

SUBJECT: Establishment of Student Societies	POLICY NO: SOC – 1	LAST REVISED: November 18, 2020
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Policy

The Saskatchewan Polytechnic Students' Association Inc. may register and ratify student societies to operate under its auspices for the purpose of improving campus life and providing opportunities for student members.

Definition:

A student society is defined as a group of students registered in programs or departments operated by or at Saskatchewan Polytechnic's campuses that have been ratified by the Executive Council. This definition includes groups of students with a specific special interest who are registered in a program or department at Saskatchewan Polytechnic.

The SPSA reserves the right to put on probation or de-ratify any student society with just cause.

Procedure

1. Registration

- a. Any student group wishing to be considered for student society status must submit the following information (referred to as the societies' ratification package) to their respective campus SPSA Office to be considered for Registered Student Society status:
 - i. a student society registration form,
 - ii. a copy of student society constitution,
 - iii. a student society signing authority form, and
 - iv. a student society waiver form
- b. Upon receipt of the societies' ratification package, the respective VP Campus will review the documentation prior to submission to the Executive Council for ratification.

a. Ratification

A student society will be ratified after the societies' ratification package has been presented and accepted by Executive Council.

b. Probation

A student society may be put on probation at the discretion of the Executive Council. The terms of such probation will be outlined on a case-by-case basis.

4. De-Ratification

a. Voluntary

A student society may de-ratify voluntarily by choosing to dissolve itself by providing the VP Campus a copy of the minutes signed by no less the two (2) executive members of the student society, of the meeting where the dissolution was approved.

b. Involuntary

The Executive Council may de-ratify a student society under any of the following circumstances:



- i. The student society is found to have an off-site bank account.
 - ii. The student society fails to follow SPSA societies policies and procedures.
 - iii. The student society does not abide by its own constitution.
 - iv. The student society abuses Saskatchewan Polytechnic or SPSA's services, privileges or funding.
- c. If a society is de-ratified it will:
- i. surrender all assets to the SPSA, and
 - ii. lose its ability to be a student society on-campus for no more than one year following the incident, except when the de-ratification was voluntary.
5. Appealing a Motion to De-ratify
- a. A student society may appeal an involuntary de-ratification by presenting their rationale for student society status to the Executive Council. The presentation request will be facilitated by the VP Finance & Internal Operations.
 - b. The General Council reserves the right to overturn a de-ratification decision by the Executive Council on the following grounds:
 - i. The decision was unreasonable in light of evidence presented.
 - ii. The penalty was unreasonable in light of the circumstances.
 - iii. There was a lack of procedural fairness.