



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

Student Open Forum Assembly - MEETING

Tuesday, September 18, 2018 @ 12:30 p.m.

Sarah's, Moose Jaw Campus

NOTES

Present: Meeting chaired by ChiragKumar Patel, VP Finance. Karmyn Foreman, Adeyemi Williams, SPSA staff in attendance. Cafeteria Manager as well as five students were also in attendance.

Call to order: Meeting called to order at 12:36pm by Chiragkumar

Items Discussed

1. Introduction & Welcome:

- Chiragkumar welcomed everyone to the meeting, he also did explain his role within the organization and what SPSA hopes to achieve with the SOFA meetings.

2. Student Appeal Committee

- Karmyn discussed about her role within the organization. She also talked about the Advocacy service and encourage students to make use of the service should the need arise. Finally, she discussed about the student appeal committee and explained the role that students will play if they decide to stay on the committee. She asked students that are interested to be part of the committee to sign up at the meeting or stop by the SPSA office if they choose to sign up later.
- One Student signed up to be part of the Appeal Committee at the meeting.

3. Student Concern on Food Service on Campus

- Jennifer Charters (Cafeteria Manager) discussed about the operation of the cafeteria for the academic year. She also introduce the weekly menu to students. She indicated that food services is open to recommendation from students on menu options. Also, she indicated that the cafeteria is offering 10% discount to all students.
- One of the student in attendance asked a question about why the pricing of food sold at the cafeteria is higher than the cost of buying similar food outside. Jennifer responded by saying that the food services on Saskpolytech Campuses are expected to be profitable and because they don't have the purchasing power of bigger restaurant, their supplies comes at a higher cost.
- Finally, she mentioned that the operating hours of the Cafeteria is being changed to further accommodate students that stays late in school.

4. Elections

- Chiragkumar gave an update on the upcoming election. He reviewed dates, time, and how student can cast their vote.

5. Update on Recreation

- Chiragkumar discussed about what happened to Recreation in the summer. He gave a little background on efforts that has been made to bring back recreation activities on campus.
- One of the students in attendance who happens to be a member of the Basketball team last school year asked if there's going be any kind of recreation activity on campus. Chiragkumar responded that at this moment, we are not sure, but if there's any new information on Recreation, we'll let students know.

Happenings/Events:

- Adeyemi gave an update on events that SPSA are hosting in the coming months, which includes:
 - ❖ Pub Night- September 20th, 2018 in the student lounge from 3-5:30pm. Free Pizza while quantities last. 19+ to attend

- ❖ Pub Night- October 4th, 2018 in the student lounge from 3-5:30pm. Free Pizza while quantities last. 19+ to attend
- ❖ Paint Night- October 16th, 2018: Sign up at SPSA - \$20 for students, if space is not filled by October 2nd opened to staff at a cost of \$40. Happening in the cafeteria from 6-8pm, must be 19+ to attend
- ❖ Pub night – October 18th, 2018 in the Student lounge, 19+ to attend

Next Meeting:

- October 30, 2018 @ 12:30pm Same venue

Meeting ended at 1:04 pm.

CONTACT INFORMATION

Chiragkumar Patel
VP Finance
vpfinance@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8259

Adeyemi Williams
Campus Manager, Moose Jaw
adeyemi.williams@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8348

Karmyn Foreman
Student Resource Representative
karmyn.foreman@spsa.ca
SPSA Office (Room 1.202)
Tel : 306-691-8554



NOTES

Present: Meeting Chaired by Anna Lueke, SPSA VP Prince Albert Campus. Nadine Robins, Tara Pejski.

Call to order: Anna called the meeting to order Sept 18, 2018 at 12:06 p.m.

Items for Discussion

1. Introduction & Welcome

- Tara introduced herself and advocacy. She discussed recruitment for Academic Appeals Committee and the need for students to sign up. A sign up form was passed to students.
- Anna introduced herself and explained what the SPSA was and the intent of the SOFA meetings.
- Anna gave examples of the importance of these meetings and how they can effectively improve the functions of the school and be a sounding board for student's opinions and concerns.

2. Directors Appointment:

- Anna explained the Director role, the importance of this role, benefits, and the positive experiences that can come with it. Students were encouraged to come to the office for further information.

3. Student Concerns for Discussion

- A student from Office Administration program stated that it would be extremely beneficial to have a hot water tap on the second level or in student lounge. She felt a lot of students eat their lunch upstairs and have a long way to go to the cafeteria for hot water.

Action: Nadine

- Questions and concerns were brought up about Recreation. Why was it taken away, will there be intermural sports teams and fitness classes? Anna explained what happened with recreation and the 4 components of the wellness model, stating a need for student involvement. Tara spoke on what Saskatchewan Polytechnics explanation was.

Action: Anna

- Student complaint regarding no water fountains and bulletin boards in the business department, students have to go to the other side of the building or down stairs for water or to see posted information.

Action: Nadine

- Better lighting during pub night to create a warm, casual environment. Also, change seating to creating a more pub like atmosphere.

Action: Nadine

4. Meeting Schedule

- Oct. 30/18 @ 12:00 p.m. (Academic Centre Room 236)
- Nov. 27/18 @ 12:00 p.m. (Academic Centre Room 236)
- Jan. 29/19 @ 12:00 p.m. (Academic Centre Room 236)
- Feb. 26/19 @ 12:00 p.m. (Academic Centre Room 236)
- Mar. 26/19 @ 12:00 p.m. (Academic Centre Room 236)
- Apr. 09/19 @ 12:00 p.m. (Academic Centre Room 236)??

5. Next Meeting

- Tuesday, October 30th at 12:00 p.m. in the Technical Centre, Room F212

Adjournment: Anna adjourned the meeting at 12:32 p.m.

CONTACT INFORMATION

Anna Lueke
VP Prince Albert Campus
vppa@spsa.ca
SPSA Office (F206B Tech Centre)
Tel: 306-765-1710

Nadine Robins
Campus Manager, Prince Albert
nadine.robins@spsa.ca
SPSA Office (F212B Tech Centre)
Tel: 306-765-1708

Tara Pejski
Advocate Manager
tara.pejski@spsa.ca
SPSA Office (Saskatoon)
Tel: 306-659-4345



Meeting Notes

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
STUDENT OPEN FORUM ASSEMBLY
Tuesday, September 18, 2018 @ 4:00 p.m.
Room 121

- Introduction & Welcome
 - VP Regina- Dustin Hunt – Welcome the students to the meeting on behalf of the SPSA and introduced Crystal and Karmyn
 - Campus Manager – Crystal Gellner
 - Karmyn Foreman – Student Resource Representative
- Format
 - Open discussion – Dustin reviewed the format of the meeting and encourage open dialogue.
- Guest Speaker
 - Karmyn Foreman – Student Resource Representative
 - Academic Appeals Committee – Karmyn reviewed the structure of the committee and asked if there was anyone wanting to volunteer to sit on the committee.
- Items for Discussion
 - Accessibility Discussion – Dustin brought up the issue of accessibility on Regina campus and asked if there were any other concerns. The following issues were brought forward;
 1. washroom accessibility (ppl using accessible washrooms that don't need them) Can there be signage posted stating they are for those in need?
 2. Elevator door timing (doors close very quickly) this was brought to our attention by a student in a wheel chair who has missed the elevator several times due to not enough time for the door being open.
 - Other Topics
 1. water taste (odd taste and smell)
 2. Monster Energy vending machine located outside the fitness facility (not appropriate) Can this be addressed for a healthier option?
- Upcoming Events
 - Pub Nites – Thursday, Sept 20 and October 4
 - Paint Nite – Tuesday, October 16
- Meeting Schedule – All meetings in Room 121 @ 4:00pm
 - Oct 30/18 – 3:45pm
 - Nov 27/18
 - Jan 29/19
 - Feb 26/19
 - Mar 26/19
 - Apr 30/19



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION
STUDENT ADVISORY COUNCIL - MEETING
Tuesday, September 18, 2018 @ 4:00 p.m.
Room 129c, Saskatoon Main Campus

NOTES

Present: Meeting chaired by Dallas Burnett, Executive Council President Justin Skwark, SPSA Staff Kevin Munson and Tara Pejski in attendance.

Items for discussion:

1. Introductions & Welcome

- Dallas introduced himself to the students and had all the students introduce themselves to the room

2. Tara Pajski – speaks in regards to the Academic Appeals Committee, how it is part of her job as Advocacy Manager to assist, advise and advocate on behalf of the students who face concerns or complaints, part of this job is if it does go to level 2 she needs to recruit 12 students to be on the appeals committee in Saskatoon, Tara encourages the students to sign up that will not have a biased view but a fair view when and if it goes to this level

3. SOFA meeting introduction – the meetings have changed this year a little, they will be an open forum meeting where the students can come and speak in regards to any concerns or complaints they have, a suggestion box has also been introduced and will be at every meeting. The suggestion box is so that students can write down their concerns who may not want to speak out loud. There will also be a section of the meeting where department heads get invited so students will have the opportunity to speak directly to them.

Action: Dallas Burneett

4. Open Forum:

- **Student** - Primary care program, concern is that there is nothing for a cafeteria at Ontario Ave campus, all the students have is vending machines is filled with junk food ie. Energy drinks, suggestion from students at Ontario Ave is they would like to see something like fresh fruit to be or a sandwich station to be in place. Another concern is microwaves not working properly
 - **Action Tara Pajeski** – Students Association once had something there but contract that we have with Saskatchewan Polytechnic wouldn't allow us to use the space at this point
- **Student** – Medical Diagnostics, regarding lack of change rooms for men, this was discussed last year and students would like to know if anything is in the works, as the only place is to change in the men's bathroom stalls. Change room would be nice to have on 2nd floor or in the basement
- **Student** – MLT concerns brought up regarding the cleanliness of bathrooms, paper towel needs to be filled more often, only cold water coming out for washing hands. These concerns were brought up last year.
 - Response given from last year is that automatic taps were to be put in.

Action: Dallas

- **Student** – WIFI problems on all campuses, Ave W students in attendance, Main Campus, and Ontario Ave, the WIFI is getting worse every year so bad that teachers on Ontario Ave can't show their learning videos

- **Student** – overloaded classrooms. Student said their class rooms have been so crowded that they're either finding more chairs from other rooms or they are sitting on top of the desks while in class. Classes are on 2nd and 4th floor
 - **Student** – Ontario Ave ATM not working. To be brought to the attention of the correct Students Association employee
 - **Dallas** – asked if there are any concerns regarding transit – no answer
 - **Dallas** – asked if there are any concerns regarding the buildings general cleanliness – no answer
 - **Student** – book store concerns. Students brought forward concerns with the book store not being open when their courses start and not being able to purchase their books online, book not being available until after their course starts, supplies from book store do not work ie. Paramedic programs purchased items for their courses and they do not work
 - **Student** – Library concern, books not being labeled correctly or clearly marked
- 5. Wellness Steering Committee** – Justin Skwark on regards to the Wellness Committee. This committee was developed after the cut of recreation services, Sask Polytechnic were going to create this committee regardless of what happened to recreation services. The committee was developed to work together on creating a better Wellness program, they work together to gather recommendations and ideas that are and will be beneficial to wellness. They are looking for students to fill positions, would like students from different programs so that they can come up with variety of ideas on how they can work towards a wellness strategy. If any students are interested please come speak with me (Justin Skwark).
- **Student** – What exactly are you looking for with this committee?
 - This is a working team that will discuss ideas and recommendations to bring forward to senior management in regards to wellness. **Action: Justin Skwark**
 - **Dallas** – spoke regarding wellness. Just would like to mention that I have actively been working to have recreation services brought back on the campuses, and that I am still going to push to have it brought back, I am in the Recreation program and recreation is a big part of what I like. I'd like to note that nothing knew has been brought to the campus from the Wellness Committee.
 - **Student** – she saw boards when she started showing the classes that were to be offered on campus ie. Yoga, and now sees them say cancelled, is this a part of the cut of recreation services?
 - Yes cancelling rec services has meant we have lost these classes that were once offered. My question to the Wellness Strategy was the classes that have been cancelled, along with athletics and intermurals isn't that a big part of wellness. My suggestion is to write down all your concerns regarding this so I can take them forward. **Action: Dallas**
- 6. Closing Questions** – Dallas asked the room if there are any further questions or concerns? No answers
- 7. Campus Events**
- **Intercultural Service** – Culture and Conversations every Monday from 11-1pm , for more information contact debbie.griffiths@saskpolytech.ca
 - **Thirsty Thursdays** – every Thursday in Henri's Lounge have to be 19+ to enter
 - **Beach Soccer Tourney** – this upcoming Sunday September 23, 2018 10-6 at Sports on Tap \$100.00 per team 2 girls 2 guys and 1 keeper on the court at a time sign up at the Students Association office.

Adjournment: Dallas adjourned the meeting at 4:54 p.m.

CONTACT INFORMATION

Dallas Burnett
VP Saskatoon
vpsaskatoon@spsa.ca
SPSA Office (Room 116)
Tel: 306-659-4703

Tara Pejski
Advocacy Manager
tara.pejski@spsa.ca
SPSA Support Centre
Tel: 306-659-4345

Kevin Munson
Campus Manager
kevin.munson@spsa.ca
SPSA Support Centre
Tel : 306-659-4096



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

Student Open Forum Assembly - MEETING

Tuesday, October 30, 2018 @ 12:30 p.m.

Sarah's, Moose Jaw Campus

NOTES

Present: Meeting chaired by Sukhjot Samra, VP Moose Jaw. VP finance, Chiragkumar Patel was in attendance. Ololade Kassim and Suhail Verma, Campus Council Directors in attendance. Adeyemi Williams, SPSA staff in attendance. Twenty Seven students were also in attendance.

Call to order: Meeting called to order at 12:37pm by Chiragkumar.

Items Discussed

1. Introduction & Welcome:

- Chiragkumar welcomed everyone to the meeting, and he introduced Sukhjot Samra as the new Campus VP and Chair of the meeting.
Sukhjot introduced the new Campus Council Directors.

2. Election result update and Campus Council Directors Appointment

- Sukhjot discussed about elections, the result as well as the appointment of Campus Council Directors.

3. Student Concerns

- The first concern that was raised was lack of food options from the cafeteria. Chiragkumar addressed the concern by letting the student know that at the last SOFA meeting, the Cafeteria manager addressed the concern and she's open to suggestions from students on the food options that they would like to have at the cafeteria.
- Another student raised the issue of transportation from Regina to Moose Jaw. Will gave a background of what happened with STC, and the efforts that has been made to find a replacement. He said the new City of Moose Jaw Transport Manager is interested in getting feedback from students, and might be willing to put a bus on that route. An invitation will be sent to him to attend next SOFA meeting. But in the meantime, Will encourage student to use the option of Carpooling.

Action: Will

- The next concern that was raised was about new exam policy that doesn't allow students to come into an examination with their Jackets. The student that raised the concern said in winter months, they have to come to school with their jackets and they can't leave their jackets outside of the examination unattended. The VP Campus will look into the possibility of having racks outside the examination hall for students to hang their jackets.

Action: Sukhjot

- The same student raised the issue of grades not being released on time for their projects and assignment. The student was encouraged to talk to the Student Advocate for a possible solution.
- The issue of Food Services was raised again. A student was concern about the pricing and taste of the meals being served. He suggested having an international menu option. Again, Chiragkumar explained that food concern was dealt with at the last SOFA meeting and that the Cafeteria Manager is open to making adjustment to the menu by getting inputs from students.
- Another student raised concern on the shortage of articles/books at the library. He said he has been to the library several times to borrow books and was unable to have access to the book because there's only one copy.
The VP Campus will look into why there are shortages of articles at the library and report back next SOFA meeting.

Action: Sukhjot

- Also, a student raised concern about the cost of Cengage Access card that is required for their computer class. The student suggested that the cost should be added to the tuition as it's a financial burden to have to pay the cost separately. Chirag suggested that the student talk with the Program Head and see how it goes and he can contact the SPSA after that if further assistance is required.
- Another student raised concern about the cost of driving lessons in Moose Jaw. He asked if there's anything the SPSA can put in place that would be a little more affordable for students. Suhail said he'll check with the Campus Manager to see what options are available and report back at next SOFA Meeting.

Action: Suhail

- A student from the Post Graduate Accountancy Program raised concern about student not getting enough support in their program, she suggested the program be extended. Chiragkumar suggested she speak with her Program Head or book an appointment with the Student Advocate.
- Finally, a student raised concern about the Library operating hours. He suggested the library be open the whole day on weekends, and longer on week days. Sukhjot said she'll talk to someone at the library and report with a response next SOFA meeting.

Action: Sukhjot

Happenings/Events:

- Adeyemi gave an update on events that SPSA is hosting in the coming months, which includes:
 - ❖ Halloween Pub Night- October 31st, 2018 at the student lounge from 3-5:30pm. Free Pizza while quantities last. Wear Halloween costumes and win great prizes. 19+ to attend
 - ❖ AGM Meeting- November 6th, 2018 at the Student Lounge. Must show valid student Id to attend.
 - ❖ Pub Night- November 15th, 2018 at the student lounge from 3-5:30pm. Free Pizza while quantities last. 19+ to attend

Next Meeting:

- November 27, 2018 @ 12:30pm Same venue

Meeting ended at 1:32 pm.

CONTACT INFORMATION

Sukhjot Samra
 VP Moose Jaw
vpmoosejaw@spsa.ca
 SPSA Office (Room 1.202)
 Tel: 306-691-8259

Adeyemi Williams
 Campus Manager, Moose Jaw
adeyemi.williams@spsa.ca
 SPSA Office (Room 1.202)
 Tel: 306-691-8348

Karmyn Foreman
 Student Resource Representative
karmyn.foreman@spsa.ca
 SPSA Office (Room 1.202)
 Tel : 306-691-8554



NOTES

Present: Meeting Chaired by Anna Lueke, SPSA VP Prince Albert Campus. Nadine Robins.

Call to order: Anna called the meeting to order Oct 30th, 2018 at 12:16 p.m.

Items for Discussion

1. Introduction & Welcome

Anna welcomed students and explained the objective of the SOFA meetings.

2. Review of minutes from last meeting

- Solution to the hot water request in the student lounge action for Nadine. Hot water will be provided at the SPSA office at lunch hour.
- Students had requested an SPSA bulletin board and water fountain in the business wing. Nadine was actioned on this. A board was provided by Sask Poly Tech and has current SPSA advertisements on it. The water fountain was not approved as it is very costly.

3. Directors Appointment:

Anna introduced Bhavika Bahl as a new director. Also, stating that Director Positions are still available.

4. Recreation Video Sign up: Anna discussed the SPSA's recreation video and asked for sign-ups. 5 students signed up to participate.

5. Cross Walk Concerns – Anna brought forth concerns about cross walks that were mentioned to her. The north side of the two building does not have cross walks and cars drive very fast between the building and parking lots. Students requested that the SPSA ask facilities to add in cross walks, speed bumps or both on north side. Also, a request a speed limit of 30k. A call to the city would be needed to see what it would take.

6. Student Concerns for Discussion

- REL students explained that the Gymnasium floor is very dirty making it difficult to workout safely. Dust, dirt and grit cause sliding and make certain exercises that must be performed for their program hard to complete.

Action: Nadine

- A student inquired about classes being covered under the SPSA Health Plan, such as, Yoga, and Boot Camps.

Action: Anna

- Cross walk and speed limit inquiry.

Action: Anna

- Several students had personal questions and some concerns. They were referred to our Advocacy Manager.

Action: No required

7. Meeting Schedule

- Nov. 27/18 @ 12:00 p.m. (Academic Centre Room 236)
- Jan. 29/19@ 12:00 p.m. (Academic Centre Room 236)
- Feb. 26/19 @ 12:00 p.m. (Academic Centre Room 236)
- Mar. 26/19 @ 12:00 p.m. (Academic Centre Room 236)
- Apr. 09/19@ 12:00 p.m. (Academic Centre Room 236)??

8. Next Meeting

- November 27 at 12:00 p.m. in the Technical Centre, Room F212

Adjournment: Anna adjourned the meeting at 12:40 p.m.

CONTACT INFORMATION

Anna Lueke
VP Prince Albert Campus
vppa@spsa.ca
SPSA Office (F206B Tech Centre)
Tel: 306-765-1710

Nadine Robins
Campus Manager, Prince Albert
nadine.robins@spsa.ca
SPSA Office (F212B Tech Centre)
Tel: 306-765-1708

Tara Pejski
Advocate Manager
tara.pejski@spsa.ca
SPSA Office (Saskatoon)
Tel: 306-659-4345



Meeting Notes

**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
STUDENT OPEN FORUM ASSEMBLY
Tuesday, October 30, 2018 @ 4:00 p.m.
Room 121**

- Introduction & Welcome
 - VP Regina- Dustin Hunt – Welcome the students to the meeting on behalf of the SPSA and introduced Crystal and Karmyn
 - Campus Manager – Crystal Gellner

- Format
 - Open discussion

- Guest Speaker
 - Not at this meeting

- Items for Discussion
 - 1. Transit – U-Pass – Dustin provided detail and background on the U-Pass at the U of R. He also provided detail regarding a survey that was done in the spring and that only 834 responses were received between all 4 campus' (17% in favour in Regina) As such the SPSA is NOT moving forward with the option.
 - 2. Follow up Items from September – Crystal had initially sent out the items and with those that didn't receive answers she will follow up again with facilities.

 - Other Topics
 - 1. Kiddies Christmas Party – Thursday, December 13th 3:00-5:00pm Looking for volunteers for the event. Will provide letter of volunteer hours if needed.
 - 2. Stress Better Week – December 3-7 – various activities and events in the lounge and on main street

- Upcoming Events
 - Pub Nites – Thursday, November 1st and December 6th
 - Spooka Palooza – October 31 in the Lounge

- Meeting Schedule – All meetings in Room 121 @ 12:00noon LUNCH PROVIDED
 - **PLEASE NOTE TIME CHANGE**
 - Nov 27/18
 - Jan 29/19
 - Feb 26/19
 - Mar 26/19
 - Apr 30/19



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION
STUDENT ADVISORY COUNCIL - MEETING
Tuesday, October 30, 2018 @ 4:00 p.m.
Room 129c, Saskatoon Main Campus

NOTES

Present: Meeting chaired by Dallas Burnett, Executive Council President Justin Skwark, SPSA Staff Kevin Munson in attendance.

Items for discussion:

1. Introductions & Welcome

Dallas starts meeting off at 4:04pm, Dallas introduced himself to the room and had all attending guests introduce themselves to the room

2. Dallas went through the change of how the meetings work, the structure is now an open forum to give the students the option to lead the discussions.

3. Discussion regarding previous meeting:

- **Ontario Ave concerns over food being served over there** – Dallas followed up and Sask Poly stated that the cost of running food service there will make it hard but it will be looked into still with SA and Sask Poly
- **Concern over WIFI** – Dallas received an email regarding weak WIFI and stated that there is an increase of 17% of devices to help provide faster access
Student responded with question – Is there a record of which areas has the increase? For example in the basement they always get booted off
- **Issues with overloaded classrooms** – Dallas sent email nothing back
Justin Skwark stated that he has brought up these issues from last meeting on September 18, 2018 in a face to face meeting on September 24th

4. Open Forum Section

- Question regarding what other equipment is available for students to use? – Recommended students to speak with facilities to gain access to the equipment to use in the gym
- Justin Skwark stated he is working on an agreement so the SA will have more access to this and more answers to come shortly
- Student asked about cleanliness of gym and who is cleaning these areas, ie cleaning wipes in the fitness and weightroom? Student was made aware to go to Student Services in the mean time
- Dallas spoke regarding Rec Videos that are being recording to be sent to Sask Polytech board, this is happening November 1, 2018 starting at 3pm. Please be in touch with Dallas to make appointment
- **Student brought up concerns about WIFI teachers using D2L is making WIFI slower – Dallas brought up that this has been mentioned and brought forth regarding what is being used on the campus**
- **Dallas has a question for Library? Has anyone heard of Linda.com this is something you can access through the library, he is wondering if it is going to be promoted or not as students don't seem to know about it**
- **Yellow Bench event was postponed, possibly till the new year. Justin Skwark asked the room if this is something everyone would want to attend? If yes they can demand the time that will work for the students**

5. Announcements

- **Shinny Tournament December 1, 2018**

- **AGM Meeting next Tuesday November 6 from 12-1pm there will be lunch provided room B18?? (kevin look into this)**

6. Anjournment

Dallas calls an end to the meeting at 4:32pm

CONTACT INFORMATION

Dallas Burnett
VP Saskatoon
vpsaskatoon@spsa.ca
SPSA Office (Room 116)
Tel: 306-659-4703

Justin Skwark
VP President
president@spsa.ca
SPSA Office
Tel: 306-659-

Kevin Munson
Campus Manager
kevin.munson@spsa.ca
SPSA Support Centre
Tel : 306-659-4096



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

Student Open Forum Assembly - MEETING

Tuesday, November 27, 2018 @ 12:30 p.m.

Room 4.201, Moose Jaw Campus

NOTES

Present: Meeting chaired by Ololade "Lola" Kassim, Campus Council Director. Niharika Singh and Suhail Verma, Campus Council Directors in attendance. Adeyemi Williams, SPSA staff in attendance. Fifteen students were also in attendance.

Absent: Sukhjot Samra, VP Moose Jaw

Call to order: Meeting called to order at 12:35pm by Lola.

Items Discussed

1. Introduction & Welcome:

- Lola welcomed everyone to the meeting, she also did explain the reason why the Campus VP was not in attendance.

2. Student Concerns' Feedback from last meeting

- Adeyemi reported on behalf of the VP Campus about the discussion from the last SOFA meeting and the efforts that has been made in resolving the student concerns.

3. New Discussion

- A student raised concern about the lack of place for prayer for Muslim students on Campus. Suhail responded to the student by stating that there's a spot at Selinda's Office that is utilized by Muslim students for prayer. However, the student said the spot in Selinda's Office is not appropriate for praying, as it has pictures on the wall. The Campus Council will look into this concern and report back to the student at Next SOFA Meeting

Action: Campus Council

- Another student raised concern about lack of Fitness Instructor on Campus. Suhail gave a background on what happened with Recreation over the summer and all the avenues that the SPSA has explore in order to get recreation activities back on all Saskpolytech Campuses. He said for now, it's difficult to know what's going to happen until the wellness model is implemented.
- Also, a student raised concern about Selinda England leaving her post. He said from the email that was sent to them, it indicated that there won't be a replacement until January, 2019. He said the decision would have a major impact on the grades of most students that rely on her support for their class reports. He also indicated that the timing is really bad as most of their class reports are due just before exams. Campus Council would look into this.

Action: Campus Council

- Another student ask about the possibility on bringing another food company on campus. Lola said the issue has been discussed at the SOFA Meeting in the past, and that even the cafeteria Manager has been to the SOFA Meeting to address students concern. She suggested that anyone knows how to cook a meal that they like to have at the cafeteria can talk to the cafeteria manager has she has indicated that she's open to have students teach how to make the food they like. The same student said the 10% Student discount at the Cafeteria has been discontinued. Campus Council would look into the 10% discount being discontinued.

Action: Campus Council

- Finally a student suggested the Macoun lounge be open after school hours as it's the only place on campus you can relax while taking time off study. Suhail suggested the student use the Student lounge has it has some sofas as well. The Campus Council will look into the possibility of having the Macoun Lounge open after school hours.

Action: Campus Council

4. Campus Council Director Position

- Lola informed the students present at the meeting that a Campus Council Director Position would be open by the end of December. Any student interested can pick up an application package at the SPSA Office.

5. Happenings/Events:

- Adeyemi gave an update on events that SPSA are hosting in the coming months, which includes:
 - ❖ Pub Night- December 6th, 2018 in the student lounge from 3-5:30pm. Free Pizza while quantities last. 19+ to attend
 - ❖ Hot Chocolate/Cupcake Station- December 3rd, 2018 at the SPSA office from 8:00-9:30am. Free for all students while quantities last.
 - ❖ Stress Better Week- December 3 - 7, 2018: Stress Better Kit available for students at the SPSA Office.

6. Announcement:

- Niharika announced that any student that is interested in writing articles, can use you the Scanner. She indicated that anyone interested can talk to any of the Campus Council Directors, or stop by the SPSA Office.

Next Meeting:

- Tuesday January 29, 2019 @ 12:30pm. Venue is Macoun Lounge.

Meeting ended at 1:18 pm.

CONTACT INFORMATION

Sukhjot Samra
VP Moose Jaw
vpmoosejaw@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8259

Adeyemi Williams
Campus Manager, Moose Jaw
adeyemi.williams@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8348

Karmyn Foreman
Student Resource Representative
karmyn.foreman@spsa.ca
SPSA Office (Room 1.202)
Tel : 306-691-8554



NOTES

Present: Meeting Chaired by Anna Lueke, SPSA VP Prince Albert Campus. Nadine Robins.

Call to order: Anna called the meeting to order Nov 27, 2018 at 12:06 p.m.

Items for Discussion:

1. Introduction & Welcome:

Anna welcomed students, thanking them for coming. She also discussed the importance of being polite during these meetings by allowing others to speak and to listen to what others have to say.

2. Review of minutes from last meeting:

Gym floor cleanliness – Nadine was actioned on this. MCS was notified of the concern. Students have seen some improvements.

3. Directors Appointment:

Nadine stated that there are still 2 Director Positions available.

4. Requests for Services:

Anna has reached out to S2udio Spin club to outsource spin classes within Saskatchewan Polytechnic P.A. Campus. Approval is required.

5. Business Program:

Anna brought up the push for the Business Management, 2 year program. An email list was started for students that are interested in having this program brought to the P.A. campus. This was to be sent to the Dean of Business.

6. Nadine announced upcoming events.

7. Student Concerns for Discussion:

- **Coupons in the SPSA Agendas** – Concerns were made about the lack of coupons in the Prince Albert Agendas. Nadine is actioned to find willing candidates to advertise and offer promotions.

Action: Nadine

- **Cross walk request** – Anna is to reach out to facilities in regards to concerns about not having a cross walk on the north side.

Action: Anna

- **Cleanliness in Classrooms** - A large and growing concern regarding garbage over flowing, dirty, and unsanitary tables in classrooms. Students requested wipes in the class rooms so they could at a bare minimum wipe their own areas. The Gym floor is still an issue some days, gritty and hard to complete workouts on. The Student lounge is in need of vacuuming and floor cleaning. Chairs with fabric in class rooms and lounge are said to have an ill odor.

Action: Nadine

- In the City Parking Lot the meter in the S/E corner is out of order.

Action: Nadine

- Hand sanitizers are not being refilled.

Action: Nadine

8. Meeting Schedule

- Jan. 29/19@ 12:00 p.m. (Academic Centre Room 236)
- Feb. 26/19 @ 12:00 p.m. (Academic Centre Room 236)
- Mar. 26/19 @ 12:00 p.m. (Academic Centre Room 236)
- Apr. 09/19@ 12:00 p.m. (Academic Centre Room 236)??

9. Next Meeting

- January 29 at 12:00 p.m. in the Technical Centre, Room F212

Adjournment: Anna adjourned the meeting at 12:32 p.m.

CONTACT INFORMATION

Anna Lueke
VP Prince Albert Campus
vppa@spsa.ca
SPSA Office (F206B Tech Centre)
Tel: 306-765-1710

Nadine Robins
Campus Manager, Prince Albert
nadine.robins@spsa.ca
SPSA Office (F212B Tech Centre)
Tel: 306-765-1708

Tara Pejski
Advocate Manager
tara.pejski@spsa.ca
SPSA Office (Saskatoon)
Tel: 306-659-4345



Meeting Notes

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
STUDENT OPEN FORUM ASSEMBLY
Tuesday, November 27, 2018 @ 4:00 p.m.
Room 121

- Introduction & Welcome
 - VP Regina- Dustin Hunt – Welcome the students to the meeting on behalf of the SPSA and introduced Crystal and Karmyn
 - Campus Manager – Crystal Gellner

- Format
 - Open discussion
 - a) Business and Industry Dinner – concern was addressed that not all students were made aware of the event. Tolu provided a contact name of the staff person who coordinated it in Regina. He encouraged students to reach out and provide feedback for the event. Paula Letkeman – letkemanp@saskpolytech.ca
Students who were in attendance complimented Dustin on his speech and representing the SPSA.

- Guest Speaker
 - Lynda Patterson from Chartwell's was unable to attend due to death in the family, she will attend in January

- Items for Discussion
 1. Transit – U-Pass – Dustin provided detail and background on the U-Pass at the U of R. He also provided detail regarding a survey that was done in the spring and that only 834 responses were received between all 4 campus' (17% in favour in Regina) As such the SPSA is NOT moving forward with the option.
 2. Washroom accessibility (ppl using accessible washrooms that don't need them) Facilities has informed Crystal that they have ordered signage for the washrooms and will test them on 1 – 3rd floors.
 3. Elevator door timing (doors close very quickly) this was brought to our attention by a student in a wheel chair who has missed the elevator several times due to not enough time for the door being open. Facilities has also past this along to Ministry of Central Services for further investigation and will get back to us on the outcome.
 4. Water taste (odd taste and smell) – Kaden Melnachenko APP student personally went to each fountain in the building to taste. The only one with the metallic taste are the ones on the 9th floor.
 5. Monster Energy vending machine located outside the fitness facility (not appropriate) Can this be addressed for a healthier option? It has been re-located to main street by the cafeteria.
 6. Gallivan Online Counselling - Cost
 - Addition of \$1.20/student/year
 - The first session is free
 - 30 minutes: \$37.50
 - 60 minutes: \$75.00
 - 75 minutes: \$112.50

7. Icy Walk-way – Concern over the icy conditions on the walk way coming from lot W8 – can this be looked into and stay ahead of in future.

- Upcoming Events

- Stress Better Week Events – December 3-7, watch for details on Main Street
- Council Christmas Week Activities – Tues. Dec 4th – Candy Cane Lane 12-1pm, Wed. Dec 5th – Hot chocolate, Ugly Sweater & Movie – 11:30-1:30pm, Thurs. Dec 6th – Thirsty Thursday Pub Nite – Wear your Ugly Sweater – Game Night
- Kiddies Christmas Party – Thursday, Dec 13th – 3:30-5:30pm – Looking for volunteers to help out. Set up, clean up or run a station.
- Welcome Back Week – Jan 2nd Coffee and Hot Chocolate Station, Thurs. Jan 3rd Thirsty Thursday Pub, Fri. Jan 4th Re-fuel Friday Pancake Breakfast

- Meeting Schedule – All meetings in Room 121 @ 12:00noon LUNCH PROVIDED

- **PLEASE NOTE TIME CHANGE**

- Jan 29/19
- Feb 26/19
- Mar 26/19
- Apr 30/19



**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION
STUDENT ADVISORY COUNCIL - MEETING
Tuesday, November 27, 2018 @ 4:00 p.m.
Room 128, Saskatoon Main Campus**

NOTES

Present: Meeting chaired by Dallas Burnett, Executive Council President Justin Skwark, SPSA Staff Kevin Munson in attendance, members of Registration Services

Items for discussion:

1. Introductions & Welcome

Dallas call meeting to order @ 4:05 pm, introduced himself to the room and had all attendances introduce themselves to the room

2. Registration Services spoke regarding who they are and what they do

- Spoke in regards to tax forms coming soon (information can be found on mySaskPolytech) showed room where to find the tax forms online, which will be available 3rd week of February
- Registration wanted to hear from the students regarding comments concerns?

Questions from Dallas:

Enrollment verification you have to have emailed to the house as opposed to online version, is this something that is being looked into? A: locally develop template for them, as opposed to the UofS they don't have the advancements that they do, so they are striving for something like that, but if you enter in your email address you can have it emailed to you, but still a process for them and they'd like to see automated process

Question from Dallas:

The section of my finances then go into view details it takes you to the old site, so is this going to stay the same or will it be going to the new one? **A: Not sure when self-service side will be done but it is in a process**

Registration Services asks question regarding good/bad about Application Process

Concern regarding process about applying through a different campus for telecommunication course even though you aren't attending that campus

Question from Registration Services, if you can remember back to when you applied was it online or? And what would have helped you?

Room answer, something that is frustrating sometimes when they need help for application is that when their person that they are to go to for questions isn't around not everyone knows the answers, response: **they are looking at different ways of communication, they are talking about implementing a chat box on the website and would like to know the rooms thoughts?** Dallas responds it's best to have as many options as possible to communicate as it will help students for what they like best

Question from Registration Services, anything that you can NOT find that you need, now that you are a student?

Not knowing what they are looking at for the fees, instead of having codes that nobody is aware of what it actually means, suggestion a information button that shows and stats what the fees are for

3. Dallas asks room, if you attended or knew about any of the events that happened during Welcome Week?
 - Answer from student from Food and nutrition, no, wasn't sure what was going on.Dallas asked if there is a better way getting this information out to the students?
 - Students don't look at emails or posters anymore for this type of information
4. Justin spoke in regards to internet starting to be installed, not wireless but for instructors computers so that they are working faster

Dallas calls meeting to a close @ 4:37 PM

CONTACT INFORMATION

Dallas Burnett
VP Saskatoon
vpsaskatoon@spsa.ca
SPSA Office (Room 116)
Tel: 306-659-4703

Justin Skwark
VP President
president@spsa.ca
SPSA Office
Tel: 306-659-

Kevin Munson
Campus Manager
kevin.munson@spsa.ca
SPSA Support Centre
Tel : 306-659-4096



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

Student Open Forum Assembly - MEETING

Tuesday, January 29, 2019 @ 12:30 p.m.

Macoun Lounge, Moose Jaw Campus

NOTES

Present: Meeting chaired by Sukhjot Samra, VP Moose Jaw, Ololade "Lola" Kassim, Campus Council Director was in attendance. Adeyemi Williams, SPSA staff in attendance. Thirty four students were also in attendance.

Absent: Niharika Singh, Campus Council Director and Guest Speaker.

Call to order: Meeting called to order at 12:45pm by Sukhjot.

Items Discussed

1. Introduction & Welcome:

- VP Campus welcomed everyone to the meeting.

2. Student Concerns' Feedback from last meeting

- VP Campus mentioned the concerns that were raised at the last SOFA Meeting and the steps made in resolving the concerns.

3. New Discussion

- A student raised concern about lack of warm water at the water fountains. Sukhjot indicated that she'll into the possibility of having warm water at those water fountain.

Action: Sukhjot

- Another student raised concern about the negative treatment of students coming on campus. He said there's too much abuse of power from Managers on Campus. He did indicate that he was speaking from what he experienced on Campus. He also mentioned that there are students that are being locked out of class for being few minutes late. Also, he said the fact that there's no physical activity or recreation on campus is a bad news to the student community.

Sukhjot responded by advising the student to talk to the Student Advocate at the SPSA office about the abuse that he experienced on campus and the student indicated that he had already discussed with the Advocate and the issue is resolve to some extent now but just want to share his experience of abuse/harassment on campus with other students.

- Also, another student said she would like to see more events on campus that provides networking opportunities for students. Sukhjot responded by saying the Campus Council would look into this.

Action: Campus Council

- A student raised concern that the level of Welcome that students gets on campus is not up to par. He indicated that as a January Intake student, he feels they were just rushed to class without any sort of welcome event. Sukhjot acknowledged that Welcome event are prioritized for fall intake students and not much is done for Winter Intake that this would be looked into in future.

- Other concerns that were raised are as follows:

- Provision of Public Speaking atmosphere for students.
- More social events on campus.

- Lack of handwashing soap in the bathrooms.

The campus council will look into the concerns and report back at the next SOFA Meeting.

Action: Campus Council

4. Gallivan & Associates Online Counselling Services

- Sukhjot mentioned that G & A will be starting an online counselling services for students. She encouraged students to check out the service online and give feedback at the next SOFA meeting to see if they'll like to have the SPSA offer this service.

5. Campus Council Director Position

- Sukhjot informed the students present at the meeting that a Campus Council Director Position is vacant. Any student interested can pick up an application package at the SPSA Office.

6. Happenings/Events:

- Adeyemi gave an update on events that SPSA are hosting in the coming months, which includes:
 - ❖ Sushi Night on January 31st, 2019 at the cafeteria. Students can learn how to make sushi from a professional sushi chef.
 - ❖ Pub Night- February 7th, 2019 in the student lounge from 3-5:30pm. Free Pizza while quantities last. 19+ to attend
 - ❖ NHL Trip; a trip to Calgary to watch the Calgary Flames VS Minnesota Wild on March 2- 3, 2019. Sign up at the SPSA Office. \$100 fee.

7. Announcement:

- Sukhjot announced that any student that is interested in writing articles, can use you the Scanner. She indicated that anyone interested can talk to any of the Campus Council Directors, or stop by the SPSA Office.

Next Meeting:

- Tuesday February 26, 2019 @ Sarahs. Time is 12:00 PM

Meeting ended at 1:10 PM.

CONTACT INFORMATION

Sukhjot Samra
VP Moose Jaw
vpmoosejaw@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8259

Adeyemi Williams
Campus Manager, Moose Jaw
adeyemi.williams@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8348

Karmyn Foreman
Student Resource Representative
karmyn.foreman@spsa.ca
SPSA Office (Room 1.202)
Tel : 306-691-8554



NOTES

Present: Meeting Chaired by Anna Lueke, SPSA VP Prince Albert Campus. Nadine Robins.

Call to order: Anna called the meeting to order January 29th, 2019 at 12:08 p.m.

Items for Discussion:

1. Introduction & Welcome:

Anna made a general welcome and thanked all for coming.

2. Review of minutes from last meeting:

- **Coupons in the Agendas:** Nadine was actioned on finding companies to advertise coupons in the Student Agendas. She has begun reaching out to local business.
- **Cleanliness in Classrooms:** Overflowing garbage's and dirty tables has been reported to MCS. A request for wipes in classrooms so students can wipe their own tables, has been requested though facilities. No response has been heard. Nadine is actioned to follow up with MCS and facilities for the next meeting.

3. Directors Appointment:

Anna announced the availability of 3 Director Positions.

4. Student Concerns for Discussion:

- **Cafeteria food prices:** Students are concerned with rising prices. They were given a discount of 10% but then the prices went up 5% so in actuality they are only getting a 5% discount. The SPSA was asked to inquire about this.

Action: Anna

- **Parking and Parking Fees:** Facilities runs out of passes and then students end up paying \$5.00 per day. Could the costs of parking be covered in the student fees? Could more parking stalls be added to the Prince Albert Campus as there is a lot of unused greenspace?

Action: Anna

- **Cleanliness of Class Rooms:** IRM computer lab has over flowing garbage's and dirty tables.

Action: Nadine

- **Dangerous Snow pile on 10th Avenue:** Students had big concerns over the large snow pile that blocks the view of traffic when turning out of the campus on to 10th avenue. The city needs to be contacted in regards to this.

Action: Nadine

- **Fitness Coordinator and Classes:** Many questions were asked in regards to fitness classes such as Yoga, Boot Camps and if there will be a new fitness coordinator. Anna will relay information as she receives it.

Action: Anna

5. Meeting Schedule

- Feb. 26/19 @ 12:00 p.m. (Academic Centre Room 236)
- Mar. 26/19 @ 12:00 p.m. (Academic Centre Room 236)
- Apr. 09/19@ 12:00 p.m. (Academic Centre Room 236)??

6. Next Meeting

- February 26th at 12:00 p.m. in the Technical Centre, Room F212

Adjournment: Anna adjourned the meeting at 12:41 p.m.

CONTACT INFORMATION

Anna Lueke
VP Prince Albert Campus
vppa@spsa.ca
SPSA Office (F206B Tech Centre)
Tel: 306-765-1710

Nadine Robins
Campus Manager, Prince Albert
nadine.robins@spsa.ca
SPSA Office (F212B Tech Centre)
Tel: 306-765-1708

Tara Pejski
Advocate Manager
tara.pejski@spsa.ca
SPSA Office (Saskatoon)
Tel: 306-659-4345



Meeting Notes

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
STUDENT OPEN FORUM ASSEMBLY
Tuesday, January 29, 2019 @ 12:00 p.m.
Room 121

- Introduction & Welcome
 - Regina Council Member – Tolu Carrol – Welcome the students to the meeting on behalf of the VP Regina – Dustin Hunt SPSA and introduced Crystal and Karmyn
 - Campus Manager – Crystal Gellner

- Format
 - Open discussion
 - a) Tolu reminded students that this area was a chance for students to bring any topics forward.
 - b) He mentioned that the February edition of the Scanner will focus on Wellness and encouraged members to come to the office to pick up a copy.

- Guest Speaker
 - n/a

- Items for Discussion
 1. Follow up on facilities concerns – Crystal reported on the concerns that were brought forward from the previous meeting. The responses were given by Facilities Manager Kelly Nelson.

For the accessible washroom stalls identification, blue and white disabled stickers have been installed on the accessible stalls on levels 1 & 2 at the main campus

For the elevator door timing (called the hall dwell time), we've been told by MCS that they are planning to replace the elevators in the next year and that planning for this will start in 2019. The dwell time request will be considered when they are doing the design. What I get from this is that changing the dwell time is not an easy thing to do and the time to change it is when the elevators are modernized.

- Upcoming Events
 - Pub Nite – February 7, 2019
 - Break Your Heart – February 14, 2019
 - NHL Trip – March 2, 2019
 - Fishing Derby March 9, 2019
 - Inter Cultural Week – March 19-22, 2019
 - Paint Nite – March 26, 2019

- Meeting Schedule – All meetings in Room 121 @ 12:00noon LUNCH PROVIDED
 - Feb 26/19
 - Mar 26/19
 - Apr 30/19



**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION
STUDENT ADVISORY COUNCIL - MEETING
Tuesday, January 29, 2019 @ 4:00 p.m.
Room 128, Saskatoon Main Campus**

NOTES

Present: Meeting chaired by Dallas Burnett, Director Lacey ? SPSA Staff Kevin Munson in attendance, members of 1st year Rec and Community Development, MLT program, Food Nutrition Management 2nd year, SCnSCB 4th year in attendance

Items for discussion:

1. Subject: Introductions & Welcome

Dallas calls meeting to order @ 4:01pm introduces him-self to the room and had all attendees introduce themselves.

2. Subject: Nina From Library – here to gather student feedback regarding the library

On January 31, 2019 there is a library advisory council meeting in room?

- **What is the most important thing the library does for you?**

Group study rooms, lots of books, easy printing access, some responded don't go in the library – too loud, too busy, no room to sit especially at lunch, quiet room not quite enough (can hear everything they are saying), no need does work at home, internet way too slow, hours during exam periods can they be extended earlier and later during exam time

Question from student – Can private rooms be booked? - A: It is in the works

Nina mentioned computer issues are in being worked on, they are working currently working with ITS

- **Have you ever watched a library video?**

No from all, question: What is a library video?

Rec and Community use a lot of you tube videos

Nursing has been shown some online – most likely those come from the library

Nina asked have anyone heard of KAPO? This is a library video, only a couple people have heard of it

- **What do you think the library contributes to this mission?**

Research sources, workshops ie. Resume writing, study rooms (providing space to do work)

- **Do you guys used facebook and Instagram?**

Majority of the students use both facebook and Instagram, only a couple don't use them

Who follows the library on facebook and Instagram? 1 student said yes

What kind of content would you guys like to see on social media? More and knew dogs, student tips that library can help out with

Question from Student – Has the library looked at e newsletter? A: Can't email students as they don't have access to students emails

How many get their information from mysaskpoly app? Nursing students are not on mysaskpoly, some get lots of there information from the app

3. Subject :Open Forum

– Dallas asked the room if there is any feedback or concers?

Student – parking in front lot close to Davies building and door 10 is not marked correctly so more spaces

Student – 1st year rec and community students are wondering if the can get permission to form a bracket formation fundraiser for March mad ness, students would like to set up a table

Dallas – **has anyone looked at becoming a student club?** Answer was no they don't know what that was. **Action:** Dallas will talk to Josh regarding this

Student – regards to renting equipment.

Action: Kevin, speak with Chelsea Johnson johnsonche@saskpolytech.ca from facilities to book gym and then speak with him about the equipment they'd like to use. Kevin.munson@spsa.ca

Student – Nursing students have been trying to book the gym and it is becoming increasingly harder, what can be done to help this?

Action: Kevin mentioned that your class is looking at booking at night and due to staffing during the night there is no one around to sign out the equipment and also clean up when the students are, however I do have a night staff two days per week and if it is booked for student use on those days ahead of time I would gladly have my staff member set up the equipment needed and have it put away. You'd have to be out of the gym no later than 9:30 to give time for the staff member time to clean up.

4. Dallas please add what you said in this area *****

Dallas - Is there any issue with the tuition and fees policy?

Student answered with tuition being due on the first day of class it is hard to work with the bank to have the funds available, student was told that there would be a late fee if it is not paid on the 1st day

One thing they are looking into is having an online student counseling as an option, is this something you'd consider using?

Student – how would that work?

Action: Dallas/Lacey: You'd go online to mysaskpoly app

Lacey stated you'd get up to 5 different therapists for ½ hour for free so you can decide on one you like, then there would be a smaller fee per hour after the ½ hour,

Student – stated would depend how it would be marketed

Lacey said possibly send out a survey to see if it is something the students would like to see added

5. Subject: Student life events

Dallas asked the room who has heard of any of the events on campus?

Students said they have seen posters

Dallas asked if anyone follows our Instagram or Facebook? Students weren't aware that we had our own social media

Has anyone read the scanner? Not many stated yes. Dallas explained what the scanner is to the students and how they'd like to change it to a student engaged news letter

Any suggested events they'd like to see? No response

Student asked if the yellow bench was introduced yet? Yes today January 29th, Dallas gave some background on what the yellow bench is

Any interested in Night Ski Trip? There was a few interested in the event idea

6. Dallas calls the meeting to a close @ 4:51pm

CONTACT INFORMATION

Dallas Burnett
VP Saskatoon
vpsaskatoon@spsa.ca
SPSA Office (Room 116)
Tel: 306-659-4703

Kevin Munson
Campus Manager
kevin.munson@spsa.ca
SPSA Support Centre
Tel : 306-659-4096



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

Student Open Forum Assembly - MEETING

Tuesday, February 26, 2019 @ 12:00 p.m.

Sarah's, Moose Jaw Campus

NOTES

Present: Meeting chaired by Niharika Singh, Campus Council Director, Ololade "Lola" Kassim, Campus Council Director was in attendance. Adeyemi Williams, SPSA staff in attendance. Thirty two students were also in attendance.

Absent: Sukhjot Samra, VP Moose Jaw.

Call to order: Meeting called to order at 12:02pm by Niharika Singh.

Items Discussed

1. Introduction & Welcome:

- Niharika welcomed everyone to the meeting and explained the reason for VP Moose Jaw's absence.

2. Student Concerns' Feedback from last meeting

- Niharika mentioned the concerns that were raised at the last SOFA Meeting and she explained that discussion are still ongoing to find a resolution to the concerns. A student mentioned that the idea of having the G & A online counselling service is great, as he'll rather not deal with the on campus counselling service because of the bad experience he had in the past. Another student said it was nice to know that students from other programs gets that kind of treatment from the counselling office because she thought only ABE students gets treated that way.

3. New Discussion

- A student raised concern about Papercut Printing Money not made available for student. He also said he'll like to know what is going on with recreation. He suggested that an all students meeting be held at the gymnasium and public media be invited to the meeting to create awareness. Also, he indicated that he'll like to see more student activities on campus, as he feels like there's no student spirit on campus. Niharika responded by letting the student know all the steps the students' body has taken in order to ensure recreation activities is brought back on campus. She said there's still a lot of ongoing steps being taken and that we'll have to wait to see what comes out of it. She said as for the printing credit and more activities on campus, the campus council will look into that.

Action: Campus Council

- A student ABE indicated that they don't get most of the information on happening and events on campus. She suggested that the information be emailed to instructors so they can be informed. Also, she mentioned that the school doesn't have laptops available for students to borrow. She said most student leaves for work right after class, that if they can borrow a laptop, they'll be able to complete their assignment/project after work. Adeyemi indicated that there are posters on the ABE floor for upcoming campus event and that she can also download the AskPoly App for more update on campus events. As for the provision of laptops by the school, Niharika said the campus council will look into the possibility of that happening.

Action: Campus Council

- Finally, a student said he'll like to see a public speaking event held on campus. He said this will help students like him practice their public speaking skills.

4. Elections Update

- Niharika announced dates for the upcoming election. Also, she review the dates that candidates' nomination opens and closes. She said any student that is interested in running for any of the vacant elected post can talk to any of the campus council members or go to the SPSA office for more information.

5. Happenings/Events:

- Adeyemi gave an update on events that SPSA will be hosting in the coming months, which includes:
 - ❖ Pizza Night on March 1st, 2019 at the Macoun Lounge. Students are invited to come out after their Midterm exams to listen to some good music, free pizza available while quantities last.
 - ❖ NHL Trip; a trip to Calgary to watch the Calgary Flames VS Minnesota Wild on March 2- 3, 2019.
 - ❖ Pub Night- March 7th, 2019 in the student lounge from 3-5:30pm. Free Pizza while quantities last. 19+ to attend.
 - ❖ Ice Fishing Derby on March 9, 2019 at Buffalo Pound Lake Loney's Point South Side from 10:00 AM – 2:30 PM
 - ❖ Pub Night- March 21st, 2019 in the student lounge from 3-5:30pm. Free Pizza while quantities last. 19+ to attend.
 - ❖ Paint Nite on March 26th, 2019 at the cafeteria. Sign up at the SPSA office by March 11, 2019. Fee is \$20 for student, guest/staff is \$40. 19+ to attend.

6. Announcement:

- Niharika announced that any student that is interested in writing articles, can use you the Scanner. She indicated that they can use their concerns as a topic for writing. Anyone interested can visit the SPSA office for more information.

Next Meeting:

- Tuesday March 26, 2019 @ Sarahs. Time is 12:00 PM

Meeting ended at 12:35 PM.

CONTACT INFORMATION

Sukhjot Samra
VP Moose Jaw
vpmoosejaw@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8259

Adeyemi Williams
Campus Manager, Moose Jaw
adeyemi.williams@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8348

Karmyn Foreman
Student Resource Representative
karmyn.foreman@spsa.ca
SPSA Office (Room 1.202)
Tel : 306-691-8554



NOTES

Present: Meeting Chaired by Anna Lueke, SPSA VP Prince Albert Campus. Nadine Robins.

Call to order: Anna called the meeting to order February 26th, 2019 at 12:11 p.m.

Items for Discussion:

1. Introduction & Welcome:

Anna gave a general welcome and thank you for coming.

2. Review of minutes from last meeting:

- Nadine sent 2 emails to MCS regarding general cleanliness of class rooms and IRM computer lab.
- Nadine called the city to notify them of the danger factors of the snow pile located on 10th Ave. They have since pushed the snow pile back.
- Anna is still looking in to cafeteria pricing and fitness classes.

3. Upcoming Elections:

Anna gave the dates of the election, March 4th-15th.

4. Student Concerns for Discussion:

- Are instructors responsible for cleaning classrooms? With some programs, the instructors take out garbage and wipe tables.

Action: Nadine

- Quality of food in the cafeteria has gone downhill and the price has gone up.

Action: Anna

5. Upcoming Events:

- Pi Day – March 14th
- Paint Nite- March 26th
- Intercultural Week – March 18th-22nd

6. Meeting Schedule

- a. Mar. 26/19 @ 12:00 p.m. (Academic Centre Room 236)
- b. Apr. 09/19@ 12:00 p.m. (Academic Centre Room 236)??

7. Next Meeting

- a. March 26th at 12:00 p.m. in the Technical Centre, Room F212

Adjournment: Anna adjourned the meeting at 12:45 p.m.

CONTACT INFORMATION

Anna Lueke
VP Prince Albert Campus
vppa@spsa.ca
SPSA Office (F206B Tech Centre)
Tel: 306-765-1710

Nadine Robins
Campus Manager, Prince Albert
nadine.robins@spsa.ca
SPSA Office (F212B Tech Centre)
Tel: 306-765-1708

Tara Pejski
Advocate Manager
tara.pejski@spsa.ca
SPSA Office (Saskatoon)
Tel: 306-659-4345



Meeting Notes

**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.
STUDENT OPEN FORUM ASSEMBLY
Tuesday, February 26, 2019 @ 12:00 p.m.
Room 121**

- Introduction & Welcome
 - VP Campus – Dustin Hunt– Welcome the students to the meeting introduced Crystal and Karmyn

- Format
 - Open discussion
 - Parking continues to be an issue (we pay a lot for an unpaved lot with no power)
 - Fitness/Recreation Videos – What happened to them and what will happen moving forward. Dustin explained it did not move forward due lack of responses and commitments.
 - SPSA staff will be doing income tax for students – see the SPSA for details.

- Guest Speaker
 - n/a

- Items for Discussion
 - SPSA Elections – Dustin explained the process with nominations and let students know if they are interested they should come to the office.

- Upcoming Events
 - NHL Trip – March 2, 2019
 - Pub Nite – March 7, 2019
 - Fishing Derby March 9, 2019
 - Inter Cultural Week – March 19-22, 2019
 - Paint Nite – March 26, 2019

- Meeting Schedule – All meetings in Room 121 @ 12:00noon LUNCH PROVIDED
 - Mar 26/19
 - Apr 30/19



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION
STUDENT ADVISORY COUNCIL - MEETING
Tuesday, February 26, 2019 @ 4:00 p.m.
Room 128, Saskatoon Main Campus

NOTES

Present: Meeting chaired by Dallas Burnett, in attendance President Justin Skwark, SPSA Staff Kevin Munson, Saskatoon Director Lacey, Member of Rec and community year 1, Staff from Intercultural Services Centre – Maria and Debbie Griffith

Items for discussion:

1. Subject: Introductions & Welcome

- Meeting to order @4:04pm
- Dallas introduces himself and goes around the room having everyone introduce themselves to the room

2. Subject: Intercultural Services Centre Speak to the room

- Debbie starts with asking the room a few questions

Do you know about our services already?

- Place where students can go talk in their own language, feel comfortable
- Intercultural week – this includes guest speakers, entertainment

What types of intercultural events or student engagement activities would you'd be interested in?

- Communication is a big thing; these activities can work but need to get the message out there. The events that have been hosted like diversity bingo, intercultural sports are a good idea.

We've heard from international students that they are interested in connecting with other students but being in a new cultural context, they may be unsure in how to establish new friendships. What suggestions do you have for building relationships with international students/across cultures?

- Maybe going to classrooms and talking to students in different programs about the intercultural services, hosting events, some sort of more casual event
- Need to share information to classrooms not just on social media, suggestion from Debbie; use student reps to push information and events to the students at the beginning of their classes

What ideas and suggestions do you have for promoting student involvement in Intercultural Week activities?

