



SUBJECT: Election Committees	POLICY NO: ELEC - 1	LAST REVISED: March 28, 2020
APPROVED BY: General Council	NO. OF PAGES: 1	DATE ORIGINATED: February 15, 2009

Policy

The Saskatchewan Polytechnic Students' Association Inc. recognizes that both Political and Electoral Operations Committees need to be established to ensure that SPSA elections are fair, transparent and accountable to the student membership.

Procedure

Elections committees will include both a Political Committee and an Electoral Operations Committee.

1. The Political Committee shall:
 - a. Carry out the SPSA elections in accordance with SPSA's Bylaws and Policies;
 - b. Be comprised of the following persons:
 - i. Chief Returning Officer (CRO) - VP Finance & Internal Operations. Should the person holding this position be unable to fulfill his/her duties, the Executive Council shall appoint a member to assume the duties of this position.
 - ii. Deputy Returning Officers (DRO) – appointed from each member Campus.
 - iii. A Student-at-Large from each Campus as appointed by the CRO and DRO.
 - c. Be chaired by the CRO, who will speak on behalf of the Political Committee;
 - d. Resolve all written concerns presented to the Committee through the CRO;
 - e. Declare the results of the SPSA Elections; and
 - f. Rule on infractions of the Policies and Procedures which may lead to immediate disqualification.

2. The Electoral Operations Committee shall:
 - a. Set up the SPSA Elections in accordance with the SPSA's Bylaws;
 - b. Be comprised of the:
 - i. VP Finance & Internal Operations (Chair)
 - ii. General Manager
 - iii. Marketing Manager
 - iv. Executive Assistant
 - c. Be chaired by the VP Finance & Internal Operations. Should the VP Finance & Internal Operations run in the Election, an appropriate designate will be appointed by the Executive Council;
 - d. Determine the timelines of all SPSA elections in accordance with the SPSA Bylaws;
 - e. Book all appropriate rooms, spaces and equipment for SPSA Elections;
 - f. Develop all marketing strategies for each Election at all Campus locations; and
 - g. Acquire a current student list from Saskatchewan Polytechnic.