meeting Itinerary for discussion.

ACTION: Louie

6.8 FSAA Advocacy Priorities (September 16, 2022)

Executive Council discussed potential advocacy priorities to be presented at the FSAA Meeting with the Ministers in Ottawa slated for early winter/late spring. Executive Council agreed that the priorities should be Saskatchewan-specific issues. Louie will include this item in the General Council Meeting Itinerary for discussion.

ACTION: Louie

6.9 Student Society Re-Ratification – International Student Society MJ (September 16, 2022)

Complete.

7. Subject: New Business

7.1 General Council Meeting

Louie indicated that the General Council Meeting has been scheduled for October 15-16, 2022. The SPSA Staff will be joining the meeting on October 16, 2022 to discuss staff roles and responsibilities. Louie will look into the GC Meeting logistics and prepare the draft of the Agenda and Itinerary.

ACTION: Louie

7.2 Annual General Meeting

Louie indicated that the Annual General Meeting is currently slated for November 2, 2022, 12:00 p.m. at each main campus location.

7.3 Campus Representative Appointments

Executive Council has contacted the successful candidates and finalized the appointments. Louie asked VP Campuses to forward their respective Campus Representative contact information to start the onboarding process. Louie will forward the names of the new Campus Representatives to staff and Executive Council once complete.

ACTION: Louie

7.4 Student Society Ratification

7.4.1 Sask Polytech Soccer Society

Executive Council discussed the ratification of the Sask Polytech Soccer Society. It was noted that the society can not use “Sask Polytech” in their name and that when the society is ratified they would need to follow Sask Polytech’s regulations regarding Fitness & Recreation. Ujjval will contact the society’s President regarding the SPSA’s suggestions. An email vote will be conducted once the change has been submitted.

ACTION: Ujjval & Louie

7.4.2 3D DPM Society

MOVED by Ujjval, SECONDED by Cecily to accept the ratification of the 3D DPM Society as presented. CARRIED.

7.4.3 Razzle Dazzle Society

MOVED by Sydney, SECONDED by Raj to accept the ratification of the razzle Dazzle Society as presented. CARRIED.

8. Subject: Ongoing Business

8.1 Wellness Fee (July 6, 2022)

Deferred.

8.2 Bylaw Update (June 22, 2022)

Deep has forwarded the draft to Executive Council for review and consideration. Deep met with Carol to discuss the proposed amendments and it was suggested that the document be forwarded to the legal counsel for review. Executive Council agreed to include the Bylaw Updates in the General Council Meeting Itinerary for discussion.

ACTION: Deep & Louie

8.3 International Student Concerns (July 27, 2022)

Raj indicated that some students have expressed on-campus and off-campus concerns. He noted that Academic Integrity is a growing concern for most International students. It was suggested that instructors review Academic Integrity policies at the start of each course to inform students of what they can and cannot do. Executive Council discussed that an Academic Integrity course is currently available on Brightspace, however, it might not be as effective as intended. Sydney suggested that Executive Council develop a list of concerns that will be forwarded to the Academic Integrity Committee for review and consideration. Raj also indicated that some International students feel that they have been exploited by their landlords and by Sask Polytech as the information provided to them regarding Canada were inadequate. It was suggested that we encourage students to use the mylegalplan service as they can help with tenant/landlord disputes and immigration help. Executive Council also agreed to forward these concerns to Kendra at the next GC Meeting.

ACTION: Raj



Carol indicated that she has been asked by Sask Polytech to look into the possibility of administering the Airport Pick-up for International students and the Unibuddy Program for domestic students. Carol will provide an update once available.

9. Subject: Closed Session

The closed session began at 10:30 a.m.

The closed session ended at 10:41 a.m.

10. Subject: Announcements

10.1 Staff Updates

Carol informed Executive Council that Devyn Gregoire, Events & Marketing Coordinator Saskatoon Campus will start on Tuesday, October 4, 2022.

11. Subject: Next Meeting

Friday, October 14, 2022, 10:00 a.m. (Tentative)

12. Subject: Adjournment

The meeting was adjourned at 10:43 a.m.

Date Accepted:

Signature: