



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES

SPSA Boardroom – Room 119, Saskatoon Main Campus, Saskatoon, SK
Thursday, July 5, 2018

Present: Justin Skwark, President; Dustin Hunt, VP Regina; Anna Lueke, VP Prince Albert; Chiragkumar Patel, VP Finance & Internal Operations; Dallas Burnett, VP Saskatoon; Arvinder Singh, VP Moose Jaw and Carol Tetreault, Staff

1. Subject: Call to Order

Justin called the meeting to order at 2:33 p.m.

2. Subject: Adoption of Agenda

MOVED by Chiragkumar, SECONDED by Dallas to accept the Agenda as amended.
CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Dallas, SECONDED by Chiragkumar to accept the July 5, 2018 Meeting Minutes as presented. CARRIED.

4. Subject: President's & Vice Presidents' Reports

MOVED by Chiragkumar, SECONDED by Anna to accept the July 5, 2018 President's and Vice Presidents' Reports as presented. CARRIED.

5. Subject: Action Items

5.1 Open Textbook Initiative Advocacy Strategy – Request for Sask Polytech Update
Chiragkumar will take the lead on this initiative.

ACTION: Chiragkumar

5.2 Task List

Complete.

5.3 Signage – Operations – Rebranding

Deferred.

ACTION: Carol

5.4 Lobby Efforts for Sask Polytechnic Campuses – Sask Polytech's Master Plan Request

Carol has not yet received the Master Plan from Facilities and will follow up with AVP Chow.

ACTION: Carol

5.5 Review Other SAs/SUs re: Institutional Representation
Deferred.

ACTION: Carol

5.6 Student Association Agreement – Review of Agreement

A meeting will be scheduled during the week of July 23, 2018 for Executive Council to begin a review of the SA Agreement. Carol to coordinate.

ACTION: Carol

5.7 Student Affairs Committee Update – Withdrawals and Refunds

Dallas indicated that the Sask Polytech Tuition & Fees Policy 1214 and Procedures, amended April 23, 2018, has significant implications and concerns for students, some of those include:

- Tuition and Ancillary Fees have increased significantly.
- Refunds, timelines and the penalties that apply have been changed drastically.
- Prorated refunds are based on Program start date not course start date as a specific course could start after the third scheduled day of the Program start date.
- #4.1 withdrawals during the admission process **on or before third** schedule day of the program and #4.2 withdrawals from programs **on or after the third** scheduled day – these two statements seem contradictory as well as there is no definition of “admission process”.
- #3.5 - In exceptional circumstances, the dean has authority to waive tuition and/or fees. What is the definition of “exceptional circumstances”?
- Previously this Policy was approved by the Board of Directors, now it is approved by the President & CEO.

Members were unaware of any involvement by the SPSA in a consultation process as it relates to this Policy. Dallas will inquire with AVP Strohan as to who was included in the consultation process.

ACTION: Dallas

5.8 Moose Jaw Grand Opening

Arvinder and Chiragkumar reported that plans are underway to have a ribbon cutting ceremony during the week of September 10, 2018. Invitees would include past and present Executive Council, Dr. Rosia and Minister Tina Beaudry Mellor.

As well as the ceremony, prize giveaways for students and refreshments will be served.

ACTION: Arvinder, Chiragkumar, & Staff

Carol will ask the staff to contact businesses for donations of prize giveaways.

ACTION: Carol



Dallas will coordinate a meeting for the Campus VPs and Campus Managers to review Welcome Week activities.

ACTION: Dallas

5.9 Saskatoon Nursing Students' Society Club Inquiry

Deferred.

ACTION: Dallas

5.10 Saskatchewan Student Coalition

The Saskatchewan Student Coalition's members include GSA, URSU, USSU and the SPSA. Dallas will act as the official SPSA representative and will provide feedback on initiatives undertaken.

5.11 Review of Recreation Services Offerings by Campus Executive Council

Complete.

5.12 Add to Task List – Review of SP Website

Complete.

5.12 Recreation Facilities Hours Regina & Moose Jaw

Complete.

6. Subject:

Business for Future Discussion

- 6.1 Core Program Common Start Date – AY 2016-2017 (December 2, 2015)
- 6.2 Medical Diagnostic Guidelines Handbook Follow Up (January 25, 2016)
- 6.3 Verification of Content in Program Handbooks/Guidelines (April 13, 2016)
- 6.4 Daycare Services during Exam Week (April 13, 2016)
- 6.5 Student Advisory Council Incentives/Rewards Program (March 21, 2017)
- 6.6 Sask Polytech's Replacement/Review of the SP Policy Review Committee (April 4, 2017)
- 6.7 Input into the Development of Sask Polytech Student Satisfaction/Faculty Assessment Surveys (April 18, 2017)
- 6.8 Bookstore Concerns (January 10, 2018)
- 6.9 Combining Saskatoon Campuses (March 7, 2018)
- 6.10 Campus Specific Awards Nights (April 4, 2018)

7. Subject:

General Manager's Report

MOVED by Dustin, SECONDED by Chiragkumar to accept the July 5, 2018 General Manager's Report as presented. CARRIED.

8. Subject:

Student Life Events

There are no Student Life Events at this time.

9. Subject:

New Business



9.1 May, 2018 Month End Financials

MOVED by Dallas, SECONDED by Chiragkumar to accept the May, 2018 Month End Financial Statements as presented. CARRIED.

10. Subject: In-Camera Session

The in-camera session began at 3:26 p.m. The in-camera session ended at 3:41 p.m.

11. Subject: Announcements

11.1 Meeting with Saskatchewan Polytechnic Board Representatives

Justin will provide an update regarding today's meeting to our student membership.

ACTION: Justin

12. Subject: Next Meeting

Teleconference Centres - July 16, 2018 1:00 p.m.

13. Subject: Adjournment

The meeting was adjourned at 3:44 p.m.

Date Accepted:

Signature: