

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**WOODLAND CAMPUS COUNCIL - MEETING MINUTES**  
**Wednesday, February 12, 2014**  
**SSA Office, Woodland Campus, Prince Albert, SK**

**Present:** Ashley-Dawn Charlette (Chairperson)(via teleconference), Jessie Sullivan, Brogan Waldner, Joseph Kiunga (staff)

**1. Subject: Call to Order**

Ashley called the meeting to order at 4:14 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Brogan, SECONDED by Jessie that the Agenda be accepted as presented. CARRIED.

**3. Subject: Adoption of Meeting Minutes – January 28, 2014**

MOVED by Jessie, SECONDED by Brogan that the January 28, 2014 Meeting Minutes be accepted as presented. CARRIED.

**4. Subject: Campus Council Reports**

MOVED by Brogan, SECONDED by Jessie that the Campus Council reports be accepted as presented. CARRIED.

**5. Subject: Old Business**

5.1 Reduced Student Bus Pass Fare Petition  
Deferred.

**ACTION: Ashley and Brogan**

5.2 Open Textbook Petition, SIAST & U of S

Ashley indicated that Ethan requested posters to promote petition. Campus Council indicated that they would promote survey at noon hours to achieve their goal of 700 signatures. Current Council will promote until mid April and transition to incoming council.

**ACTION: Campus Council**

5.3 Learning Platform Modernization Initiative

Joseph indicated that John Zubowicz a member of SIAST's Learning Technologies department is setting up two focus groups. The first one being with Campus Council via teleconference. The second focus group to be held with students in March. At least 10 students are needed. Campus Council to confirm availability with John Zubowicz via e-mail.

**ACTION: Campus Council**

**6. Subject: New Business**

6.1 SSA Awards Night

SSA Awards night will be held at Woodland Campus Thursday, April 3, 2014.

Campus Council to select nominees for awards. Joseph will forward awards information to Campus Council.

**ACTION: Joseph and Campus Council**

6.2 Elections

Nominations open March 10, 2014. Campus Council to discuss strategies to promote elections. Campus Council indicated that they may hold an information session on campus.

**ACTION: Campus Council**

**7. Subject: Announcements**

7.1 VP Woodland Meeting

Ashley indicated that she attended Program Council meeting in Saskatoon..

7.2 Pub Night Thursday, February 13, 2014

Pub Night will be held Thursday, February 13, 2014 from 4-8 p.m. in the Tech Centre Student Lounge. The theme is "Show Your Glow."

7.3 Therapy Dogs Tuesday, February 25, 2014

St Johns Ambulance Therapy dog proram will be at the Tech Centre Southside Foyer on Tuesday, February 25, 2014 from 11:30 a.m. to 12:30 p.m.

7.4 SIAST Winter Games Thursday, March 20, 2014

SIAST Winter Games will be held at Woodland Campus on Thursday, March 20, 2014. Brogan indicated that she will get more information and forward to Campus Council.

**ACTION: Brogan**

7.5 SIAST Business and Industry Dinner

SIAST will be holding it's annual Business and Industry Dinner Wednesday, March 5, 2014 at the Art Hauser Centre.

**8. Subject: Next Meeting**

The next Campus Council Meeting is scheduled for Friday, February 21, 2014 @ 12:00 noon in the SA Office.

**9. Subject Adjournment**

MOVED by Brogan, SECONDED by Jessie that the meeting be adjourned at 4:56 p.m. CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**WOODLAND CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday, January 28, 2014**  
**SSA Office, Woodland Campus, Prince Albert, SK**

**Present:** Ashley-Dawn Charlette (Chairperson)(via teleconference), Jessie Sullivan, Brogan Waldner and Joseph Kiunga (staff)

**1. Subject: Call to Order**

Ashley called the meeting to order at 12:18 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Brogan, SECONDED by Jessie that the Agenda be accepted as presented. CARRIED.

**3. Subject: Adoption of Meeting Minutes – January 15, 2014**

MOVED by Jessie, SECONDED by Brogan that the January 15, 2014 Meeting Minutes be accepted as presented. CARRIED.

**4. Subject: Campus Council Reports**

Deferred.

**ACTION: Campus Council**

**5. Subject: Old Business**

5.1 Reduced Student Bus Pass Fare Petition

Deferred.

**ACTION: Ashley and Brogan**

5.2 Pub Nights

Complete.

5.3 Open Textbook Petition, SIAST & U of S

Ashley indicated that she was in contact with Ethan, who will ask Ashley Poole for posters to promote petition. Campus Council indicated that they would be actively promoting petition to students before upcoming elections. Campus Council to co-ordinate and confirm with Kelsey Campus the timeframe for the petition campaign.

**ACTION: Campus Council**

5.4 General Council

Complete.

5.5 Learning Platform Modernization Initiative

Joseph indicated that he is waiting for confirmation from Denise Nelson. Brogan indicated that she would be available on Tuesday afternoon and any other week day after 4.00p.m.

**ACTION: Joseph and Campus Council**

**6. Subject: New Business**

There is no new business at this time.

**7. Subject: Announcements**

7.1 VP Woodland Meetings

Ashley announced that she attended meetings the week of January 20, 2014 in Saskatoon. She met with Gallivan & Associates, attended Program Council as well as a SIAST re-branding meeting.

7.2 Orientations

There will be a new Electrical apprenticeship intake on Monday February 3, 2014. Joseph indicated that an orientation session has been scheduled on February 5<sup>th</sup>. Campus Council to confirm availability.

**ACTION: Campus Council**

7.3 Healthy Campus

Healthy Campus student rally Thursday, February 6, 2014 in the Technical Centre gym from 11:00 a.m to 1:00 p.m. Campus Council to assist in distributing promotional swag.

**8. Subject: Next Meeting**

The next Campus Council Meeting is scheduled for Tuesday, February 11, 2014 @ 12:00 noon in the SSA Office.

**9. Subject Adjournment**

MOVED by Brogan, SECONDED by Jessie that the meeting be adjourned at 12:36 p.m. CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**WOODLAND CAMPUS COUNCIL - MEETING MINUTES**  
**Wednesday, January 15, 2014**  
**SSA Office, Woodland Campus, Prince Albert, SK**

**Present:** Ashley-Dawn Charlette (Chairperson), Jessie Sullivan, Brogan Waldner, Joseph Kiunga (staff)

**Absent:** Mikayla Worth

**1. Subject: Call to Order**

Ashley called the meeting to order at 4:06 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Jessie, SECONDED by Brogan that the Agenda be accepted as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes – December 11, 2013**

MOVED by Brogan, SECONDED by Jessie that the December 11, 2013 Meeting Minutes be accepted as presented. CARRIED.

**4. Subject: Campus Council Reports**

Mikayla to submit monthly report by next meeting. Reports will be due at the end of each month. MOVED by Jessie, SECONDED by Brogan to accept Brogan's Campus Council Report. CARRIED.

**ACTION: Mikayla**

**5. Subject: Old Business**

5.1 Reduced Student Bus Pass Fare Petition

Ashley and Brogan indicated that they would start proceedings to bring petition and proposal to City Hall. Ashley indicated that she will draft an e-mail to Keri Sexsmith.

**ACTION: Ashley and Brogan**

5.2 Pub Nights

Brogan has indicated that she will obtain information from MADD and the Addictions program. Brogan will co-ordinate pub night ideas and bring to Campus Council.

**ACTION: Brogan**

5.3 Open Textbook Petition, SIAST & U of S

Campus Council to set up display to promote and clarify Open Textbook petition to students. Campus Council to contact Ethan for more information. Campus Council will try to collect 700 signatures on petition.

**ACTION: Campus Council**

5.4 Therapy Dogs

Complete.

5.5 Healthy Campus

Complete.

**6. Subject New Business**

6.1 General Council

General Council Meeting to be held at Kelsey Campus January 17th and 18<sup>th</sup>, 2014. Attendance is mandatory. Mikayla will call in during meeting. Campus Council to review e-mails and General Council package.