- 4th year for intercultural week, attendance is increasing over the time as well.
- Events are during lunch hours 11-12 and 12-1
- Dallas: when do you start marketing intercultural week? **A:** it is on the website but that doesn't get sent to students, Email is supposed to be sent out to staff and faculty but this hasn't happened just yet.
- Dallas: Maybe there is a way for the international students to get more involved and promote it in the classrooms
- Lacey: programs promote intercultural week for example the LINC program promoting the event when they have a table rented

What other activities might we organize to help students, staff and faculty learn about other cultures?

- **Dallas:** for some of the cultural traditions i.e. Chinese new year, maybe getting those curtain students to get involved and promote these types of activities
- **Dallas:** maybe learn to cook other cultures food

3. Subject :Open Forum

Student Association Fee has been approved for an increase from \$120.00 to \$150.00

- Reason behind this is we are offering an online counselling service, and agreements with Saskatchewan Polytechnic

4. Subject: Student life events

St Paddys March 14th pub event will be offering Irish beers at this pub for the same price

St Paddys Week – Each day in Henri’s will have a different Irish style meal

March 14th is also PIE day 10-1 is dessert pie and at the pub is free pizza pie

April 4th after the pub event on Thursday there will be a Rustic Sign Nite in Henri’s from 6-9, \$30.00 per student \$75.00 public sign up at the SPSA office 119

5. Dallas calls the meeting to a close @ 4:45pm

CONTACT INFORMATION

Dallas Burnett
VP Saskatoon
vpsaskatoon@spsa.ca
SPSA Office (Room 116)
Tel: 306-659-4703

Kevin Munson
Campus Manager
kevin.munson@spsa.ca
SPSA Support Centre
Tel : 306-659-4096



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

Student Open Forum Assembly - MEETING

Tuesday, March 26, 2019 @ 12:00 p.m.

Sarah's, Moose Jaw Campus

NOTES

Present: Meeting chaired by Sukhjot Samra, VP Moose Jaw, Adeyemi Williams, SPSA staff in attendance. Twenty students were also in attendance. Guest present at the meeting; Laverne Stevenson from CRA and Cory Amiskusees, Facilities Manager on Moose Jaw Campus

Absent: Niharika Singh and Ololade "Lola" Kassim, Campus Council Directors.

Call to order: Meeting called to order at 12:06pm by Sukhjot.

Items Discussed

1. Introduction & Welcome:

- Sukhjot welcomed everyone to the meeting and introduced the guest speakers that are present at the meeting. She encouraged students to ask questions of concern during the guest speakers' presentations.

2. Presentation by Laverne Stevenson From CRA

- Laverne presentation informed the students on Tax Benefits that CRA have available for students. She also mentioned about Child Care Benefit and ways to avoid scams.
- A question & answer session followed where students were able to clarify some of the information mentioned in the presentation.

3. Presentation by Cory Amiskusees, Facilities Manager, Moose Jaw Campus

- Cory explained his role on Campus to students. He also mentioned that students in need of space on campus can visit his office where he and other staff members will try to provide the space based on availability.
- A student raised concern about the temperature of the classrooms during the winter months. She said their classroom was too cold for comfort throughout the winter. Cory, responded by saying Saskpolytech doesn't own the building that the Ministry of Central services are the ones that Manages the building and sometimes it's difficult to get things done in a certain way. He said his committed to student having more comfortable experience on campus and he'll address the issue with the Ministry of Central Services.
- After the presentation, Sukhjot thanked the two guest speakers for their presentation.

4. Students Concerns Feedback from last SOFA Meeting

- Sukhjot discussed about issues that were brought up at the last SOFA meeting. She said resolution to the issues are still ongoing.

5. New Discussion

- There are no new concerns brought forward at this time.

6. Election Result

- Sukhjot announced the results of the Executive Council Elections to Students.

7. Happenings/Events:

- Adeyemi gave an update on events that SPSA will be hosting in the coming months, which includes:
 - ❖ Paint Nite on March 26th, 2019 at the cafeteria from 6-9pm. Spots still available. Fee is \$20 for student, guest/staff is \$40. 19+ to attend.
 - ❖ Pub Night- April 4th, 2019 in the student lounge from 3-5:30pm. Free Pizza while quantities last. 19+ to attend.
 - ❖ Stress Better Week from April 11 – 19.

8. Announcement:

- There was no announcement at this time.

Next Meeting:

- September, 2019

Meeting ended at 1:15 PM.

CONTACT INFORMATION

Sukhjot Samra
VP Moose Jaw
vpmoosejaw@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8259

Adeyemi Williams
Campus Manager, Moose Jaw
adeyemi.williams@spsa.ca
SPSA Office (Room 1.202)
Tel: 306-691-8348

Karmyn Foreman
Student Resource Representative
karmyn.foreman@spsa.ca
SPSA Office (Room 1.202)
Tel : 306-691-8554



NOTES

Present: Meeting Chaired by Anna Lueke, SPSA VP Prince Albert Campus. Nadine Robins.

Call to order: Anna called the meeting to order March 26th, 2019 at 12:14 p.m.

Items for Discussion:

1. Introduction & Welcome:

Anna gave a general welcome.

2. Review of minutes from last meeting:

- Students wanted to know if instructors were responsible for cleaning classrooms. With some programs, the instructors take out garbage and wipe tables. Nadine was actioned on this task and confirmed that it is the job of MCS.
- Quality of food in the cafeteria has gone downhill and the price has gone up. Anna voiced this complaint to the AVP.

3. Student Concerns for Discussion:

- In the Academic building the bathrooms are understocked with supplies.

Action: Nadine

- A student had requested that the SPSA get more student involvement. Alert all students of upcoming events.

Action: Nadine/Anna

4. Upcoming Events:

- **April 4th, 2019 – Last Pub Night**
- **Draws for concert tickets, April 4th, April 12th and April 18th**
- **Stress better activities starting April 15th – April 26th.**

5. Meeting Schedule

Complete for the year

6. Next Meeting

➤ September _____ 2019 at 12:00 p.m. in the Technical Centre, Room F212

Adjournment: Anna adjourned the meeting at 12:39 p.m.

CONTACT INFORMATION

Anna Lueke
VP Prince Albert Campus
vppa@spsa.ca
SPSA Office (F206B Tech Centre)
Tel: 306-765-1710

Nadine Robins
Campus Manager, Prince Albert
nadine.robins@spsa.ca
SPSA Office (F212B Tech Centre)
Tel: 306-765-1708

Tara Pejski
Advocate Manager
tara.pejski@spsa.ca
SPSA Office (Saskatoon)
Tel: 306-659-4345



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

STUDENT OPEN FORUM ASSEMBLY

Tuesday, March 26, 2019 @ 12:00 p.m.

Room 121

AGENDA

- Introduction & Welcome
 - VP Regina - Dustin Hunt
 - Campus Manager – Crystal Gellner
- Format
 - Open discussion
- Guest Speaker
 -
- Items for Discussion
 - Election Results – Dustin introduced Jolene Lennox as the new VP for Regina Campus and thanked everyone who came out to vote during the election.
 - Director Positions for 2019-2020 – Dustin mentioned that Director appointments for the next term will happen in the fall if there are any students who are interested he would be happy to answer any questions prior to Jolene officially beginning her term.
 - Lockers – Crystal reminded members about the process for finishing up with lockers and mentioned that if you are in need of finding out when your locker contract is finished to stop by the office and she would be more than happy to help out.
- Upcoming Events
 - Paint Nite – March 26, 2019
 - Pub Nite – April 4, 2019
 - Day of Pink – April 10, 2019
 - Stress Better – Crystal and Karmyn will be around campus handing out goodies for Stress Better. Watch for details around campus. Popcorn, hot chocolate, cup o soup, bubble wrap and more.
- Meeting Schedule – All meetings in Room 121 @ 12:10pm – Lunch Provided
 - Apr 30/19



**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION
STUDENT ADVISORY COUNCIL - MEETING
Tuesday, March 26, 2019 @ 4:00 p.m.
Room 128, Saskatoon Main Campus**

NOTES

Present: Meeting chaired by Dallas Burnett, in attendance SPSA Staff Kevin Munson,

Items for discussion:

- 1. Subject: Introductions & Welcome
No one in attendance, meeting didn't happen**
- 2. Subject: Intercultural Services Centre Speak to the room**
- 3. Subject :Open Forum**
- 4. Subject: Student life events**
- 5. Dallas calls the meeting to a close @**

CONTACT INFORMATION

Dallas Burnett
VP Saskatoon
vpsaskatoon@spsa.ca
SPSA Office (Room 116)
Tel: 306-659-4703

Kevin Munson
Campus Manager
kevin.munson@spsa.ca
SPSA Support Centre
Tel : 306-659-4096