



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

GENERAL COUNCIL MEETING MINUTES

Rm 1130 – Regina Campus

Sunday, October 6, 2019

Present: Sukhjot Samra, President; Jesse White, VP Finance & Internal Operations; Rohit Vij, VP Moose Jaw Campus; Amanda Boychuk, VP Prince Albert Campus; Jolene Lennox, VP Regina Campus; Madison Mark, VP Saskatoon Campus; Precious Akuma, Director Moose Jaw; Caitlin Smith, Director Prince Albert; Robert Carnahan, Director Prince Albert; Jeslyn Mitchell, Director Regina; Sanchi Anand, Director Regina; Tyla Gibson, Director Regina; Faruk Shovon, Director Saskatoon; Franklin Odor, Director Saskatoon; Adithyan James, Director Saskatoon; Carol Tetreault, General Manager; and Louie Ramos, Executive Assistant

Absent: Paras Savaliya, Director Moose Jaw and Cassie Hildebrand, Director Prince Albert

1. Subject: **Call to Order**

Samra called the meeting to order at 10:30 a.m.

1.2 Introduction of New General Council Members

The SPSA would like to welcome the following individuals to the SPSA General Council:

- Moose Jaw Directors:
 - Paras Savaliya
 - Precious Akuma
- Prince Albert Directors:
 - Cassie Hildebrand
 - Caitlin Smith
 - Robert Carnahan
- Regina Directors:
 - Jeslyn Mitchell
 - Sanchi Anand
 - Tyla Gibson
- Saskatoon Directors:
 - Adithyan James
 - Faruk Shovon
 - Franklin Odor

2. Subject: **Adoption of Agenda**

MOVED by Amanda, SECONDED by Madison to accept the Agenda as amended.
CARRIED.



3. Subject: Adoption of Meeting Minutes

MOVED by Madison, SECONDED by Amanda to accept the March 24, 2019 Meeting Minutes as presented. CARRIED.

4. Subject: Executive Council Reports

MOVED by Jolene, SECONDED by Jesse to accept the Executive Council Reports as presented. CARRIED.

5. Subject: Action Items

5.1 Supports from Programs for Students to Attend Events

5.1.1 SLAC Discussion

Student Leadership Advisory Council is a committee that the SPSA co-chairs with Sask Polytech. It provides an opportunity for students to offer input regarding various issues to Sask Polytech. As discussed by the Executive Council, Amanda has agreed to take on the role of the SLAC Co-Chair for the upcoming academic year. Candidates for SLAC are currently being determined by AVP Mike Gillespie and Cathy Korte.

Jesse and Amanda will meet on Monday, October 7, 2019 to discuss the efficacy of SLAC in gathering student input.

ACTION: Jesse & Amanda

5.1.2 Support by Senior Administration

Samra is currently in discussion with Sask Polytech Senior Administration regarding this issue.

ACTION: Samra

5.2 Scanner E-Newsletter

The Scanner E-Newsletter is ready to be distributed. It will be officially released and distributed when the SPSA receives the email distribution list from Sask Polytech.

5.3 Spring By- Election

Complete.

5.4 Executive Council Spring Retreat Dates

Complete.

6. Subject: New Business

6.1 YE June 2019 Audited Financial Statements

MOVED by Amanda SECONDED by Jesse to present the YE June 2019 Audited Financials Statements to the membership at the October 30, 2019 Annual General Meeting. CARRIED.

6.2 SPSA Budget

The SPSA Operating Budget (2019 – 2020) outlining the budget vs actual figures to date was distributed to the General Council for review.

6.3 Annual General Meeting & SOFA Meetings

The Annual General Meeting will be held on October 30, 2019 at all four campuses. SOFA Meetings will be held every second last Tuesday of the month.

6.4 Selection of SPSA Committee Representatives

Student Affairs Committee

- Jolene (Chair)
- Rohit (MJ)
- Precious (MJ)
- Amanda (PA)
- Caitlin (PA)
- Jeslyn (RG)
- Tyla (RG)
- Madison (SK)
- Franklin (SK)

Governance & Policy Committee

- Jesse (Chair)
- Samra (MJ)
- Paras (MJ)
- Bob (PA)
- Cassie (PA)
- Sanchi (RG)
- Faruk (SK)
- James (SK)

6.5 Policy Revisions

6.5.1 HR Policy – Respect in the Workplace

General Council has received the draft HR Policy. Carol has suggested and members have agreed that the draft HR Policy be forwarded to legal counsel for review and input.

ACTION: Samra & Carol

6.5.2 GOV 6 – Executive Remuneration

Deferred to the Governance & Policy Committee.

ACTION: Governance & Policy Committee

6.6 Saskatchewan Student Coalition

The Saskatchewan Student Coalition is an organization composed of various students' associations and unions across Saskatchewan. The SSC is responsible for addressing major issues that students in Saskatchewan may be experiencing.



MOVED by James, SECONDED by Faruk to support the membership of the SPSA in the Saskatchewan Student Coalition. CARRIED.

6.7 Welcome Week Debrief

The General Council was provided a verbal report of what had transpired in the SPSA Welcome Week Debrief meetings with Executive Council members and staff. Concerns were raised with the lack of division between Saskatchewan Polytechnic events and SPSA events. Another issue was the inaccuracy of information that have been provided to students by Sask Polytech staff. General Council has suggested that planning Welcome Week events as early as now might be beneficial to avoid future mishaps. Carol and the staff will start looking into the appropriate timeframe in order to plan this event.

ACTION: Carol & Executive Council

6.8 Open Educational Resource Initiative

Louie has attended a webinar regarding OERs and their impact on post-secondary institutions. It was indicated that the introduction of OERs in post-secondary institutions have significantly increased student savings. Louie has also met with AVP Mike Gillespie to discuss Sask Polytech's plan in regards to OERs. AVP Gillespie has indicated that Sask Polytech intends to continue promoting awareness of the advantages and benefits of OER to Program staff. AVP Gillespie also asked for input from the SPSA as to what direction we would like Sask Polytech to take regarding the OER Initiative. Executive Council has decided to discuss this with SOFA in order to gather student input.

ACTION: VP Campuses

The General Council has suggested that a policy regarding textbooks could be developed by Sask Polytech encouraging Open Educational Resources and that certain textbooks must be used for a 2- or 3-year timeframe to help students alleviate increasing costs.

It was determined that the Student Affairs Committee will discuss this issue in their first meeting and provide their review at the next Council Meeting.

ACTION: Student Affairs Committee

6.9 Template for Director Reports

Louie will distribute the Director's Report Template to Directors.

ACTION: Louie

6.10 Spring and Fall 2019 By-Election Ballot Destruction

MOVED by Jesse, SECONDED by Jolene to destroy the Spring and Fall 2019 By-Election Ballots. CARRIED.

6.11 1st Quarter Financial Statements Ending September 30, 2019

MOVED by Amanda SECONDED by Rohit to accept the 1st Quarter Financial Statements Ending September 30, 2019. CARRIED.



7. Subject: Closed Session

The closed session began at 11:16 a.m.
The closed session ended at 11:58 a.m.

8. Subject: Announcements

There are currently no Announcements at this time.

9. Subject: Next Meeting

January 25 – 26, 2019 (Tentative); Location - TBA

10. Subject: Adjournment

The meeting was adjourned at 11:59 a.m.

Date Accepted:

Signature: