



# SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

## EXECUTIVE COUNCIL MEETING MINUTES

### Teleconference Centres – Prince Albert, Moose Jaw, Regina and Saskatoon Campuses

Monday, July 16, 2018

**Present:** Justin Skwark, President; Dustin Hunt, VP Regina; Anna Lueke, VP Prince Albert; Chiragkumar Patel, VP Finance & Internal Operations; Dallas Burnett, VP Saskatoon; Arvinder Singh, VP Moose Jaw and Carol Tetreault, Staff

**1. Subject: Call to Order**

Justin called the meeting to order at 12:45 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Dustin, SECONDED by Anna to accept the Agenda as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes**

Subject 3 - Adoption of Meeting Minutes should read **May 16, 2018** not **July 5, 2018**. MOVED by Anna, SECONDED by Dustin to accept the July 5, 2018 Meeting Minutes as amended. CARRIED.

**4. Subject: President's & Vice Presidents' Reports**

MOVED by Dustin, SECONDED by Arvinder to accept the July 16, 2018 President's and Vice Presidents' Reports as presented. CARRIED.

**5. Subject: Action Items**

5.1 Open Textbook Initiative Advocacy Strategy – Request for Sask Polytech Update  
Deferred.

**ACTION: Chiragkumar**

5.2 Signage – Operations – Rebranding  
Deferred.

**ACTION: Carol**

5.3 Lobby Efforts for Sask Polytechnic Campuses – Sask Polytech's Master Plan Request

Carol reported that AVP Chow provided these reports and she will distribute to Executive Council.

**ACTION: Carol**

5.4 Review Other SAs/SUs re: Institutional Representation

Deferred.

**ACTION: Carol**

5.5 Student Association Agreement – Review of Agreement

A meeting has been scheduled for July 24, 2018 10:30 a.m. - Saskatoon Campus.

**ACTION: Executive Council**

5.6 Tuition & Fees Policy Consultation Process Inquiry

Dallas reported that AVP Strohan indicated that amendments to the Policy were sent to the SPSA for review and edits earlier in the year. As Dallas could not locate any correspondence regarding such, Dallas will request this documentation from AVP Strohan.

**ACTION: Dallas**

5.7 Moose Jaw Grand Opening

Deferred.

**ACTION: Arvinder, Chiragkumar, & Staff**

5.8 Solicitation of Prize Donations

Complete.

5.9 Welcome Week Update Meeting

VPs and Campus Managers will meet on Thursday, July 19, 2018 9:00 a.m.

**ACTION: Campus VPs**

5.10 Saskatoon Nursing Students' Society Club Inquiry

Deferred.

**ACTION: Dallas**

5.11 Update to Students re: July 5, 2018 Meeting with SP Board of Directors

Complete.

5.12 Core Program Common Start Date – AY 2016-2017

Carol to compile existing data on Program start dates and distribute to Executive Council.

**ACTION: Carol**

5.13 Medical Diagnostic Guidelines Handbook Follow Up

The Program Handbook has been amended to recognize Sask Polytech Policies and Procedures.

5.14 Verification of Content in Program Handbooks/Guidelines

Carol reported that the Advocates have identified concerns relating to clarity or misleading information published in several Program Handbooks. Carol to request recommendations from SPSA Advocates and distribute for Council to review.

**ACTION: Carol**



5.15 Sask Polytech's Replacement/Review of the SP Policy Review Committee

Dallas will distribute the Academic Council Terms of Reference. The first meeting is slated for September 19, 2018.

**ACTION: Dallas**

Executive will review for discussion at next meeting.

**ACTION: Executive Council**

Justin has inquired with AVP Strohan the process which will be followed when reviewing non-academic policy. Justin has not yet received a response.

**ACTION: Justin**

5.16 Campus Specific Awards Nights

VPs to coordinate discussion regarding hosting this type of event while it may be more of a Campus wide specific.

**ACTION: Campus VP**

**6. Subject: Business for Future Discussion**

- 6.1 Daycare Services during Exam Week (April 13, 2016)
- 6.2 Student Advisory Council Incentives/Rewards Program (March 21, 2017)
- 6.3 Input into the Development of Sask Polytech Student Satisfaction/Faculty Assessment Surveys (April 18, 2017)
- 6.4 Bookstore Concerns (January 10, 2018)
- 6.5 Combining Saskatoon Campuses (March 7, 2018)

**7. Subject: General Manager's Report**

Deferred.

**8. Subject: Student Life Events**

There are no Student Life Events at this time.

**9. Subject: New Business**

There is no New Business at this time.

**10. Subject: In-Camera Session**

The in-camera session began at 1:20 p.m.

The in-camera session ended at 1:41 p.m.

**11. Subject: Announcements**

11.1 Wellness Steering Committee Representatives

Anna and Justin will act as SPSA representatives on this Committee.

**ACTION: Justin**



11.2 SSC Meeting

The next meeting is scheduled for July 17, 2018 2:00 p.m., teleconference. Anyone interested in attending are asked to notify Dallas.

**12. Subject: Next Meeting**

Video Conference Centres – August 8, 2018 10:00 a.m.

**13. Subject: Adjournment**

The meeting was adjourned at 1:45 p.m.

Date Accepted:

Signature: