INTERNAL OPERATIONS SERIES

SUBJECT: General Council & Employee Discounts	**POLICY NO:** ADMIN – 4	**LAST REVISED:** June 25, 2015
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Policy

The Saskatchewan Polytechnic Students' Association Inc. believes in promoting SPSA businesses to General Council members and their employees through a discount and/or credit programs.

Procedure

Executive Council has established the following discounts and/or credit programs.

1. Discount Programs
   All SPSA General Council Members and hired employees who work a minimum of 15 hours/week will be entitled to the following discounts in the SPSA operational areas:
   a. Purchases in New York's/Woody's – cost + 10%
   b. Purchases in Henri's/Canteen/Ontario Avenue – up to 50% off retail

   The following items are exempt from this Policy at all operational areas:
   a. All confectionary items, including canned soft drinks, milk, and juices
   b. Service based items (telephone cards, stamps, bus passes, etc.) discounts will not apply to products purchased in multiples.

   Any misuse will result in suspension of the privilege.

2. Participation Credit
   All SPSA General Council members and hired full-time employees who work a minimum of 15 hours/week will be entitled to a $100.00 credit to memberships, activities and/or trips directly sponsored by the SPSA.

   Any misuse will result in suspension of the privilege.