**ACTION: Campus Council**

6.2 Learning Platform Modernization Initiative (LPM)

Joseph indicated that he needs a council member to meet with the LPM team, Joseph to coordinate meeting date and time.

**ACTION: Joseph and Campus Council**

**7. Subject: Announcements**

7.1 Orientations

Joseph indicated that there are orientations next week. Campus Council to confirm availability.

7.2 Pub Night

The next pub night will be held Thursday, February 13, 2014 from 4 to 8 p.m. in the Technical Centre Student Lounge. The theme is "Show Your Glow."

7.3 Elections

Nominations for elections opens March 10, 2014 and close March 20, 2014. Elections will be held March 26, 2014.

7.4 Awards Night

Woodland Campus Awards Night will be held Thursday, April 3, 2014.

**8. Subject: Next Meeting**

The next Campus Council Meeting is scheduled for Tuesday, January 28, 2014 @ 12:00 noon in the SA Office.

**9. Subject Adjournment**

MOVED by Brogan, SECONDED by Jessie that the meeting be adjourned at 4:38 p.m. CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**WOODLAND CAMPUS COUNCIL - MEETING MINUTES**  
**Wednesday, December 11, 2013**  
**SSA Office, Woodland Campus, Prince Albert, SK**

**Present:** Ashley-Dawn Charlette (Chairperson) (via teleconference), Mikayla Worth, Jessie Sullivan, Brogan Waldner (via teleconference), Fiona Siwak (staff)

**1. Subject: Call to Order**

Ashley called the meeting to order at 12:14 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Mikayla, SECONDED by Jessie that the Agenda be accepted as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes – November 26, 2013**

MOVED by Mikayla, SECONDED by Brogan that the November 26, 2013 Meeting Minutes be accepted as presented. CARRIED.

**4. Subject: Campus Council Reports**

Mikayla and Brogan to submit monthly reports by next meeting.

MOVED by Brogan, SECONDED by Jessie to accept Jessie's Campus Council Report. CARRIED.

**ACTION: Mikayla and Brogan**

**5. Subject: Old Business**

5.1 Reduced Student Bus Pass Fare Petition  
Deferred.

**ACTION: Ashley**

5.2 Pub Nights

Campus Council exploring ideas about having a designated driver program for pub nights. Mikayla has received some information from MADD to hand out on pub nights. Campus Council to look into a Designated Driver Club. Ashley to discuss more with Joseph regarding this topic.

**ACTION: Campus Council**

5.3 Open Textbook Petition, SIAST & U of S

Campus Council has distributed petition to members of SAC. Campus Council to try and get 1200 signatures signed on petition. Petition to be available for signing at the Canteen, Woody's and SA Office. Ashley to contact Ethan for more information. Deferred.

**ACTION: Campus Council**

**6. Subject: New Business**

6.1 Therapy Dogs

Therapy dogs have been approved to have on Woodland Campus during exam time. Joseph is to work with Woodland Facilities in implementing this program. Campus Council to also assist.

**ACTION: Joseph and Campus Council**

6.2 Healthy Campus Initiative

Campus Council to assist Healthy Campus create awareness about healthy living. Student Forum will be held at the E.A. Rawlinson Centre on January 16, 2014 from 1-4 p.m. Ashley to get more information.

**ACTION: Campus Council**

**7. Subject: Announcements**

7.1 Scanner Articles

Scanner Articles are due Friday, December 13, 2013 before 4:00 p.m.

7.2 Pub Night

The next pub night will be held Thursday, January 9, 2014 from 4 to 8 p.m. in the Technical Centre Student Lounge.

**8. Subject: Next Meeting**

The next Campus Council Meeting is scheduled for Tuesday, January 14, 2014 @ 11:45 a.m. in the SA Office.

**9. Subject Adjournment**

MOVED by Mikayla, SECONDED by Jessie that the meeting be adjourned at 12:32 p.m. CARRIED.



**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**WOODLAND CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday, November 26, 2013**  
**SSA Office, Woodland Campus, Prince Albert, SK**

**Present:** Ashley-Dawn Charlette (Chairperson), Mikayla Worth, Jessie Sullivan, Joseph Kiunga (staff)

**1. Subject: Call to Order**

Ashley called the meeting to order at 12:08 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Jessie, SECONDED by Mikayla that the Agenda be accepted as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes – November 12, 2013**

MOVED by Mikayla, SECONDED by Jessie that the November 12, 2013 Meeting Minutes be accepted as presented. CARRIED.

**4. Subject: Campus Council Reports**

Deferred.

**ACTION: Campus Council**

**5. Subject: Old Business**

5.1 Reduced Student Bus Pass Fare Petition  
Deferred.

**ACTION: Ashley**

5.2 Pub Nights  
Deferred.

**ACTION: Ashley and Mikayla**

5.3 Club Application Ratification  
Complete.

5.4 Removal of Director at Large  
Complete.

5.5 Classroom Orientations  
Complete.

5.6 Open Textbook Petition, SIAST & U of S  
Campus Council has distributed petition to members of the Student Advisory Council and the collection of signatures is ongoing.

**6. Subject: New Business**

6.1 Appointment of Director Woodland Campus

MOVED by Mikayla, SECONDED by Jessie that Brogan Waldner be appointed as Director, SSA Woodland Campus Council . CARRIED.

**7. Subject: Announcements**

7.1 SSA Student Advisory Council Christmas Party

The Student Advisory Council Christmas Party will be held Friday, November 29, 2013 at Minto Bowl and Rec Centre at 6:00 p.m.

7.2 Kiddies Christmas Party

The Kiddies Christmas Party will be held in the SIAST Cafeteria on Sunday, December 8, 2013 from 2:00 -4:00 p.m.

7.3 Pub Night

Pub Night will be held Thursday, December 5, 2013 from 4:00 to 8:00 p.m. in the Tech Centre Student Lounge.

7.4 Joseph - Vacation

Joseph will be on vacation from December 9, 2013 to December 24, 2013.

**8. Subject: Next Meeting**

The next Campus Council Meeting is scheduled for Tuesday, December 10, 2013 time and room to be announced.

**9. Subject Adjournment**

MOVED by Mikayla, SECONDED by Jessie that the meeting be adjourned at 12:18 p.m. CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**WOODLAND CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday, November 12, 2013**  
**SSA Office, Woodland Campus, Prince Albert, SK**

**Present:** Ashley-Dawn Charlette (Chairperson), Mikayla Worth, Jessie Sullivan, Joseph Kiunga (staff)

**Absent:** Josephine Bear

**1. Subject: Call to Order**

Ashley called the meeting to order at 12:04 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Jessie, SECONDED by Mikayla that the Agenda be accepted as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes – October 1, 2013**

MOVED by Mikayla, SECONDED by Jessie that the October 1, 2013 Meeting Minutes be accepted as presented. CARRIED.

**4. Subject: Campus Council Reports**

Deferred.

**ACTION: Campus Council**

**5. Subject: Old Business**

5.1 Reduced Student Bus Pass Fare Petition

Ashley reported that she had received the results of the transit survey from Keri Sexsmith. She will forward results to Campus Council. Ashley also indicated that she will be exploring the next steps to move the petition forward.

**ACTION: Ashley**

5.2 SAC Communication Focus

Complete.

5.3 SIAST Awards, Creating Awareness

Complete.

5.4 Pub Nights

Ashley, Mikayla, and Jessie are still exploring themes and ideas to make pub nights inclusive for all students.

**ACTION: Campus Council**

5.5 General Council

Complete.

**6. Subject: New Business**

6.1 Club Application Ratification

Complete.

6.2 Removal of Director at Large

MOVED by Jessie, SECONDED by Mikayla that Josie Bear, Director at large be asked to discontinue her duties as a member of the Woodland Campus Council as per Bylaw 7.3 Vacancies. CARRIED.

