GOVERNANCE SERIES

SUBJECT: Campus Representative Honorarium	**POLICY NO:** GOV – 5	**LAST REVISED:** March 27, 2022
APPROVED BY: General Council	**NO. OF PAGES:** 3	**DATE ORIGINATED:** October 18, 2009

Policy

The Saskatchewan Polytechnic Students' Association Inc. General Council recognizes the need to reward the commitment and efforts of the organization's Campus Representatives through an honorarium.

Procedure

1. Campus Representatives shall be paid an honorarium determined by the General Council based on recommendations developed by the Remuneration and Honorarium Committee, as set out in the SPSA's Bylaws and in accordance with the responsibilities as outlined in the appointment application.

2. The Campus Representatives' monthly honorarium will be awarded based on participation as outlined in Appendix 1.

3. Campus Representatives will submit to the respective Campus Vice President, a timesheet outlining their monthly participation. The Campus Vice President will verify the information, approve and submit for payment processing.

4. Upon Campus Representatives' completion of the SPSA appointed term or completion of their program, whichever comes first, each Campus Representative will be required to submit a year-end summary of their accomplishments and activities. This report will assist future Council members in learning about previous Council tasks and activities. This report will also ensure continuity of the SPSA's Strategic Plan.

5. Any Council member requiring parking on Campus will have access to a reserved parking spot for their use, at no charge to the Council member. Upon completion and submission of a Campus Representatives' year-end report, each Campus Representative will receive reimbursement of their SPSA Fee and Health & Dental Plan Fee prorated based on the number of months served on council.

6. Any Campus Representative who resigns through their own free will or is removed from the Council in accordance with the SPSA's Bylaws and Policies will not be eligible for the SPSA Fee and Health & Dental Plan Fee reimbursement.

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Appendix 1

2022 - 2023

HONORARIUM			
Campus Council Meetings	16	$ 10.00	$ 160.00
General Council Meetings	3	$ 50.00	$ 150.00
Annual General Meeting	1	$ 10.00	$ 10.00
SPSA Standing Committee	16	$ 10.00	$ 160.00
Participation Eligibility Maximum			$ 480.00

BENEFITS		
Bus Pass Subsidy	As listed below*	
SPSA Fee and Health & Dental Fee Reimbursement		$ 405.00

Annual Eligibility $ 885.00

* At the end of each month and upon proof of payment, members will receive a subsidized City Transit Pass as follows:

Campus of Study	Amount
Moose Jaw Campus	$ 11.00
Prince Albert Campus	$ 9.00
Regina Campus	$ 16.00
Saskatoon Campus	$ 17.00

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GOVERNANCE SERIES

2020 - 2021

Information Sessions - Events Promotion - Elections Promotion - Orientations - Classroom Visits - SOFA - Office Work	$15.00	40	$600.00
Campus Council Meetings	$20.00	9	$180.00
General Council Meetings	$50.00	3	$150.00
SPSA Standing Committee	$25.00	4	$100.00
Scanner Articles	$15.00	6	$90.00
Participation Eligibility Maximum			$1,120.00
SPSA Fee and Health & Dental Fee Reimbursement			$405.00
Annual Eligibility			$1,525.00