



<b>SUBJECT:</b> Director Honorarium	<b>POLICY NO:</b> GOV - 5	<b>LAST REVISED:</b> October 22, 2016
<b>APPROVED BY:</b> General Council	<b>NO. OF PAGES:</b> 1	<b>DATE ORIGINATED:</b> October 18, 2009

**Policy**

The Saskatchewan Polytechnic Students' Association Inc. General Council recognizes the need to reward the commitment and efforts of the Organization's Directors through an honorarium.

**Procedure**

1. Directors shall be paid an honorarium determined by the Remuneration and Honorarium Committee, as set out in the SPSA's Bylaws.
2. The Campus Council Directors monthly honorarium will be awarded based on participation as outlined in Appendix 1.
3. The year-end job bonus will be awarded if a Director achieves a completion of 75% in each of the Job Function Categories as outlined in Appendix 1.
4. Any Council member requiring parking on Campus will have access to a reserved parking spot for their use at no charge, to the Council member.
5. The Committee responsible for approving the allocation of the job bonus amounts will vary from campus to campus but will include members from the following areas:
  - a. the respective VP Campus
  - b. the General Manager
  - c. one Saskatchewan Polytechnic Staff person; and
  - d. one other relevant individual as decided by Executive Council
6. Each Director will be required to submit a year-end summary of their accomplishments and activities to assist future Council members in learning about previous Council tasks and activities. This will ensure continuity of the SPSA's Strategic Plan. Failure to submit the year-end summary will result in no consideration for the SPSA Fee Reimbursement.



**Appendix 1**

**2017 – 2018**

Job Function Category	# of Events	Value Per Event	Total Eligible
Scheduled Bi-Weekly Information Sessions	10	\$ 15.00	\$ 150.00
Orientations/Classroom Visits	10	\$ 15.00	150.00
Election Campaigns/Promotions	7	\$ 10.00	70.00
Student Advisory Council Meetings w/Reporting	8	\$ 20.00	160.00
General Council Meetings	3	\$ 50.00	150.00
SPSA Standing Committee Meetings	10	\$ 10.00	100.00
Newspaper Articles	8	\$ 10.00	80.00
Sask Polytech Committees	5	\$ 25.00	125.00
Sask Polytech Councils	1	\$ 50.00	50.00
Year End Report	1	\$ 40.00	40.00
Job Bonus Maximum (As outlined in Director's Job Description)			300.00
Job Function Allotment per Director			\$ 1,375.00
SPSA Fee Reimbursement			120.00
Maximum Total			\$ 1,495.00

**2016-2017**

Position	Minimum Monthly Hours	Monthly Sum	YE Performance Bonus	SPSA Fee
Directors	10	\$125.00	\$375.00	\$120.00

**2015/2016**

Position	Minimum Monthly Hours	Monthly Sum	YE Job Bonus	SPSA Fee
Directors	10	\$125.00	\$250.00	\$120.00

**2014/2015**

Position	Minimum Monthly Hours	Monthly Sum	YE Job Bonus	SSA Fee
Directors	10	\$125.00	\$250.00	\$120.00

**2013/2014**

Position	Minimum Monthly Hours	Monthly Sum	YE Job Bonus	SSA Fee



Directors	10	\$125.00	\$250.00	\$120.00
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**2011/2012**

<b>Position</b>	<b>Monthly Sum</b>	<b>Job Bonus</b>	<b>SSA Fee</b>
Directors	\$100.00	\$500.00	\$120.00

**2009/2010**

<b>Position</b>	<b>Monthly Sum</b>	<b>Job Bonus</b>
Directors	\$100.00	\$500.00