



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, April 5th, 2017 @ 12:00 p.m.

Room 236, Academic Centre, Prince Albert Campus

NOTES

Present: Meeting chaired by Sam Ojo, VP Prince Albert Campus. Director Tammy Dunn, SPSA staff Ryan Benard and Vanessa Hildebrand in attendance.

Regrets: Natasha Roenspies, Director.

Call to order: Sam called the meeting to order at 12:10 p.m.

Items for Discussion

1. Introduction & Welcome:

- Sam welcomed everyone to the meeting.

2. Welcome to 2017-2018 General Council members

- Vann Cortez, President
- Fred Entz, VP Finance and Internal Operations
- Jesse White, VP Prince Albert
- Dallas Burnett, VP Saskatoon
- Brooke Field, Campus Director Prince Albert
- Arushi Joshi, Campus Director Saskatoon
- Ankita Rastogi, Campus Director Saskatoon

3. Old Business:

i. Certificates for Graduating Adult 12 Students

- Sam will be bringing this item up at the next SLAC meeting. Jesse will follow up with members regarding this item next academic year.

ii. Additional Spouts for Filling Water Bottles

- Ryan has requested 3 additional spouts. One has already been installed near the gym. If it continues to be utilized, facilities will likely install more.

iii. City Lot Parking Fees

- If students would like to pursue fighting for lower parking fees in the city lot, it can be done however Ryan noted that it will take a lot of work. City Councilor Terra Lennox-Zep is willing to make the motions to bring this item forward but students and Council must do the legwork. It was noted that the message must be clear and the focus should be on the city lot only. Students may need to gain support from the neighbourhood as well. This will be an agenda item for the first meeting of next year and it can be decided at that time whether students would like to take this issue forward.

iv. South Parking Lot Questions

- It was noted that there are some vehicles parking in the semester parking lot that only have the daily parking tags. Ryan talked to Al about this and Al said it has not been raised as a concern. If people who have monthly passes are not able to get a spot in the south lot, they need to bring the issue up so that it can be addressed with Facilities.

4. Happenings/Events:

- A possible year end event was discussed at the last meeting. If members would like to go ahead with this, please indicate to Sam what you would like to do and when you would be available.
- The last pub night of the year is tomorrow, April 6th, 3:30 p.m. to 5:30 p.m.
- Stress Better week is April 10th to 13th. There will be therapy dogs in the library on Tuesday, and a photo booth in the library on Wednesday. There will be giveaways and activities all week long. Watch for events around campus.
- Awards Night is tentatively scheduled for April 20th, Ryan is just waiting to hear back from the facility. Sam noted that once the awards list comes out, students should be sure to tell their peers that there are two faculty awards – one from Sask Polytech and one given out by SPSA.

5. Announcements:

- Thank you to Terra Lennox-Zep for attending last month's meeting. Ryan noted that Terra will be a great ally for the students in coming years and students should appreciate that and use her as a resource when needed.
- Thank you to all members for their participation this year. Valuable feedback has been provided and the SPSA is grateful for your time and contributions.

Adjournment: Sam adjourned the meeting at 12:41 p.m.

CONTACT INFORMATION		
Sam Ojo VP Prince Albert spsa.vppa@saskpolytech.ca	Ryan Benard Campus Manager, Prince Albert ryan.benard@saskpolytech.ca	Vanessa Hildebrand Student Advocate spsa.advocate@saskpolytech.ca
SPSA Office (Room F206B) Tel: 306-765-1710	SPSA Office (Room F206B) Tel: 306-765-1708	SPSA Support Centre (Room 116) Tel : 306-659-4345



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, April 5th, 2017 @ 4:00 p.m.

Room 128, Saskatoon Main Campus

NOTES

Present: Meeting chaired by Emilio Conde, VP Saskatoon Campus. Directors Hao Chung, SPSA staff Vanessa Hildebrand in attendance.

Regrets: Jiakun Zhao

Call to order: Emilio called the meeting to order at 4:05 p.m.

Items for Discussion

1. Introduction & Welcome:

- Emilio welcomed everyone to the meeting.

2. Welcome to 2017-2018 General Council members

- Vann Cortez President
- Fred Entz, VP Finance and Internal Operations
- Jesse White, VP Prince Albert
- Dallas Burnett, VP Saskatoon
- Brooke Field, Campus Director Prince Albert
- Arushi Joshi, Campus Director Saskatoon
- Ankita Rastogi, Campus Director Saskatoon

3. Old Business:

i. Building Maintenance Concerns

- The provincial government has privatized the custodial work at all Sask Polytech campuses. We will keep an eye on the building to note whether this change creates any improvements in cleanliness. We will follow up on this item again in the fall.

ii. Request for Additional Gym Equipment

- Emilio spoke with Carol who asked for a list of equipment that students would like to see. Students requested:
 - An additional squat rack
 - A rope, although it was noted that space may be an issue
 - More skipping ropes
 - More lifting belts and wrist straps
 - Since students are not allowed to drop weights in the weight room, a student inquired whether there is a space in the basement that could be used for deadlifts.

Emilio will discuss these requests with Carol and the Recreation Services staff.

ACTION: Emilio

iii. Request for Water Bottle Filling Station in Gym

- All students agreed that a water bottle filling station is needed in the gym. This item will be brought forward to facilities.

ACTION: Campus Council

4. Academics:

- It was noted by a few students that when applying for a scholarship, no confirmation of receipt of application is provided. One student received a scholarship cheque in the mail but received nothing else to accompany it saying that she had received the scholarship. Another student noted that the process he went through included a staff member faxing his scholarship application off to another office and he didn't receive any sort of confirmation that it was received. At one point students would receive an email thanking them for their application, however it seems as though this is no longer a practice. Vanessa will investigate the processes and procedures of the scholarship office.

ACTION: Vanessa

5. Facilities:

- A student inquired about the possibility of a nap room. Campus Council will discuss this item and decide how to proceed.

ACTION: Campus Council

6. Happenings/Events:

- The next Thirsty Thursday is tomorrow, April 6th, from 3 p.m. to 5:30 p.m.
- Stress Better week is April 10th to 13th. There will be therapy dogs in the library on Tuesday, and a photo booth in the library on Wednesday. There will be giveaways and activities all week long. Watch for events around campus.

7. Announcements:

- A student reported that Industrial Mechanics is raising money for new pool cues for Henri's. They are selling raffle tickets for two prize baskets outside Henri's this week, at Thirsty Thursday tomorrow, and next week they'll be in the main hallway by the cafeteria.
- Emilio thanked members for their participation in this year's meetings.

Adjournment: Emilio adjourned the meeting at 4:35 p.m.

CONTACT INFORMATION

Emilio Conde
VP Saskatoon
spsa.vpsaskatoon@saskpolytech.ca
SPSA Office (Room 119)
Tel: 306-659-4703

Vanessa Hildebrand
Student Advocate
spsa.advocate@saskpolytech.ca
SPSA Support Centre (Room 116)
Tel : 306-659-4345



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, March 8, 2017 @ 12:00 p.m.

Room 236, Academic Centre Prince Albert Campus

NOTES

Present: Meeting chaired by Sam Ojo, VP Prince Albert Campus. Directors Natasha Roenspies, SPSA staff Ryan Benard in attendance.

Call to order: Sam called the meeting to order at 12:05 p.m.

1) Introduction & Welcome:

- Sam welcomed everyone to the meeting.

Items for Discussion

2) Old Business:

i. Computer Lab room temperature

- Room E135 continues to be cold. Ryan had reported that this room had the temperature adjusted because it was reported as too hot, however, that was a different class room/lab. This lab temperature is difficult to regulate due to the priority of the daycare temperature regulation.

ii. Certificates for graduating Adult 12 students

- Sam reported that he was going to bring this up at SLAC (Student Leadership Advisory Council). He indicated that there was not enough time to discuss at the meeting and so it has been deferred.

ACTION: Sam

iii. Spouts for filling water bottles at water fountains

- Facilities have installed a 'goose-neck' type water bottle filler on the fountain outside the gym. If this stands up to the use, there will be more installed. It was noted that the next fountains to have the install done should be:
 - 1) Academic Centre-fountain near washrooms (NE Hallway).
 - 2) Technical Center-fountain near student lounge.
 - 3) Academic Centre-fountain in S/SE area of the building.

Ryan will make the request with facilities.

ACTION: Ryan

iv. Storage Room for classroom supplies

- There is not actually a storage room for these items. There is simply a process to get these types of items, from facilities, by requisition. The proper method is for students to request the item from their instructor, who in-turn will make the request with the Program Head. The PH can then make the request from facilities for the needs of the various classrooms/labs.

3) Discussion of City related issues with Terra Lennox-Zep (Ward2 City Councilor)

- i. Terra indicated that she was involved in her own Student Council in University and so she understands the importance of hearing out student concerns. She would welcome any feedback from any students regardless if they are in her riding or not.
- ii. Student Transit Passes – Terra noted that city council was in the process of reducing senior bus fares and so she decided that it was an opportune time to make a motion to reduce student fares as well. This motion was passed and there will be a trial of 1 year on this new rate. Terra also indicated that the City is in the process of reviewing their operating hours in order

to extend the bus hours to 11pm on week nights and they will also be reviewing their entire route schedule to make improvements to service areas.

- i. Jordan noted that the wrong wording is used on the city provided, marketing material for the \$25 passes. The signs indicate that the passes are available in the "Gift Shop" and so people are going to the bookstore looking for Transit passes, which are sold in Woody's currently. Ryan can communicate with Terra to forward information to city of PA advertising dept. regarding the proper location to advertise where passes will be available for the 17/18 Academic year.
- iii. City Lot – Parking fees. Students mentioned that the cost for parking in the city owned lot is too expensive. Noting that many people park off campus and will walk a significant distance to avoid paid parking. It was mentioned that the new lot at the Art Hauser Center has been hot-paved with asphalt (as opposed to the recycled asphalt that was spread out on the city-owned on-campus lot.) but they do not charge for parking.
 - i. It was noted that the lot is almost never at full capacity and so with lower fees there may be more interest in parking on campus, in-turn potentially increasing the City's revenues.

Another parking issue that was brought up was the removal of monthly pass purchases from the automated machines in this lot(only available at city hall), and also the timing of the purchase has changed. Previously weekends weren't counted in the monthly pass and now it appears to be a calendar month. Terra was to confirm this and Sam was going to follow up with her to find out the reasoning.

Action: Sam

- iv. Natasha noted that the safety of students walking along 15th St. is a growing concern. There is currently no sidewalk east of Sask Polytech property (Or on the south side of the entirety of 15th St; from 15th Ave E to 10th Ave E). The city indicated safety as a major concern for eliminating parking along 15th St E (where there currently is a double-wide sidewalk). However, the same consideration for Citizens' safety is not recognized by the city, in the lack of a safe walking surface east of Sask Polytech property. Terra indicated that there are a lot of councilors looking for city money for sidewalks and so it will not be a short and easy battle but it can be brought to council with some sustained pressure.
- v. A student noted that there is potential for a Bicycle lane along 15th St. Terra indicated that the city is reviewing the need for a bicycle only lane throughout the city.
- vi. Terra noted that a good way to get action from the city might be to organize a group that can present to city council. Majority will win approval (5/9 councilors); this approach may initiate some empathy for student interests. It is also important to get area residents involved. If they feel overcrowded due to the increased parking pressure from students (and faculty) in their neighborhoods, they need to complain to their city councilor. Students could help the process by writing up and distributing an 'informational brochure' including the contact info of the appropriate ward councilor. This contact from residents could confirm a revenue loss for the city, which should get noticed and could potentially initiate some change.

4) Academics

- Nothing brought forward

5) Facilities

- Snow clearing was brought up. There was a recent snowfall and facilities is working at clearing the snow as per their mandate in terms of keeping traffic flowing as well as safety concerns. Also it was noted that they did have some equipment malfunctions and so this will incur delays.
- The South part of the parking lot between the two buildings is for monthly permit holders only, daily permits can park north of the signage. There is a few questions/concern that Ryan can bring up with facilities;

- How often is this patrolled for daily permits instead of just monthly/semester passes? Is there any concern with someone with a monthly/semester pass, parking north of the Technical Centre (Daily/Staff stalls only) especially in off-peak hours?

Action: Ryan

6) Happenings/Events

- i. March 16th Pub night
- ii. Intercultural Week March 21-24 – SPSA is contributing with a “*Language Tree*”. We will post a tree near the SPSA office and have students translate the word **Welcome** into a language familiar to them and will post those words on the leaves of this tree.
- iii. March 27th – “Students Helping Students” – This was to be brought forward by Vanessa but she could not attend the meeting. The following information was sent out after the meeting:

Donor and Alumni Relations is requesting support from students for their 'Growing Tomorrow' fund. More information is available; however DAR will be hosting a Students Helping Students day where they will be soliciting funds from students that will be used for scholarships for future students. They are asking for student volunteers to sit at the table from 11am to 1:30pm on March 27th to collect the funds.

- iv. Sam inquired about the interest in having a year-end function for SAC members. A few options were discussed however more input is required from members in order to solidify the options. This should be discussed at next meeting.

7) Announcements

- Nominations open on March 6th and close on March 17th. All positions are available for Prince Albert Campus Council as well as SPSA President. Interested students should contact Sam, Tammy or Natasha for more information.
- Elections for the 2017-2018 Academic Year Council are on March 22nd, 2017.

8) Meeting Schedule:

- Apr. 5/17 @ 12:00 p.m. (Academic Centre Room 236)

9) Next Meeting:

- Wednesday, April 5th at 12:00 p.m. in Room 236 (Academic Centre).

Adjournment: Sam adjourned the meeting at 12:50 p.m.

CONTACT INFORMATION		
Sam Ojo	Ryan Benard	Vanessa Hildebrand
VP Prince Albert	Campus Manager, Prince Albert	Student Advocate
spsa.vppa@saskpolytech.ca	ryan.benard@saskpolytech.ca	spsa.advocate@saskpolytech.ca
SPSA Office (Room F206B)	SPSA Office (Room F206B)	SPSA Support Centre (Room 116)
Tel: 306-765-1710	Tel: 306-765-1708	Tel : 306-659-4345



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, March 8th, 2017 @ 4:00 p.m.

Room 128, Saskatoon Main Campus

NOTES

Present: Meeting chaired by Emilio Conde, VP Saskatoon Campus. Directors Jiakun Zhao and Hao Chung, SPSA staff Vanessa Hildebrand in attendance.

Call to order: Emilio called the meeting to order at 4:02 p.m.

Items for Discussion

1. Introduction & Welcome:

- Emilio welcomed everyone to the meeting.

2. Old Business:

i. Avenue W Campus Concerns

- Emilio will bring the concerns forward at the next SLAC (Student Leadership Advisory Council) meeting with Tobi Strohan on March 24th. Avenue W students are invited to attend this meeting if they would like to voice their concerns directly, or Emilio can present on their behalf.

ii. Building Concerns

- Jiakun was in contact with a staff member from facilities who reported that the building is maintained regularly and there is nothing that can be done about the reported concerns.

iii. Parking Maps

- Emilio will contact the bookstore to suggest that they provide a map of available parking lots when students purchase their parking passes.

iv. Thirsty Thursday Ideas

- Emilio reported that as long as student clubs follow the parameters in place they are able to sell food (i.e., chicken wings) in Henri's during Thirsty Thursday to fundraise for their club.
- Suggestions for future Thirsty Thursdays included:

- Theme nights with prizes
- Bingo
- Boxed wine or different varieties of drinks
- Video games
- Movies
- Beer pong or games tournament
- Scavenger hunt throughout the week with winners announced at Thirsty Thursday for a prize.
- Entertainment (i.e., bands, karaoke, etc.)
- Different food (i.e., nachos, mozza sticks, poutine, fried pickles, mini sliders)

Campus Council will discuss options for upcoming Thirsty Thursdays.

3. Facilities:

- It was noted this week that the building has been especially dirty. Students are coming into their classrooms in the morning and finding that tables have not been wiped down, garbage cans have not been emptied, etc. Students have heard that there are issues with the night cleaning staff that are resulting in the building not being properly cleaned each night. Campus Council will discuss this along

with the indifferent response that Jiakun received when he addressed the previous building concerns with facilities.

ACTION: Campus Council

- A student requested a punching bag for the gym along with more updated equipment.

ACTION: Campus Council

- A student requested a water bottle filling station right in the gym, similar to what is in the weight room and cardio room.

ACTION: Campus Council

4. Happenings/Events:

- Thirsty Thursday is tomorrow from 3:00 to 5:30 p.m.
- Intercultural Week is March 21st to 24th. There are volunteer opportunities for this event if anyone is interested. Watch for posters around campus and information on the Sask Polytech website advertising the events.
- Vanessa explained a Donor and Alumni Relations initiative called the Growing Tomorrow Appeal. A request for student support was sent to the SPSA for Students Helping Students day on March 27th. Student volunteers will sit at a table outside the cafeteria with DAR staff to collect donations from students that will be put towards scholarships for future students. Erika volunteered from 12 p.m. to 1:30 p.m. One student is still needed from 11 a.m. to 12 p.m. Interested students can contact Vanessa.
- Paint Night is March 29th at 6:30 p.m. in Henri's. The cost is \$10 for students and space is limited so interested students should sign up in the SPSA office ASAP.

5. Announcements:

- Jiakun announced that nominations are now open for the upcoming election. If anyone would like more information or an elections package they can contact a director or come by the SPSA office.
- The Prairie Athletic Conference is this weekend for men's and women's basketball. There will be live streaming of all the games in Henri's. Henri's will be open on late on Saturday. The schedule is posted by the gym.
- This Saturday at 10 a.m. in Henri's there is a ping pong championship. There is still room for singles and doubles players - sign up at the SPSA office.
- A student reported that International students in her program were inquiring as to why they pay more than Canadian students for tuition. Vanessa reported that Canadian students' tuition is subsidized by Canadian taxpayers. Vanessa will provide a link to the information so the student can provide it to her classmates.
- The Industrial Mechanics student club is trying to come up with some fundraising ideas for their club. They are planning to have members draw up designs for a pool cue holder. A volunteer judge will decide on the best one. It will then be built by the club and placed in Henri's. They are also hoping to sell raffle tickets during Thirsty Thursdays for a prize package. The idea was to have bottles of liquor in the package but it was noted that there may be some restrictions on what is allowed to be raffled. The SPSA will work with the club to determine what an appropriate prize is.
- The Recreation and Community Development program is hosting a 'Campus Collision' tailgate party on March 30th at the Sutherland. The idea is to get all campuses together for the event. Tickets are \$20 and that covers entry into the Sutherland and burger. Students from the program will be selling tickets on campus and during Thirsty Thursdays.

6. Meeting Schedule:

- Apr. 5/17 @ 12:00 p.m. in Room 128.

7. Next Meeting:

- Wednesday, April 5th at 4:00 p.m. in Room 128.

Adjournment: Emilio adjourned the meeting at 4:35 p.m.

CONTACT INFORMATION

Emilio Conde
VP Saskatoon
spsa.vpsaskatoon@saskpolytech.ca
SPSA Office (Room 119)
Tel: 306-659-4703

Vanessa Hildebrand
Student Advocate
spsa.advocate@saskpolytech.ca
SPSA Support Centre (Room 116)
Tel : 306-659-4345

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, February 8th, 2017 @ 4:00 p.m.

Room 128, Saskatoon Main Campus

NOTES

Present: Meeting chaired by Emilio Conde, VP Saskatoon. Directors Jiakun Zhao and Hao Chung and SPSA staff Vanessa Hildebrand in attendance.

Call to order: Emilio called the meeting to order at 3:58 p.m.

Items for Discussion

1. Introduction & Welcome:

- Emilio welcomed everyone to the meeting.

2. Old Business:

i. Avenue W Campus Concerns

- This item will be deferred, as no Avenue W students are present. Emilio and Vanessa will follow up with Avenue W students directly to inform them of ways to get their campus concerns addressed.

ii. Building Concerns

- Deferred.

ACTION: Jiakun

iii. Pool Cues in Henri's

- New pool cues have been purchased.

iv. Lack of Parking Spaces

- Emilio showed members the map of the various parking lots on campus. Vanessa will provide the link to this information via email as well. There may be a misconception among students that paying for monthly parking may entitle them to a specific parking lot. There are enough parking spaces for all students who purchase a semester pass but the best spaces closest to main campus are always the first to fill up. There is additional parking available at Ontario Ave and students confirmed that there are always spaces at that lot. There is a limit to the number of semester passes available, so the bookstore is not selling more passes than there are available parking spaces. It was suggested that a map of the parking lots be handed out to every student who purchases a semester parking pass so they are aware of all the places they can park. Emilio will speak to the bookstore about this.

ACTION: Emilio

v. Thirsty Thursday Ideas

- Emilio inquired as to whether there was anything students would like to see at Thirsty Thursdays. One student suggested a beer pong tournament and another suggested trivia nights. A student inquired as to whether it was possible to offer different kinds of liquor at the event (for example, Caesars in a can). The potential for different food to be served will be investigated further. It was also mentioned that perhaps Clubs could host pub nights to fundraise for their Club. Campus Council will explore this option.

ACTION: Campus Council

3. Academics:

- The Student Advocate is available to discuss any academic concerns via phone, email or students can drop by the Support Centre.

4. Facilities:

- Several more building concerns were noted:
 - The water is still cold in the basement washroom sinks.
 - The women's change room downstairs is very hot.
 - The washrooms next to Henri's are often very dirty.

These concerns will be added to the list of previously identified concerns and brought to the attention of Facilities.

5. Happenings/Events:

- The next Thirsty Thursday is tomorrow, February 9th from 3 p.m. to 5:30 p.m. in Henri's.

6. On Campus Services:

- Emilio asked members what they believe to be the most effective form of communication between the SPSA and students. It was noted that posters do not seem to be very effective and not very many students are engaged with using the AskPoly app or following the SPSA on social media. One student suggested using incentives to get students to follow the social media pages, similar to what the library does. One student noted that he likes the poster boards and wouldn't want to see them eliminated but thought that perhaps they could be changed more frequently or there could be fewer larger posters on the boards to catch the attention of students better. Another student mentioned that email between the SPSA and SAC members is effective because students are able to forward the information along to their classmates.

7. Announcements:

- Pink Shirt Day is on Wednesday, February 22nd. The event aims to reduce bullying in schools. On Thursday, February 16th the Red Cross will be on campus from 11 a.m. to 1 p.m. selling t-shirts for Pink Shirt Day. The t-shirts are \$20 and can be purchased with cash or cheque. Money raised will go towards anti-bullying initiatives in elementary schools.
- There will be drop in badminton in the gym every Tuesday at 4:30 p.m. Racquets are available for student use. This is just for fun, not competitive or tournament style. The Prairie Athletic Conference championship for badminton is on April 1st.
- This year, for the first time in over a decade, Amaroks Men's and Women's soccer teams were formed. They played in the Prairie Athletic Conference championships in Moose Jaw last weekend. Men took second place and the women got third. The teams have organized open gym for soccer every Monday and Wednesday at 7 p.m. This will be drop in, scrimmage-style play with no sign up required.
- Elections for next year's Council are quickly approaching. Nominations open March 6th and close March 17th. All positions are available. If students are interested and would like more information about one of the available positions they can contact Emilio or one of the Directors or come by the SPSA office. Emilio asked for a volunteer to join the Electoral Committee. Erika volunteered.
- There is a table tennis tournament on March 11th, and the championship will be on March 24th and 25th.

- The Agriculture Equipment Tech program will be having a steak night fundraiser to raise money for their grad. The class will likely be forming a club to take advantage of the support that can be offered by the SPSA. Watch for posters to advertise the event.
- The Saskatoon branch of the Canadian Institute of Mining will be hosting an event at the University on February 13th. Tickets are \$5 ticket but if you buy your ticket before Thursday you also get a free drink. There will be a guest speaker and an opportunity to network with other students and those in the industry.
- There is a German buffet tomorrow in the Corner Café beginning at 11 a.m. Tickets are \$13 and can be purchased right in the Corner Café.

8. Meeting Schedule:

- Mar. 8/17 @ 4:00 p.m. (Room 128)
- Apr. 5/17 @ 4:00 p.m. (Room 128)

9. Next Meeting:

- Wednesday, March 8th at 4:00 p.m. in Room 128.

Adjournment: Emilio adjourned the meeting at 4:40 p.m.

CONTACT INFORMATION

Emilio Conde
VP Saskatoon
spsa.vpsaskatoon@saskpolytech.ca
SPSA Office (Room 119)
Tel: 306-765-1710

Vanessa Hildebrand
Student Advocate
spsa.advocate@saskpolytech.ca
SPSA Support Centre (Room 116)
Tel : 306-659-4345

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, February 1st, 2017 @ 12:00 p.m.

Room 236, Academic Centre Prince Albert Campus

NOTES

Present: Meeting chaired by Sam Ojo, VP Prince Albert Campus. Directors Natasha Roenspies and Tammy Dunn, SPSA staff Ryan Benard and Vanessa Hildebrand in attendance.

Call to order: Sam called the meeting to order at 12:05 p.m.

Items for Discussion

1. Introduction & Welcome:

- Sam welcomed everyone to the meeting.

2. Old Business:

i. Cream and sugar outside Canteen

- As of right now, the rule will be that if you do not purchase a coffee from the Canteen, you do not get to use the cream and sugar provided. This was always the intent, however the rules were not being followed so they will be enforced going forward.

ii. Request for second microwave in cafeteria & electrified parking stalls

- Ryan reported that the Master Partnership Agreement negotiations will be delaying any new requests from the SPSA to Sask Polytech. These items will be deferred until after the Agreement has been signed.

iii. Computer lab room temperature

- Ryan will discuss with AI and report on this at the next meeting.

ACTION: Ryan

iv. Certificates for graduating Adult 12 students

- Tammy discussed this with the grad committee who told her to bring it up with the Student's Association. Tammy reported that there are other awards given out to graduating students that the department creates and prints on its own, so Tammy questioned why they could not do the same thing for certificates for each student. Sam will bring this up at the next SLAC meeting.

ACTION: Sam

3. Facilities:

- Tammy reported that she has been investigating complaints about faulty water fountains, however she has discovered that out of the 5 or 6 water fountains in the Academic Centre, only one is not working (the one by the Canteen). Tammy was expecting more issues due to all the complaints and wonders if it is a serious enough issue to discuss with facilities now that she knows that all but one of the fountains are operational. A student inquired as to the status of the spouts that could be added to the existing fountains for water bottle filling. Ryan will discuss again with AI who will have to discuss with Jeff Chow.

ACTION: Ryan

- At the November 23rd meeting, a discussion was had about where instructors were to get supplies for their classrooms such as Kleenex and hand sanitizer. Tammy reported at that time that there is a

storage room with supplies that instructors can access. A student inquired as to where this storage room is as her instructor did not know anything about it. Sam will investigate and report back.

ACTION: Sam

4. On Campus Services

- Sam asked members what they believe the most effective form of communication from the SPSA to students. It was noted that posters are becoming ineffective and the SPSA would like to ensure they are adequately communicating their messages to the student body. One student reported that her class checks their email accounts every day, so emails would be an effective way to communicate. Sam asked how many students had the AskPoly App. There were issues noted previously about the push notifications on the app not being campus specific, however this has been corrected. The SPSA also operates social media accounts; however we have struggled to get followers. It was noted that Sask Polytech also has a difficult time getting messages out to students. This is evident in the low turnout at various workshops and events. There are plans to upgrade the mySaskPolytech portal and student feedback is being requested on this. If changes were made to make the "Announcements" section a more prominent feature of the page, this could also be an effective way to communicate information to students.

5. Happenings/Events:

- The next pub night is Thursday, February 9th. Ryan reported that right now the pub nights are losing money, and attendance must improve if the SPSA is going to continue to host pub nights. One student suggested that SAC members should survey their classmates about their thoughts on pub nights and report back to Campus Council so they can make a decision as to how to proceed. Ryan thought that to create more interest, different programs could sign up to host the pubs throughout the year. The program could do the work, fill the seats and then they would get a portion of the revenue for their grad. This was how it was done when Ryan was a student here and he reported that the pub nights were always full.
- Ryan would like to change the date of the March pub night due to his availability. The 16th or 23rd are the proposed alternative dates.
- Spring elections are quickly approaching. Nominations open on March 6th and close on the 17th with voting on the 22nd. Prince Albert students can run for the position of President, VP Finance and Internal Operations, VP Campus, or one of three vacant Director positions. Natasha and Sam spoke about the various benefits of working on Council. There will be information sessions on Campus prior to nominations opening and interested students are encouraged to speak to Sam, Natasha or Tammy for more information.

6. Announcements:

- Sam reported that last year Council began lobbying for a subsidized bus pass for students. The monthly pass was \$60, which students found to be too expensive. Council tried to get the pass subsidized by the Minister of Education but was not successful so they then went to the City. The City supported the initiative and last week the City passed a motion to implement a \$25 student bus pass. This will be available to purchase on campus on February 22nd and can be used beginning March 1st. This will be a one year trial to see how the pass is utilized. A student inquired as to the bus schedules, reporting that the current schedule does not work well for class start times. This is outside the SPSA's jurisdiction but Ryan reported that there is a transit survey that he can make available to students so they can provide feedback. Sam reported that after the passing of the bus pass motion, Councilwoman Tera Lennox-Zep asked to come in to speak to students about city issues. There have been a variety of city issues reported at the monthly SAC meetings. Sam asked whether students would like for Tera to come to the next meeting. All were in favour.
- The Prince Albert Red Cross will be on campus February 15th or 16th to sell t shirts for Pink Shirt Day which is February 22nd. Money raised will be used to combat bullying in schools.

- Plant Club will be having a sale on sometime in early March. They will be selling pressed plants in frames, products like balms and salves made from plants and packages of native seeds. Location is still TBD but posters will be used to advertise the event.
- Programs in the school of Natural Resources are hosting a Steak Night fundraiser on February 7th from 5 p.m. to 8 p.m. Tickets are \$25 and can be purchased from Sam.

7. Meeting Schedule:

- Mar. 8/17 @ 12:00 p.m. (Academic Centre Room 236)
- Apr. 5/17 @ 12:00 p.m. (Academic Centre Room 236)

8. Next Meeting:

- Wednesday, March 8th at 12:00 p.m. in Room 236 (Academic Centre).

Adjournment: Sam adjourned the meeting at 12:45 p.m.

CONTACT INFORMATION		
Sam Ojo VP Prince Albert spsa.vppa@saskpolytech.ca SPSA Office (Room F206B) Tel: 306-765-1710	Ryan Benard Campus Manager, Prince Albert ryan.benard@saskpolytech.ca SPSA Office (Room F206B) Tel: 306-765-1708	Vanessa Hildebrand Student Advocate spsa.advocate@saskpolytech.ca SPSA Support Centre (Room 116) Tel : 306-659-4345

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, January 11th, 2017 @ 12:00 p.m.

Room 236, Academic Centre Prince Albert Campus

NOTES

Present: Meeting chaired by Sam Ojo, VP Prince Albert Campus. VP Finance Vann Cortez, Directors Natasha Roenspies and Tammy Dunn, SPSA staff Ryan Benard and Vanessa Hildebrand in attendance.

Call to order: Sam called the meeting to order at 12:05 p.m.

Items for Discussion

1. Introduction & Welcome:

- Sam welcomed everyone to the meeting.

2. Old Business:

i. Cigarette butts

- Ryan spoke to Facilities about the cigarette butts that are littering the campus grounds. Facilities said they are planning to address the issue, but did not give specifics about what would be done. Ryan said he has not noticed a change as of yet so this will be monitored.

ii. Cream and sugar outside Canteen

- Deferred.

ACTION: Campus Council

iii. Lower cost for foosball

- The foosball machine is not owned by the SPSA so we cannot change the price.

iv. Missing clock in classroom

- Ryan put in the request for a new clock. Sam will check to see that the clock has been installed.

i. Request for second microwave in cafeteria

- Deferred.

ACTION: Ryan

ii. Conveyor belt in cafeteria

- Ryan reported that it has been very difficult to get any information about the conveyor belt. There may be some changes to how some spaces on campus will be used once the Master Partnership Agreement is finalized.

3. Academics:

- Vanessa reminded students that they have the right to review all assignments and exams that are retained by the school. If a student is having difficulty accessing an assignment or exam they should contact Vanessa.

4. Facilities:

- A student reported that the parking lot north of the school has electrified plug in stalls and this parking lot is reserved for staff and day parking students. The other parking lot that is reserved for monthly pass students does not have electrified plug in stalls. The student requested that Council speak to Facilities about this. Ryan noted that this would definitely increase the cost of parking and it is likely that not all

students would want to pay extra for this service. Sam said Campus Council will discuss further to investigate options.

ACTION: Campus Council

- It was reported at the October 26th meeting that the computer lab was too cold. Facilities addressed the issue, however now the room is too hot. Ryan will discuss with Facilities again.

ACTION: Ryan

5. Happenings/Events:

- The next pub night is tonight, January 11th from 4 p.m. to 6 p.m. at the Art Hauser Centre in the Ches Leach Lounge (upstairs). The first 30 students through the door get free tickets to the Raiders game. There is also a student package available for purchase at the doors of the Art Hauser Centre for all home games. The package is \$20 and includes a game ticket, a Molson product and a cheeseburger. Students must have valid student ID plus government issued photo ID for the alcohol purchase.

6. Announcements:

- Open gym is every Wednesday from 4 p.m. to 6 p.m. Badminton is Tuesdays and Thursdays from 4 p.m. to 6 p.m. and equipment is provided.
- Vann announced that Bylaw 12 (d) states that the Remuneration and Honorarium Committee must meet once annually prior to the Assessment and Recommendation meeting to set the honorariums for the following terms. This Committee requires one member from each Student Advisory Council. This committee will meet on January 16th from 4 p.m. to 6 p.m. on campus with a video conference to Saskatoon campus. The student who attends the meeting will be compensated for their time. Interested students should contact Sam or Vann.
- Vann announced that General Council will be meeting on January 20th and 21st for the Assessment and Recommendation meeting and will be conducting an Annual Service Review at that time. Vann asked if student members have any questions or feedback about services currently offered by the SPSA.
 - A student asked whether the 30 minute free legal consultation could be increased to an hour.
 - Ryan suggested the Short Term Emergency Loan procedure be revisited to include a review of the application by Council members rather than just staff.
- Tammy reported that the Adult 12 students discovered that when they graduate, they don't receive an actual certificate, they receive a transcript in the mail. The students would like a more formal acknowledgement of their completion. Vanessa will investigate if this is an option.

ACTION: Vanessa

- Natasha announced that the Governance and Policy Committee is working on a new initiative and would like student feedback. The committee would like to change the approach to how honorariums are done for Council members. They would like to award an honorarium for each activity the Council member participates in, rather than awarding a set amount per month regardless of what is done by the Council member. This would ensure good participation from all Council members and would ensure good value for how student dollars are spent. Several students noted that they were in favour of this idea, though further development is needed.
- Elections for the 2017-2018 Academic Year Council are on March 22nd, 2017. Nominations open on March 6th and close on March 17th. All positions are available for Prince Albert Campus Council as well as SPSA President. Interested students should contact Sam, Tammy or Natasha for more information.

7. Meeting Schedule:

- Feb. 8/17 @ 12:00 p.m. (Academic Centre Room 236)
- Mar. 8/17 @ 12:00 p.m. (Academic Centre Room 236)
- Apr. 5/17 @ 12:00 p.m. (Academic Centre Room 236)

8. Next Meeting:

- Wednesday, February 8th at 12:00 p.m. in Room 236 (Academic Centre).

Adjournment: Sam adjourned the meeting at 12:40 p.m.

CONTACT INFORMATION		
Sam Ojo VP Prince Albert spsa.vppa@saskpolytech.ca SPSA Office (Room F206B) Tel: 306-765-1710	Ryan Benard Campus Manager, Prince Albert ryan.benard@saskpolytech.ca SPSA Office (Room F206B) Tel: 306-765-1708	Vanessa Hildebrand Student Advocate spsa.advocate@saskpolytech.ca SPSA Support Centre (Room 116) Tel : 306-659-4345

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, January 11th, 2017 @ 4:00 p.m.

Room 128, Saskatoon Main Campus

NOTES

Present: Meeting chaired by Emilio Conde, VP Saskatoon. VP Finance Vann Cortez and SPSA staff Vanessa Hildebrand in attendance.

Call to order: Emilio called the meeting to order at 4:00 p.m.

Items for Discussion

1. Introduction & Welcome:

- Emilio welcomed everyone to the meeting.

2. Old Business:

i. Avenue W Campus Concerns

- Deferred.

ACTION: Campus Council

ii. Building Concerns

- Deferred.

ACTION: Jiakun

iii. WiFi Service

- Vanessa reported that Information and Technology Services will be running some diagnostic testing on the WiFi service in the areas that were identified as having poor or slow reception. The Manager of Infrastructure Services will report on any deficiencies noted and the plan to remedy them.

iv. Bus Delays

- Emilio informed the students that the bus schedules are run by the City of Saskatoon so there is nothing the SPSA can do about the delays.

v. Fitness Class Schedules

- Hao spoke to Roger and proposed an alternate schedule for fitness classes. Roger said that alternate schedules have been tried in the past and have not worked.

3. Academics:

- Vanessa reminded students that they have the right to review all assignments and exams that are retained by the school. If a student is having difficulty accessing an assignment or exam they should contact Vanessa.

4. Facilities:

- A student requested new pool cues for the pool table in Henri's.

ACTION: Emilio

- Students commented again on the lack of parking spaces, which has been especially frustrating during the past few weeks of extremely cold weather. Students who have purchased monthly parking passes are not guaranteed a parking spot. A student asked whether one parking lot can be designated for

monthly pass holders to ensure that they get a spot. It is unclear at this time whether the Bookstore sells more passes than there are available parking spots. Emilio will investigate.

ACTION: Emilio

5. Happenings/Events:

- The next Thirsty Thursday is tomorrow, January 12th from 3 p.m. to 5:30 p.m. in Henri's. A student asked whether there could be an alternate food option such as wings for Thirsty Thursdays. Vanessa reported that there is no deep fryer in Henri's and we are limited by Sask Polytech as to what we can serve but she will speak to Perry about this to see if there are any other options.

ACTION: Vanessa

- Counselling will be hosting Mindfulness Meditation Sessions from now until April 26th. The sessions will be on Mondays and Wednesdays from 12 p.m. to 1 p.m. The sessions are open to students and staff and will include instruction on meditation and will conclude with a short discussion. You can bring your lunch to the session and comfortable clothing is recommended.

6. On Campus Services:

- Vann announced that General Council will be meeting on January 20th and 21st for the Assessment and Recommendation meeting and will be conducting an Annual Service Review at that time. Vann asked if student members have any questions or feedback about services currently offered by the SPSA. A student commented that the SPSA should make a better effort to advertise the services they do have. It was noted that posters are not very effective for advertising services. Vanessa reminded students about the AskPoly App which details all of the services offered. The services are also advertised in the student planner as well.

7. Announcements:

- Vann announced that Bylaw 12 (d) states that the Remuneration and Honorarium Committee must meet once annually prior to the Assessment and Recommendation meeting to set the honorariums for the following terms. This Committee requires one member from the Student Advisory Council. The meeting is on January 16th from 4 p.m. to 6 p.m. on campus and students will be compensated for their time. Nishell volunteered for the committee.
- Vann announced that the Governance and Policy Committee would like to change the approach to how honorariums are done for Council members. They would like to award an honorarium for each activity the Council member participates in, rather than awarding a set amount per month regardless of what is done by the Council member. This would ensure good participation from all Council members and would ensure good value for how student dollars are spent. Work on this initiative is ongoing.
- Elections for the 2017-2018 AY Council are on March 22nd, 2017. Nominations open on March 6th and close on March 17th. Vann encouraged interested students to come by the SPSA office for more information.
- A student reported that her program would like to fundraise for their program to do site tours and asked how this can be done. Vanessa suggested they start a club through the SPSA so they can be supported in their efforts.
- SCBScN students are fundraising by selling "Men of Nursing" calendars. The calendars are \$20 and can be purchased through Aletha. Aletha will also provide students with information via email about the upcoming SCBScN Winter Formal.

8. Meeting Schedule:

- Feb. 8/17 @ 4:00 p.m. (Room 128)
- Mar. 8/17 @ 4:00 p.m. (Room 128)
- Apr. 5/17 @ 4:00 p.m. (Room 128)

9. Next Meeting:

- Wednesday, February 8th at 4:00 p.m. in Room 128.

Adjournment: Emilio adjourned the meeting at 4:40 p.m.

CONTACT INFORMATION

Emilio Conde
VP Saskatoon
spsa.vpsaskatoon@saskpolytech.ca
SPSA Office (Room 119)
Tel: 306-765-1710

Vanessa Hildebrand
Student Advocate
spsa.advocate@saskpolytech.ca
SPSA Support Centre (Room 116)
Tel : 306-659-4345

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, November 23rd, 2016 @ 12:00 p.m.

Room 236, Academic Centre Prince Albert Campus

NOTES

Present: Meeting chaired by Sam Ojo, VP Saskatoon Campus. Directors Natasha Roenspies, Tammy Dunn, SPSA staff Ryan Benard and Vanessa Hildebrand in attendance.

Call to order: Sam called the meeting to order at 12:05 p.m.

Items for Discussion

1. Introduction & Welcome:

- Sam welcomed everyone to the meeting.

2. Old Business:

i. Ryan met with Al Skauge to discuss the following:

- **Water bottle refilling stations** – Filling stations are a funding issue and it is not up to the SPSA or the students to provide funds for this kind of project. However, facilities doesn't seem to want to spend the money on it. Ryan noted that at the Saskatoon campus there are modified water fountains with a gooseneck tap at the back. This could be a good compromise and would cost much less than entirely new water bottle refilling stations. Sam noted that there is an infrastructure fee charged to students in their tuition, but facilities feels as though they've met the basic need by simply having a water fountain. Ryan will stay in touch with Al about this.
- **Coin machine** – Al said he will bring this up with his boss. In the meantime, change is available in Woody's and the Canteen.
- **Water fountain near office administration classes** – Al reported that the number of water fountains on campus meets the requirement so they won't be putting in a new station in this wing of the building.
- **Seating in hallways** – Al will see what they can do but there may be limited options considering how narrow some hallways are.
- **Miscellaneous building concerns** – These were all brought up with Al. Al will check the sensitivity on the sensors for the urinals to ensure they are working properly. Some signs have been posted on the roadway so that should reduce some of the dangerous driving. Facilities is also looking into adding another crosswalk on the roadway.

ii. Cigarette butts

- Deferred.

ACTION: Campus Council

iii. Cream and sugar outside Canteen

- Deferred.

ACTION: Campus Council

iv. No sidewalk on east side of property

- This property belongs to the city, not Sask Polytech so this is not an issue that can be addressed by facilities. If students would like to take it further, the issue would have to be brought to the city.

v. Alarms

- Ryan talked to Darcy about the unknown alarm that sounded last year. When Ryan does orientations in the future Darcy will provide audio samples of each alarm so students will know what each alarm means should they hear them. The alarm that sounded last year was a temperature sensor alarm so it was not necessary for the students to take any action when they heard it.

vi. Lower cost for foosball

- The foosball table is not owned by the SPSA. Ryan is trying to get ahold of the person who does own the table to see if lowering the cost is a possibility.

ACTION: Ryan

3. Facilities:

- A student reported that there has been a path created in the grass from Technical building to the city parking lot from students walking on it. Facilities put up a barricade so that the lawn doesn't get ruined and so mud doesn't get tracked into the school. The student wondered why the school wouldn't just pave a sidewalk in this area. Sam explained the relationship between the government and the institution and that some facilities concerns cannot be addressed by Sask Polytech, only by the city. It seems as though a lot of students take this path so it could be worthwhile to explore this issue further. Ryan will investigate.

ACTION: Ryan

- One student noted that her classroom (room 120) doesn't have a clock. Ryan will look into this.

ACTION: Ryan

- Students reported that some classrooms do not have Kleenex boxes, hand sanitizers or stationary supplies like staplers and hole punches. Tammy reported that there is a storage room where instructors can access these supplies. Students should request these supplies from their instructor.

- A second microwave in the cafeteria was requested. Ryan reported that this would have to go through facilities but we could make a request.

ACTION: Campus Council

- A student reported that the conveyor belt in the cafeteria has not been operational in a few decades. It should either be repaired or be removed so the space could be used for something else. Campus Council will investigate.

ACTION: Campus Council

- Sam reported there is a vacant director position. Bylaw 7, Section 4.b states that should a Director's position become vacant, between the bi-election and January 7th, nominations for appointment will be open to the respective campus' Student Advisory Council to any member in good standing. Sam, Tammy and Natasha described the director's role and responsibilities and are available for further questions. If any members are interested in this position, please speak to Sam.

- A student commented on the lack of affordable parking on campus. Ryan reported that the institution decides the rates for parking and they have decided that the current rates are fair. Should the student body decide that this is an issue they would like to pursue, further discussion is needed.

4. Happenings/Events:

- The next pub night is December 8th from 3:30 p.m. to 5:30 p.m. in the Student Lounge. A student inquired as to why the hours for pubs were shortened this year. Ryan reported that there was some concern from instructors about attendance on the days following the pubs. Ryan said the turnout at the last few pubs has been lackluster so he would need to see the attendance grow before he could consider increasing the hours.
- The Business and Industry Dinner is on December 8th in Prince Albert. More information can be found on the Sask Polytech website or on the mySaskPolytech portal.
- Kiddies Christmas is on December 4th from 2 p.m. to 4 p.m. Ryan reported that sign up is very low right now so students should spread the word. The sign-up sheet is at the SPSA office and the deadline for sign-up is Monday, November 28th.

5. Announcements:

- Ryan has initiated a new partnership with the Prince Albert Raiders. They are offering a special to students that includes a ticket to a game, a beer and burger for \$20, valid student card required. In return they have asked to host a pub night on campus. This will be on January 11th and they will be selling beer for \$4. This is also a game night so the first few people to show up will get a free ticket to the game. Tickets will be given away as door prizes at future pubs as well.
- All of the opt-out cheques are now in. Please remind students to stop by the SPSA office with valid photo ID to pick up their cheque.

6. Meeting Schedule:

- Jan. 11/17 @ 12:00 p.m. (Academic Centre Room 236)
- Feb. 8/17 @ 12:00 p.m. (Academic Centre Room 236)
- Mar. 8/17 @ 12:00 p.m. (Academic Centre Room 236)
- Apr. 5/17 @ 12:00 p.m. (Academic Centre Room 236)

7. Next Meeting:

- Wednesday, January 11th at 12:00 p.m. in Room 236 (Academic Centre).

Adjournment: Sam adjourned the meeting at 12:50 p.m.

CONTACT INFORMATION

Sam Ojo
VP Prince Albert
spsa.vppa@saskpolytech.ca
SPSA Office (Room F206B)
Tel: 306-765-1710

Ryan Benard
Campus Manager, Prince Albert
ryan.benard@saskpolytech.ca
SPSA Office (Room F206B)
Tel: 306-765-1708

Vanessa Hildebrand
Student Advocate
spsa.advocate@saskpolytech.ca
SPSA Support Centre (Room 116)
Tel : 306-659-4345



SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, November 23rd, 2016 @ 4:00 p.m.

Room 128, Saskatoon Main Campus

NOTES

Present: Meeting chaired by Emilio Conde, VP Saskatoon Campus. Directors Godwin Ezior, Jiakun Zhao, Hao Chung, and SPSA Vanessa Hildebrand in attendance.

Call to order: Emilio called the meeting to order at 4:00 p.m.

Items for Discussion

1. Introduction & Welcome:

- Emilio welcomed everyone to the meeting.

2. Old Business:

i. Avenue W Campus Concerns

- Deferred.

ACTION: Campus Council

ii. Building Concerns

- Deferred.

ACTION: Jiakun

iii. Excessive Noise in Weight Room

- A staff member talked to Roger about the noise from the weights being dropped. A student reported that there are now signs posted in the weight room that ask that weights not be dropped. All students have noticed an improvement in the noise coming from the weight room.

3. Academics:

- A student reported that in one of his classes, students are split into two groups for math. Group 1 and 2 are being tested differently and the students in both groups have concerns about this. Vanessa suggested that the students should speak to their program head to ensure that both groups are being tested the same and one group doesn't have an unfair advantage over the other.

4. Facilities:

- Mindful Meditation Space - Sheila could not attend the meeting so this item will be deferred to the next meeting.
- A student reported that the WiFi service is still poor in many areas, particularly in the library, 3rd floor and 4th floor and room 128. Vanessa will inform Garth McCormick, AVP IT Services.

ACTION: Vanessa

- There were several more building concerns noted:

- The water temperature in the basement washrooms improved for about two weeks but now it is cold again.
- The paper towel dispensers in the women's locker room in food services need to be replaced. They also need to be replaced in the men's washroom in the mining building.
- Men's washroom by cafeteria is always very dirty.
- There has been a request for air fresheners in the men's washrooms.
- There is a very weird smell in the basement.

