



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION INC.

GENERAL COUNCIL MEETING MINUTES

Room 128 – Saskatoon, SK

Saturday, April 1, 2017

Present: 2016 - 2017 General Council members: Sam Ojo, VP Prince Albert; Emilio Conde, VP Saskatoon; Stacia Selinger, President; Jiakun Zhao, Director Saskatoon; Vann Cortez, VP Finance & Internal Operations; Natasha Roenspies, Director Prince Albert; Tammy Dunn, Director Prince Albert (Proxy); Hao Chung, Director Saskatoon and Carol Tetreault (Staff)

2017 - 2018 General Council members: Fred Entz, VP Finance & Internal Operations; Jesse White; VP Prince Albert; Dallas Burnett, VP Saskatoon; Brooke Field, Director Prince Albert; Arushi Joshi, Director Saskatoon and Ankita Rastogi, Director Saskatoon

1. Subject: Call to Order

Stacia called the meeting to order at 1:56 p.m.

Stacia commended members and thanked them for their work at the General Council Meeting Review Sessions Friday, 5:00 p.m. – 7:45 p.m. and Saturday, 9:00 a.m. – 1:55 p.m.

Voter eligibility and speaker's list procedures were reviewed.

Tammy Dunn, Director Prince Albert sent her congratulations to newly elected Council members and the outgoing Council on an extremely productive year.

2. Subject: Adoption of Agenda

MOVED by Natasha, SECONDED by Hao to accept the Agenda as presented. CARRIED.

3. Subject: Adoption of Meeting Minutes

MOVED by Vann, SECONDED by Natasha to accept the January 21, 2017 Meeting Minutes as presented. CARRIED.

4. Subject: Executive Reports

MOVED by Natasha, SECONDED by Emilio to accept the April 1, 2017 President's and Vice Presidents' Reports as presented. CARRIED.

5. Subject: Campus Council Directors' Reports

MOVED by Hao, SECONDED by Emilio to accept the April 1, 2017 Campus Directors' Reports as presented. CARRIED.

ACTION: Tammy

6. Subject: Business Arising From Previous Meeting

6.1 General Council Manual

Members reviewed and agreed to the proposed outline. Carol to compile and distribute manuals.

ACTION: Carol

6.2 Directors' Job Description Amendments

On behalf of the Governance and Policy Committee, Natasha provided an overview of proposed amendments to the Campus Director's Job Descriptions and GOV-5 Director Honorarium Policy.

MOVED by Jiakun, SECONDED by Natasha to accept the amendments to the Campus Director's Job Description as presented. CARRIED.

General Council members were in support of the direction to develop a schedule to compensate Directors based on participation levels. Council further directed this Committee to review and present any amendments required to GOV-5 Executive Remuneration Policy in order to ensure alignment with amendments to GOV-6 Director Honorarium Policy.

ACTION: Governance & Policy

6.3 Political Committee Representatives from Student Advisory Council

Complete.

6.4 Elections Campaign Promotions

Complete.

6.5 Information Session on SPSA Services to SP Staff

This topic will be brought forward at the upcoming Sask Polytech Orientation Committee Meeting April 6, 2017.

ACTION: Vann & Carol

6.6 Communicating with our Membership

Emilio led the discussion on how to enhance communication with our membership. Discussion centered on social media, mass emails, twitter, facebook. Members supported a review of our use of social media avenues of which Carol will coordinate.

ACTION: Carol

Members were very supportive of the direction to communicate with our membership through real connection ie) hallway booths, prize giveaways, face-to-face discussions. This function will be included in the Director's Honorarium fee schedule.

ACTION: Governance & Policy Committee

6.7 SPSA Messages on SP TV Communication System

Carol reported that the SPSA can advertise on the Sask Polytech television communication system as long as Sask Polytech guidelines are followed. Anyone wishing to post via this system will be required to send information through Ashley.

Jiakun left meeting at 2:55 p.m., proxy vote was forwarded to Emilio Conde, VP Saskatoon.

6.8 Media re: South Campuses

Complete.

6.9 Student Consultation on Facilities – Representative Coordination

Complete.

