



## GOVERNANCE SERIES

<b>SUBJECT:</b> Director Honorarium	<b>POLICY NO:</b> GOV - 5	<b>LAST REVISED:</b> April 23, 2018
<b>APPROVED BY:</b> General Council	<b>NO. OF PAGES:</b> 1	<b>DATE ORIGINATED:</b> October 18, 2009

### Policy

The Saskatchewan Polytechnic Students' Association Inc. general council recognizes the need to reward the commitment and efforts of the organization's directors through an honorarium.

### Procedure

1. Directors shall be paid an honorarium determined by the general council based on recommendations developed by the remuneration and honorarium committee, as set out in the SPSA's bylaws.
2. The campus council directors' monthly honorarium will be awarded based on participation as outlined in Appendix 1.
3. Directors will submit to the respective campus vice president, a timesheet outlining their monthly participation. The campus vice president will verify the information, approve and submit for payment processing.
4. Upon directors' completion of the SPSA appointed term or completion of their program, whichever comes first, each director will be required to submit a year-end summary of their accomplishments and activities. This report will assist future council members in learning about previous council tasks and activities. This report will also ensure continuity of the SPSA's Strategic Plan.
5. Any council member requiring parking on campus will have access to a reserved parking spot for their use, at no charge to the council member. Upon completion and submission of a director's year-end report, each director will receive reimbursement of their SPSA fee and health and dental plan fee prorated based on the number of months served on council.
6. Any director who resigns through their own free will or is removed from the council in accordance with the SPSA's bylaws and policies will not be eligible for the SPSA fee and health and dental plan fee reimbursement.



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### Appendix 1

#### 2018 – 2019

Information Sessions - events promotion - elections promotion - orientations - classroom visits - SOFA	\$ 15.00	40	\$ 600.00
Campus Council Meetings	\$ 20.00	9	180.00
General Council Meetings	\$ 50.00	3	150.00
SPSA Standing Committee	\$ 25.00	4	100.00
Scanner Articles	\$ 15.00	6	90.00
Participation Eligibility Maximum			\$ 1,120.00
SPSA Fee & Health & Dental Plan Fee Reimbursement			375.00
Annual Eligibility			\$ 1,495.00