6.3 Classroom Orientations

Joseph to coordinate with the Carpentry program to book classroom orientations. Members indicated that they will be available to attend to classroom orientations.

**ACTION: Joseph & Campus Council**

6.4 Open Textbook Petition SIAST and U of S

MOVED by Mikayla, SECONDED by Jessie to adopt the Open Textbook Petition between SIAST and the U of S. CARRIED. Campus Council to hand out petition to the student membership.

**ACTION: Campus Council**

**7. Subject: Announcements**

7.1 Pub Night December 5, 2013

Pub Night will be held Thursday, December 5, 2013 from 4:00 to 8:00 p.m. in the Tech Centre Student Lounge.

7.2 SAC Christmas Party

To Be Determined.

7.3 SAC Meeting

The next SAC meeting will be held on Wednesday, November 13, 2013 at noon.

7.4 Kiddies Christmas Party

Kiddies Christmas Party will be held Sunday, December 8, 2013 in the SIAST Cafeteria from 2 pm to 4pm.

7.5 Opt Out Cheques

Opt Out cheques are in. Announce at next SAC meeting.

**8. Subject: Next Meeting**

The next Campus Council Meeting is scheduled for Tuesday, November 26, 2013 at 11:40 a.m., room will be announced.

**9. Subject Adjournment**

MOVED by Mikayla, SECONDED by Jessie that the meeting be adjourned at 12:26 p.m. CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**WOODLAND CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday, October 1, 2013**  
**SSA Office, Woodland Campus, Prince Albert, SK**

**Present:** Ashley-Dawn Charlette (Chairperson), Mikayla Worth, Jessie Sullivan, Joseph Kiunga (staff)

**Absent:** Josephine Bear

**1. Subject: Call to Order**

Ashley called the meeting to order at 12:08 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Mikayla, SECONDED by Jessie that the Agenda be accepted as amended. CARRIED.

**3. Subject: Adoption of Meeting Minutes – April 19, 2013**

MOVED by Mikayla, SECONDED by Jessie that the April 19, 2013 Meeting Minutes be accepted as presented. CARRIED.

**4. Subject: Campus Council Reports**

MOVED by Jessie and SECONDED by Mikayla that Mikayla's October 1, 2013 Report be accepted as presented. CARRIED. Reports by Jessie and Josie deferred.

**ACTION: Jessie and Josie**

**5. Subject: Old Business**

5.1 Reduced StudentBus Pass Fare Petition

Ashley indicated that she will be conducting information sessions with Kerry Sexsmith, City of Prince Albert Transit Manager. They will also distribute surveys to students as part of the ongoing research to determine ridership needs. Ashley to provide an update to the Council.

**ACTION: Ashley**

**6. Subject: New Business**

6.1 SAC Communication Focus

The monthly communication focus topic is "SIAST Attendance Policies". SAC members will take topic to their program heads to discover program specific attendance policies and report back at the next SAC meeting.

**ACTION: Campus Council**

6.2 SIAST Awards

Ashley indicated that SIAST has several awards available to students. Campus Council members agreed to help raise awareness of these awards to the student membership.

**ACTION: Campus Council**

6.3 Pub Nights

Mikayla and Ashley will explore alternative options for pub nights to make them more inclusive for all students.

**ACTION: Ashley and Mikayla**

6.4 General Council

General Council Meeting Friday, October 4, 2013 and Saturday, October 5, 2013. All Council members to be in attendance. Itinerary and Agenda will be distributed before meeting for review.

**ACTION: Campus Council**

**7. Subject: Announcements**

7.1 Pub Night October 10, 2013

Pub Night will be held Thursday, October 10, 2013 from 4:00 to 8:00 p.m. in the Tech Centre Student Lounge. The theme is “Thanksgiving”.

**8. Subject: Next Meeting**

The next Campus Council Meeting is scheduled for Tuesday, October 15, 2013 at 11:45 a.m., room will be announced.

**9. Subject Adjournment**

MOVED by Mikayla, SECONDED by Jessie that the meeting be adjourned at 12:26 p.m. CARRIED.