7. Subject: Business for Future Discussion

There are no items for business for future discussion at this time.

8. Subject: New Business

8.1 Ballot Destruction

MOVED by Natasha, SECONDED by Vann to destroy the Spring 2017 Election Ballots. CARRIED.

ACTION: Emilio

8.2 Operating Budget 2017-2018

MOVED by Natasha, SECONDED by Hao to accept the 2017 – 2018 SPSA Operating Budget as presented. CARRIED.

8.3 Students' Association Agreement Update

Complete.

8.4 Transition Policy Draft

Members reviewed the initial draft and determined that additional considerations need to be addressed prior to this draft Policy being presented to General Council for approval.

ACTION: Incoming Council

8.5 Strategic Plan Amendments

MOVED by Natasha, SECONDED by Vann to accept the amendments to the SPSA Strategic Plan as presented. CARRIED.

8.6 Bylaws' Amendments

With the completion of the Student Association Agreement and subsequent outsourcing Agreements with Saskatchewan Polytechnic, a formal review of the SPSA Bylaws and Policies and Procedures will be undertaken.

ACTION: Incoming Council

8.7 Organizational Staffing Structure

A review of the newly approved SPSA staff structure was provided. The SPSA staffing structure was received by General Council as information.

8.8 Additional Meeting for Financial Statements

Due to the timing of this meeting, the 3rd Quarter Financial Statements ending March 31, 2017 were unavailable for review and approval. A teleconference will be scheduled before the end of April 2017 to review and approve the statements. The Director Honorarium fee schedule, if completed will be presented at this time.

ACTION: Vann

8.9 Office Orientations

Incoming Council members are to set up office orientations with Jessica in Saskatoon and Fiona/Ryan in Prince Albert. Carol to confirm with staff and send out notification to incoming Council.

ACTION: Carol

8.10 Upcoming Meeting Dates

- Executive Council Meeting - Tuesday, April 4, 2017 – 4:30 p.m.
- Saskatchewan Polytechnic Board of Directors' Meeting – April 28, 2017 Moose Jaw - Logistics – tba

8.11 Health & Dental Plan

8.11.1 PST Inclusion

On March 22, 2017 the Saskatchewan Government proposed the introduction of a 6% provincial sales tax on insurance plans effective July 1, 2017. The regulations detailing the application of the tax and other details are expected to be made available by April 30, 2017. It appears that the student health and dental plan will be subject to this new tax effective July 1, 2017. This new development will need to be considered in our plan renewal pricing.

MOVED by Natasha, SECONDED by Jiakun to direct Executive Council to ensure PST is added to the costing of the newly approved student health & dental plan fees.
CARRIED.

8.11.2 Inclusion of Staff Group Benefits

MOVED by Natasha, SECONDED by Hao to amalgamate the Staff Group Benefits Plan, under a separate division, with Student Health & Dental Plan effective September 1, 2017. CARRIED.

8.12 Directors' Honorarium Job Bonus Allocation Committee

As per Director Honorarium – GOV-5 Policy, a committee is required to allocate the Director's performance bonus sums. The respective VP Campus and the General Manager are included as outlined in Policy and Council agreed to appoint the following:

- one Sask Polytechnic Staff member – Lisa Davis, Garry Ayotte (alternate)
- one other relevant individual as decided by Executive Council – Vanessa Hildebrand

Carol to schedule the Committee meeting.

ACTION: Carol

9. Subject: Announcements

9.1 Thank You

Natasha acknowledged her appreciation for being a part of the SPSA over the past year and wished incoming Council members success in the coming year.

Jesse thanks the outgoing Council for their efforts in providing a strong transition for General Council members.

9.2 Campus Visit

Stacia announced that Prime Minister Trudeau visited the Saskatchewan Polytechnic Saskatoon Campus Thursday, March 29, 2017.

10. Subject: Next Meeting

To be arranged.

11. Subject: Adjournment

MOVED by Natasha, SECONDED by Emilio to adjourn the meeting at 3:44 p.m.
CARRIED.

Date Accepted:

Signature: