



## GOVERNANCE SERIES

<b>SUBJECT:</b> Executive Remuneration	<b>POLICY NO:</b> GOV - 6	<b>LAST REVISED:</b> May 9, 2018
<b>APPROVED BY:</b> General Council	<b>NO. OF PAGES:</b> 1	<b>DATE ORIGINATED:</b> October 18, 2009

### **Policy**

The Saskatchewan Polytechnic Students' Association Inc. general council recognizes that the organization must remunerate the members of the executive council for their services while in office.

### **Procedure**

The executive council shall be paid an honorarium and a salary pursuant to a schedule of salaries determined by the remuneration and honorarium committee, as set out in the SPSA's bylaws.

On a monthly basis, prior to receiving an honorarium cheque, each vice president and the president will submit, to the general manager or appropriate delegate:

- a. a newspaper "Scanner" article; and
- b. a timesheet.

The executive council's salaries shall automatically receive annual cost of living increases. Such increases shall be based upon the Provincial Consumer Price Index, adjusted May 1st annually.

Any council member requiring parking on campus will have access to a reserved parking spot for their use at no charge to the council member.

Upon completion of term, each executive council member shall be entitled to reimbursement of SPSA fee and health and dental plan fees as outlined in policy.

Each executive member will be required to submit a year-end summary of their accomplishments and activities to assist future council members in learning about previous council tasks and activities. This will ensure continuity of the SPSA's Strategic Plan. Failure to submit the year-end summary will result in no consideration for the SPSA fee and health and dental plan fee reimbursement.

**Appendix 1**

**2018/2019**

Position	Minimum Weekly Office Hours		Sick Time (6% of min weekly hours)	Salary (CPI 1.9%)		Vacation Pay	SPSA Fee	H & D Fee
	Reduced Course Load	Non-Reduced Course Load		Reduced Course Load	Non-Reduced Course Load			
President	25	15	1.5	\$1,685.72	\$1,063.09	6%	\$120.00	\$255.00
Vice Presidents	15	9	0.9	\$1,008.75	\$656.92	6%	\$120.00	\$255.00

**2017/2018**

Position	Minimum Weekly Office Hours		Sick Time (6% of min weekly hours)	Salary (CPI SK 1.4%)		Vacation Pay	SPSA Fee	H & D Fee
	Reduced Course Load	Non-Reduced Course Load		Reduced Course Load	Non-Reduced Course Load			
President	25	15	1.5	\$1,654.29	\$1,043.27	6%	\$120.00	\$255.00
Vice Presidents	15	9	0.9	\$989.94	\$644.67	6%	\$120.00	\$255.00

\*A reserved parking space will be made available at no charge, to any Council member requiring the use of one.

**2016/2017**

Position	Minimum Weekly Office Hours		Sick Time (6% of min weekly hours)	Salary (CPI SK 2.2%)		Vacation Pay	SPSA Fee	H & D Fee
	Reduced Course Load	Non-Reduced Course Load		Reduced Course Load	Non-Reduced Course Load			
President	25	15	1.5	\$1,506.45	\$903.87	6%	\$120.00	\$218.00
Vice Presidents	15	9	0.9	\$851.28	\$510.77	6%	\$120.00	\$218.00

\*In addition, a monthly honorarium of \$125.00 will be paid to each of the above individuals provided the required documentation as outlined in policy has been received.

\*A reserved parking space will be made available at no charge, to any council member requiring the use of one.