



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

EXECUTIVE COUNCIL MEETING MINUTES

Video Conference Centres – Prince Albert, Moose Jaw, Regina and Saskatoon Campuses

Thursday, August 30, 2018

Present: Justin Skwark, President; Dustin Hunt, VP Regina; Anna Lueke, VP Prince Albert; Chiragkumar Patel, VP Finance & Internal Operations; Dallas Burnett, VP Saskatoon; and Carol Tetreault, Staff

1. Subject: Call to Order

Justin called the meeting to order at 8:19 a.m.

2. Subject: Adoption of Agenda

MOVED by Dallas, SECONDED by Dustin to accept the Agenda as amended. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Chiragkumar, SECONDED by Dustin to accept the August 9, 2018 Meeting Minutes as presented. CARRIED.

4. Subject: President's & Vice Presidents' Reports

MOVED by Anna, SECONDED by Chiragkumar to accept the August 30, 2018 Vice Presidents' Reports as presented. CARRIED.

ACTION: Justin

5. Subject: Action Items

5.1 August 9, 2018 VP PA Report

Refer to Subject #4 – President's & Vice Presidents' Reports.

5.2 Open Educational Resource Initiative Committee

Chiragkumar reported that the Committee is scheduled to meet this afternoon.

ACTION: Chiragkumar

5.3 Signage – Operations – Rebranding

Deferred.

ACTION: Carol

5.4 Saskatchewan Polytechnic Campuses Improvements

5.4.1 Lobby Efforts for Sask Polytechnic Campuses – Sask Polytech's Master Plan Request

Executive members agreed to compile a list of specific Campus priorities based on input received from students at the respective Campuses. Members will forward their list to other EC members by next Friday. Common themes will be identified and will serve as the foundation for future discussions with the Minister of Advanced Education.

ACTION: Executive Council

5.5 Review Other SAs/SUs re: Institutional Representation

Research should be complete by the end of next week. Carol will distribute to members for review.

ACTION: Carol

5.6 Schedule Meeting with AVP Strohan re: Review of Student Association Agreement

Review is ongoing.

ACTION: Executive Council

Justin spoke with AVP Strohan regarding the SPSA's desire to review the present SA Agreement. AVP Strohan suggested that both parties identify sections that should be reviewed for amendment. Justin will suggest that the parties notify one another of their desired discussion points by the end of November. Parties could then have until mid-January to review prior to a formal meeting.

ACTION: Justin

5.7 SP Policy Consultation Process

5.7.1 Schedule Meeting with AVP Strohan SP Policy Consultation Process Academic vs. Non-Academic Policy

Deferred.

ACTION: Justin

5.7.2 Review of SP Academic Council Terms of Reference re: Policy Consultation Process

Justin and Chiragkumar will attend the first Academic Council Meeting on September 19, 2018. Members discussed the Terms of Reference as it relates to Policy consultation process. Based on the Terms of Reference, it appears that this Council does not approve Policy but rather provides recommendations on Policy. Carol will ask Advocacy to review this information and provide feedback.

ACTION: Carol

Presently of the 100 Saskatchewan Polytechnic Policies, 23 require Sask Polytech Board of Directors' approval, while the remaining 77 are approved by the President and CEO. Some of these Policies include Tuition & Fee, Code of Conduct, Grade Appeal, Student Conduct, etc. Members discussed concerns with the lack of student voice in the actual decision making/approval process. Presently the student voice may be heard through the consultation process however is not heard first hand by the decision makers. Justin and Chiragkumar will provide additional information after the initial meeting.

ACTION: Justin & Chiragkumar

5.8 Tuition & Fees Policy Revisions for this Academic Year

Dallas discussed the following with AVP Strohan in regards to the Tuition & Fees Policy:

- Refunds – definitions are unclear.
- Withdrawal dates – tight timeline.
- Requested rationale for tuition fee increases.
- The entire Policy needs more clarity.

AVP Strohan indicated that this Policy will undergo an extensive consultation process beginning this September/October. The SPSA Student Affairs Committee will review the present Policy and develop recommendations.

ACTION: Dallas

Again, noted was the fact the Sask Polytech decision makers do not hear concerns/suggestions directly from student representatives but rather proposed amendments may or may not be disseminated through a Sask Polytech employee. If the decision makers do not hear directly from student representatives how do we know whether or not our suggestions/concerns will be addressed or even heard.

Dallas inquired as to the Policy approval process. AVP Strohan indicated that Strategy and Business Development headed up the research to determine the new process. To better understand this shift in the Policy approval processes, members would like to review the research that was utilized in developing this new process. Carol to request information and distribute to members for review.

ACTION: Carol

5.9 Moose Jaw Grand Opening

Complete. Dr. Rosia and MLA Warren Michelson will be in attendance.

5.9.1 Discussion with Will on Event Timing

Complete.

5.10 Saskatoon Nursing Students' Society Club Inquiry

Deferred.

ACTION: Dallas

5.11 Verification of Content in Program Handbooks/Guidelines

Carol will forward examples of Program handbook inconsistency to members for review. The suggestion that has been forwarded to Administration is to have a common Sask Polytech handbook with a section for Program specific information. Carol to meet with the Advocates to look into additional suggestions.

ACTION: Carol

5.12 Campus Specific Awards Nights

Event decisions are as follows:

- Dallas reported that Saskatoon Campus likes the idea of this event however would need to revamp significantly as at least 50 percent of the awards have changed due to the cancellation of recreation and athletics.

- Dustin reported that Regina Campus will not move forward with this event.
- Once elected, the Moose Jaw Campus VP will discuss with Will.
- Anna indicated that she would like to receive additional information prior to a decision being made. Anna will meet with Carol.

ACTION: Anna & Carol

5.13 Campus SOFA Meetings

SOFA Meeting agendas will be determined by the Campus Council at each respective Campus. Meeting dates have been set as follows:

- September 18, 2018
- October 30, 2018
- November 27, 2018
- January 29, 2019
- February 26, 2019
- March 26, 2019

5.13 Scanner distribution via email

Once the email distribution lists are received from Sask Polytech, an electronic version will be distributed to student membership.

5.14 Campus Specific Face Page Logistics

Deferred.

ACTION: Carol

6. Subject: Business for Future Discussion

- 6.1 Daycare Services during Exam Week (April 13, 2016)
- 6.2 Student Advisory Council Incentives/Rewards Program (March 21, 2017)
- 6.3 Input into the Development of Sask Polytech Student Satisfaction/Faculty Assessment Surveys (April 18, 2017)
- 6.4 Bookstore Concerns (January 10, 2018)
- 6.5 Combining Saskatoon Campuses (March 7, 2018)

7. Subject: General Manager's Report

MOVED by Dallas, SECONDED by Chiragkamur to accept the August 30, 2018 General Manager's Report as presented. CARRIED.

8. Subject: Student Life Events

There are no Student Life Events at this time.

9. Subject: New Business

9.1 Resource Material Funding



Carol has been tasked with inquiring into the status of the Library's Collection Development Fund which is used to purchase resource materials for supplementing learning of Sask Polytech's various courses/programs.

ACTION: Carol

10. Subject: In-Camera Session

The in-camera session began at 9:17 a.m.
In camera session ended at 9:55 a.m.

11. Subject: Announcements

11.1 Staffing

Carol informed members of the following staffing changes:

- Tomawa Olaniyi – has accepted the position of Student Resource Representative North and began August 27, 2018.

11.2 Appointment to the Sask Polytech Board of Directors

Justin announced that he received confirmation of his appointment to the Saskatchewan Polytechnic Board of Directors and will be attending Board orientation in the near future.

Carol left the meeting at 10:00 a.m.

12. Subject: Next Meeting

Video Conference Centres – September 12, 2018 Time – TBA.

13. Subject: Adjournment

The meeting was adjourned at 10:05 a.m.

Date Accepted:

Signature: