



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES

Moose Jaw, Prince Albert, Regina & Saskatoon Campuses

Rm. 107.2 – Saskatoon Campus

Thursday, May 19, 2022

- Present:** Deep Pandya, President; Ujjval Chavda, VP Moose Jaw Campus;
Raj Chandran, VP Prince Albert Campus; Sydney Soloway, VP Regina Campus;
Cecily Chartier, VP Saskatoon Campus; Carol Tetreault, General Manager and
Louie Ramos, Executive Assistant
- 1. Subject: Call to Order**
Deep called the meeting to order 10:08 a.m.
- The SPSA acknowledges that we are on Treaty 4 and 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.
- 2. Subject: Adoption of Agenda**
MOVED by Sydney, SECONDED by Cecily to accept the Agenda as amended. CARRIED.
- 3. Subject: Adoption of Meeting Minutes**
MOVED by Ujjval, SECONDED by Sydney to accept the May 11, 2022 Meeting Minutes as presented. CARRIED.
- 4. Subject: Executive Council Reports**
MOVED by Sydney, SECONDED by Cecily to accept the May 19, 2022 President's and Vice Presidents Moose Jaw, Regina, and Saskatoon's Reports as presented. CARRIED.
ACTION: Raj
- 5. Subject: General Manager's Report**
MOVED by Cecily, SECONDED by Ujjval to accept the May 19, 2022 General Manager's Report as presented. CARRIED.
- 6. Subject: Action Items**
6.1 Transportation Options (November 24, 2021)
Deferred. Carol indicated that she is still awaiting a response from Sask Polytech regarding providing transportation options for Regina and Moose Jaw students. Staff is



in the process of researching “poparide”, a city-to-city carpooling service, however, the userbase is currently small in the province. Staff will reach out to other companies and “poparide” for more information.

ACTION: Carol

6.2 Skill Development Symposium Reports (November 10, 2021)

Complete.

6.3 Winter Semester Lockers (November 24, 2021)

Executive Council met with Kendra Strong Garcia, Director, Student Engagement & Learning Services yesterday, who indicated that she will talk to the Facilities Department to ensure that appropriate staffing is available during peak times for any locker concerns. Cecily will follow-up with Kendra and forward any updates to Executive Council.

ACTION: Cecily

6.4 Interview Clothing Donation (March 4, 2022)

Complete. Executive Council agreed to not move forward with this initiative due to the lack of interest from students as per the recent results of the SPSA Services Survey.

6.5 Meeting with Dr. Rosia (March 31, 2022)

Complete. Executive Council received an Executive Orientation and met Dr. Larry Rosia, President & CEO; Dr. Has Malik, VP Academic & Provost; Alice Miller, AVP Student Services; Lucy Pereira, AVP Strategy; Trish Schmidt, Board of Directors EA; Sean Engemoen, AVP Financial Services; Mike Gillespie, AVP Learning & Teaching; and Kendra Strong-Garcia, Director, Student Engagement & Learning Services.

6.6 BCFS Skills Symposium 2022 (April 27, 2022)

Complete. Executive Council will draft a report to explain what has transpired during the symposium and to provide recommendations to the next Executive Council.

6.7 SPT Tuition and Fees Procedure Review (April 27, 2022)

Complete. Louie has compiled Executive Council and Staff recommendations, which was forwarded to AVP Miller for review and consideration. Deep and Carol will provide an update once available.

ACTION: Deep & Carol

7. Subject: New Business

7.1 SPSA Financials ME April 2022

MOVED by Ujval, SECONDED by Sydney to accept the SPSA Financials ME April 2022 as presented. CARRIED.

7.2 SPSA Policy Amendments

Louie forwarded the following Policy drafts and suggested amendments for Executive Council review and consideration:



- ADMIN 3 - Computer Usage: the SPSA will provide computer access to Executive Council members and staff
- ADMIN 4 - General Council & Employee Wellness Account: General Council members will receive a pro-rated amount based on the number of months served on Council.
- ADMIN 5 - Credit Card Usage: reflect title and staff structure changes approved at the AGM (November 4, 2021)
- ADMIN 6 -Smart Phone: reflect title and staff structure changes approved at the AGM (November 4, 2021)

MOVED by Cecily, SECONDED by Sydney to accept Administration Policies 3, 4, 5 & 6 amendments as presented. CARRIED.

7.3 Wellness Fee Proposal

Cecily has reviewed the Wellness Fee Proposal and noted some concerns. Cecily and Carol will meet to discuss next steps.

ACTION: Cecily & Carol

7.4 Mental Health First Aid Training

Louie will contact training providers to schedule an in-person training session.

ACTION: Louie

7.5 Web Audit Recommendations

Sask Polytech has contacted the SPSA regarding providing feedback on the current state of the Sask Polytech Website. Executive Council and Laura Leslie, Student Advocate - South will meet tomorrow to discuss concerns and suggestions regarding the Sask Polytech website. Deep and Louie will compile suggestions and forward to Sask Polytech for consideration.

ACTION: Deep & Louie

7.6 SOFA Meetings

Executive Council discussed rebranding SOFA to encourage attendance from the student membership. Staff suggested rebranding SOFA to "Council Connect" and Executive Council agreed. Carol will ask Ashley to develop marketing for "Council Connect".

ACTION: Carol

8. Subject: Ongoing Business

There is currently no ongoing business at this time.

9. Subject: Closed Session

The closed session began at 10:49 a.m.

The closed session ended at 11:08 a.m.



10. Subject: Announcements

There are no announcements at this time.

11. Subject: Next Meeting

Wednesday, June 8, 2022, 10:00 a.m.

12. Subject: Adjournment

The meeting was adjourned at 11:09 a.m.

Date Accepted:

Signature: