

**SIAST STUDENTS' ASSOCIATION  
KELSEY & WOODLAND CAMPUSES INC.  
GENERAL COUNCIL MEETING MINUTES  
Saturday, January 18, 2014  
Room 128 Kelsey Campus, Saskatoon, SK**

**Present:** Caitlin Grant (Chairperson), Ashley Charlette, Ethan Herman, Sherri Turta, Justin Carlson, Daemon Long, Brogan Waldner, Sam Yaholnitsky, Jessie Sullivan, Daemon Long and Carol Tetreault (Staff)

**Absent:** Mikayla Worth

- 1. Subject: Call to Order**  
Caitlin called the meeting to order at 2:40 p.m.
  
- 2. Subject: Adoption of Agenda**  
MOVED by Justin, SECONDED by Daemon to accept the Agenda as amended. CARRIED.
  
- 3. Subject: Adoption of Meeting Minutes**  
MOVED by Justin, SECONDED by Ashley to accept the October 5, 2013 and November 27, 2013 Meeting Minutes as presented. CARRIED.
  
- 4. Subject: Executive Reports**  
Executive Council members provided their reports to General Council members.
  
- 5. Subject: Campus Councils Reports**  
Campus Council members provided their reports to General Council members.
  
- 6. Subject: Business Arising From Previous Meeting**  
6.1 Mass Emails using SIAST System  
Caitlin reported that our request for access to mass emailing through SIAST was discussed at SIAST/SAs Meeting on November 15, 2013. A response is anticipated at the January 27, 2014 meeting of which Ethan, Caitlin and Carol will be in attendance.

**ACTION : Ethan, Caitlin & Carol**

6.2 Review of Reasonable Accommodation Policy  
Deferred.

**ACTION: Student Affairs Committee**

6.3 Statement Position Policy Draft  
MOVED by Ethan, SECONDED by Daemon to accept the GOV-8 Position Statements Policy as presented. CARRIED.

#### 6.4 SIAST Attendance Policy Discussion

This has been added to our agenda items for discussion between Dr. Rosia and Executive Council.

#### 6.5 Master Partnership Agreement Accountability Discussion with Dr. Rosia

A meeting with Dr. Rosia and Arnold Boldt was held on October 31, 2013. This item continues to be at the forefront of ongoing discussions with senior administration. Information on our progress will be reported to General Council.

#### 6.6 AGM Logistics

Complete.

#### 6.7 Bylaw 4 Memberships and Membership Fees

Deferred.

**ACTION: Caitlin**

#### 6.8 SIAST Harassment & Discrimination Policy Review

The Student Affairs Committee forwarded recommendations to SIAST who drafted amendments and distributed for stakeholders' review. Ashley, Sherri and Carol will attend a meeting to discuss the proposed amendments at a scheduled meeting with SIAST administration on February 3, 2014.

**ACTION: Sherri, Ashley & Carol**

#### 6.9 Distribution of our suggested SIAST Act amendments to SIAST Board Chair

Complete.

Caitlin reported that the Minister has responded to our suggested amendments to the SIAST Act. Minister Norris has indicated that our suggestions would not be going forward to Legislature at this time as he believes additional research and discussion is warranted. Minister Norris has indicated that he would like to set up a meeting with the SIAST SAs to discuss our suggestions.

Caitlin reported that additional suggestions have been forwarded on our behalf, including:

- That the Act include provisions for the inclusion of student involvement on all SIAST decision making boards.
- That the Act allow for the SIAST Board to be more autonomous from the Provincial Government.

#### 6.10 Health & Dental Plan

MOVED by Ashley, SECONDED by Jessie to authorize the SSA Executive Council to renegotiate our Health & Dental Plan Contract with Gallivan & Associates. Should a contract extension be renegotiated, the end date can not exceed December 31, 2019. CARRIED.

#### 6.11 Unions vs. Associations

Complete.

7. **Subject: Business for Future Discussion**  
There are no future discussion topics at this time.

8. **Subject: New Business**  
8.1 1<sup>st</sup> & 2<sup>nd</sup> Quarter Financial Statements  
MOVED by Daemon, SECONDED by Ethan to accept the 1<sup>st</sup> Quarter Financial Statements ending September 30, 2013 and 2<sup>nd</sup> Quarter Financial Statements ending December 31, 2013 as presented. CARRIED.

8.2 Vacant Executive council Positions  
Caitlin Grant has completed her program and as such her official term as SSA President has concluded. During the transition period, Caitlin will stay on with the SSA as past-president, ex-officio and General Council Chair until February 28, 2014.

MOVED by Justin, SECONDED by Sherri to appoint Ethan Herman as the SSA President. CARRIED.

Seeing that Ethan Herman has accepted the position of SSA President, Executive Council endorsed the appointment of Sam Yaholinsky as VP Finance & Internal Operations.

8.3 Review of Social Media Policy - Twitter  
Members discussed adding guidelines on Twitter use and directed the SSA Executive Council to draft the amendments to GOV-10 Website/Social Media Policy.

**ACTION: Executive Council**

8.4 Remuneration & Honorarium Review  
Ethan reviewed the recommendations forwarded by the Remuneration & Honorarium Committee. General Council members directed the Executive Council to draft amendments for presentation.

**ACTION: Executive Council**

9. **Subject: Announcements**  
There are no Announcements at this time.

10. **Subject: Next Meeting**  
The next meeting is scheduled for Saturday, March 22, 2014 in Prince Albert, SK.

11. **Subject: Adjournment**  
MOVED by Brogan, SECONDED by Daemon to adjourn the meeting at 3:08 p.m. CARRIED.

**SIAST STUDENTS' ASSOCIATION  
KELSEY & WOODLAND CAMPUSES INC.  
GENERAL COUNCIL MEETING MINUTES**

**Saturday, October 5, 2013**

**Room 211.1F, Woodland Campus, Prince Albert, SK**

**Present:** Caitlin Grant (Chairperson), Ashley Charlette, Ethan Herman, Sherri Turta, Justin Carlson, Mikayla Worth, Jessie Sullivan, Daemon Long and Carol Tetreault (Staff)

**Absent:** Josephine Bear

- 1. Subject: Call to Order**  
Caitlin called the meeting to order at 3:14 p.m.
- 2. Subject: Adoption of Agenda**  
MOVED by Mikayla, SECONDED by Ethan to accept the Agenda as amended.  
CARRIED.
- 3. Subject: Adoption of Meeting Minutes**  
MOVED by Justin, SECONDED by Daemon to accept the March 23, 2013 Meeting Minutes as presented. CARRIED.
- 4. Subject: Executive Reports**  
Written reports will be submitted by Executive Council members for approval at next meeting.
- 5. Subject: Campus Councils Reports**  
Beginning next meeting, verbal reports will be delivered by individual Campus Council members.
- 6. Subject: Business Arising From Previous Meeting**  
6.1 Application Process – Registration Services  
SIAST has amended and streamlined their online application process. General Council will monitor student comments/concerns through Campus Councils and should issues arise, they will be brought forward to the appropriate SIAST Department.  
  
6.2 Mass Emails using SIAST System  
Deferred.  

**ACTION : Caitlin**

  
6.3 Review of Reasonable Accommodation Policy  
Deferred.  

**ACTION: Student Affairs Committee**

7. **Subject: Business for Future Discussion**  
There are no Future Discussion topics at this time.

8. **Subject: New Business**

8.1 Committee Representatives

Governance and Policy Committee Members – Justin Carlson, Caitlin Grant and Ethan Herman (Chair)

Student Affairs Committee – Daemon Long, Sherri Turta (Co-Chair), Ashley Charlette (Co-Chair), Mikayla Worth and Jessie Sullivan

8.2 Position Statement Policy Draft

The Governance and Policy Committee will research and draft a policy on the Development of SSA Position Statements.

**ACTION: Governance and Policy Committee**

8.3 Audited Financial Statements YE June 30, 2013

MOVED by Ashley, SECONDED by Sherri to accept the Audited Financial Statements YE June 30, 2013 as presented and to present these Statements to our membership for approval at the upcoming Annual General Meeting. CARRIED.

8.4 Ballot Destruction

MOVED by Mikayla, SECONDED by Jessie to destroy the SSA Fall Election Ballots. CARRIED.

8.5 Request for Discussion – SIAST Attendance Policy

Caitlin informed members that she has contacted Dean Boldt twice to request/reconsider the SSA's involvement at the ground level on discussions relating to the review of students' attendance guidelines and the possibility of implementation of a SIAST-wide Attendance Policy. Caitlin was denied attendance both times citing that if the SIAST Students' Associations wish to develop a unified position they may submit it to AVP McIntyre. As the Students' Associations through the Master Partnership Agreement are recognized as separate autonomous organizations, Caitlin will request a face-to-face meeting with AVP McIntyre.

**ACTION: Caitlin**

Caitlin has attempted on several occasions to secure a meeting with Dr. Rosia, and to date has been unsuccessful. Caitlin will copy Dr. Rosia on the above email in an attempt to secure a meeting to discuss the constant disregard for the Master Partnership Agreement between SIAST and our SSA.

**ACTION: Caitlin**

8.6 Bylaw Changes/AGM

The SSA Annual General Meeting is slated for November 6, 2013 12:00 noon at both Kelsey and Woodland Campuses. Carol to coordinate logistics.

**ACTION: Carol**

The SSA Governance and Policy Committee will meet to review and discuss possible amendments to Bylaw 4 Memberships and Membership Fees.

**ACTION: Governance and Policy Committee**

8.7 SSA Strategic Plan Review

MOVED by Ashley, SECONDED by Ethan to accept the SSA Strategic Plan as amended. CARRIED.

8.8 Harassment & Discrimination Policy

The SIAST Harassment & Discrimination Policy is slated for review and Gary Earles, HR has requested that we provide our suggested changes through a tracked document. Members believe that in order to understand the students' perspective a face-to-face discussion should be held. The Student Affairs Committee will review the Policy and then request a meeting with Gary Earles.

**ACTION: Student Affairs Committee**

8.9 SIAST Act Amendments

Members reviewed the SIAST Board of Directors' suggested amendments to the SIAST Act. Caitlin will respond to Ralph Boychuk, SIAST Board Chair outlining our support for their suggestions. Caitlin will also inform the SIAST Board that we have responded directly to the Minister outlining our suggested amendments.

**ACTION: Caitlin**

8.10 Clubs' Ratifications

MOVED by Ethan, SECONDED by Jessie to ratify the Kelsey Campus TR Grad 2015. CARRIED.

MOVED by Ethan, SECONDED by Daemon to ratify The Food and Nutrition Management Class of 2012-2014 Club. CARRIED.

MOVED by Ethan, SECONDED by Sherri to re-ratify both The Veterinary Technology Club and The Power Engineering 2012-2013 Events Club. CARRIED.

8.11 Health & Dental Plan

Carol reported that she recently met with our Health & Dental Plan Brokers, Gallivan & Associates regarding both our student and employee plans. Carol further indicated that Gallivan & Associates will be setting up a meeting with Caitlin, Ethan and herself to discuss extending our contract period in order to align the SSA's Agreement with that of the other Campuses and Colleges presently under the Plan's group umbrella.

**ACTION: Caitlin, Ethan & Carol**

**9. Subject: Announcements**

There are no Announcements at this time.

**10. Subject: Next Meeting**

The next meeting is scheduled for Saturday, January 18, 2014 in Saskatoon, SK.

**11. Subject: Adjournment**

MOVED by Justin, SECONDED by Mikayla to adjourn the meeting at 3:52 p.m.  
CARRIED.