5. Happenings/Events:

- The next Thirsty Thursday is tomorrow, November 24th from 3 p.m. to 5 p.m. in Henri's.
- The soccer intramural final is Thursday in the gym at 3:30 p.m.

6. On Campus Services:

- A student reported that a classmate of hers used the free legal service but the lawyer seemed very rushed and didn't seem to want to take the time to help the student.

ACTION: Vanessa

- A student reported that she has noticed many times that students often go to the wrong entrance of the SPSA office for the service they are looking for. The student suggested it could be helpful for signs to be posted at each entrance of the SPSA offices that list the services located at that office.

ACTION: Vanessa

- A student reported that the bookstore is not ordering any new clothing products despite requests from students to do so.

ACTION: Vanessa

- A student reported that the buses have been late very often, causing students to be late or miss classes. Emilio will contact Saskatoon Transit to report the delays and inquire about what can be done.

ACTION: Emilio

- A student asked whether the schedule for fitness classes could be alternated to accommodate more student schedules. For example, could spin be during the lunch hour one week and after school another week so that students who are not able to attend at lunch could still go to the after school classes. Hao will speak to Al and Roger about this.

ACTION: Hao

7. Announcements:

- Emilio asked what the students would like to do for food at future meetings. Last year after the meetings, students carpooled to a nearby restaurant for dinner together. Students reported that they would prefer to have food during the meeting on campus. Vanessa will send out a poll in an email before the next meeting to get everyone's input on what they would like for food.

ACTION: Vanessa

- A student reported that the Rock 102 Stuff the Bus campaign has started and wondered whether there could be a drop off location somewhere on campus. Godwin will investigate.

ACTION: Godwin

- Stress Better week will be starting on December 5th. Watch for posters around campus to advertise the events and encourage your classmates to take part in the activities.
- Emilio reminded students about the I Spy to Fly campaign. Copies of the Scanner are available at the SPSA office.

8. Meeting Schedule:

- Jan. 11/17 @ 4:00 p.m. (Room 128)
- Feb. 8/17 @ 4:00 p.m. (Room 128)

- Mar. 8/17 @ 4:00 p.m. (Room 128)
- Apr. 5/17 @ 4:00 p.m. (Room 128)

9. Next Meeting:

- Wednesday, January 11th at 4:00 p.m. in Room 128.

Adjournment: Emilio adjourned the meeting at 4:45 p.m.

CONTACT INFORMATION

Emilio Conde
VP Saskatoon
spsa.vpsaskatoon@saskpolytech.ca
SPSA Office (Room 119)
Tel: 306-765-1710

Vanessa Hildebrand
Student Advocate
spsa.advocate@saskpolytech.ca
SPSA Support Centre (Room 116)
Tel : 306-659-4345

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, October 26th, 2016 @ 12:00 p.m.

Room 236 Academic Centre, Prince Albert Campus

NOTES

Present: Meeting chaired by Natasha Roenspies, Director. Director Tammy Dunn and SPSA staff Ryan Benard and Vanessa Hildebrand in attendance.

Call to order: Natasha called the meeting to order at 12:07 p.m.

Items for Discussion

1. Introduction & Welcome:

- Natasha welcomed everyone to the meeting.
- Vanessa took photos of all SAC members for the website.

2. Old Business:

i. Water bottle refilling stations

- Deferred.

ACTION: Campus Council

ii. Coin machine

- Deferred.

ACTION: Campus Council

iii. Water fountain near office administration classes

- Deferred.

ACTION: Ryan

iv. Cigarette butts

- Deferred. Ryan suggested additional ash trays by the doors as people walk toward the door while they finish their cigarette. Jordan noted there are signs that say where smoking is not permitted but there aren't any signs that say where it is permitted.

ACTION: Campus Council

v. By-election results

- Tammy Dunn joins Campus Council as the new elected director.

vi. AskPoly app issues

- Vanessa discussed with Ashley Poole, Media Coordinator. Students using the AskPoly app should have identified which campus they attend in the app. The app will then only send notifications specific to that campus.

3. Academics:

- Jordan was not able to find information on the Sask Polytech website that specified when each program would have their February break. Brooke noted that she found a chart that specifies which week each program is on break and she will share the information.

4. Facilities:

- A student noted that the cream and sugar are not being left out on the counter in the Canteen. Ryan said that students are coming into the Canteen to use cream and sugar when they get free coffee

elsewhere, and they're not making a purchase in the Canteen. Ryan said there is a sign posted that says "with purchase only" but he would like to see this clarified further. Jordan said whoever is providing the free coffee should either supply their own cream and sugar or supply funds to the Canteen to cover the cost of cream and sugar. Tammy said they do provide cream and sugar but the creamer is Coffee Mate and likely students prefer cream which is why they come to the Canteen.

ACTION: Campus Council

- Tammy said some students have asked for seating in the hallways while they wait outside their classroom for class to start (benches, chairs, etc.). It would also be nice to have some seating at the entrance coming in from the Technical building as well. Ryan said Facilities may have some extra chairs and benches around that could be used for this however there may not be room in the hallways as an open path for students to walk through needs to be maintained.

ACTION: Campus Council

- Tammy noted that from the east side of property all the way to 15th Ave East there is no sidewalk. When the grass is muddy or wet students are walking on the road, which is very unsafe.

ACTION: Campus Council

- Tammy reported that students who come to school for a short time to go to the gym for example don't want to pay the \$5 daily rate for parking. Natasha noted that there is visitor parking available to pay by the hour. Parking rates have been discussed before and as noted, it would be a difficult battle to try to get them lowered. If this is an important issue to students it can remain on the agenda for further discussion.
- Jordan noted that last year an alarm went off during class. It was not a fire alarm but no one, including the instructor, knew what it was. Jordan would like more communication and more fire drills, etc. so students know what to do in the event of an alarm. Ryan said if it's not the fire alarm it's likely the campus awareness alarm. Ryan said Darcy has sound clips of the alarms and this could potentially be covered better during orientations.

ACTION: Campus Council

- A student mentioned there have been requests from her classmates to lower the cost of foosball. Tammy said Campus Council is looking into getting free foosball on Thirsty Thursday. Ryan is going to look into who owns the foosball table to see what can be done about the cost. It's currently \$1 for 5 balls.

ACTION: Ryan

- Ryan said the way people drive down the campus road between the two buildings is very dangerous. There is no posted speed limit and no signs. Pedestrians do have the right of way but vehicles don't stop at the crosswalks. Ryan suggested perhaps solar powered signs that display the driver's speed could be put up along the roadway.

ACTION: Campus Council

- There were a variety of building concerns noted. Campus Council will meet with Facilities to discuss.
 - The hand dryers are very weak in the men's locker room in Technical Centre.
 - Air freshener in the ladies bathroom is way too strong. It should be a neutralizer rather than a scented air freshener as the school has a "safe scent" policy.
 - Water pressure in the women's showers in the Technical Centre is very strong. Ryan said for a building that size it is likely not possible to make minor adjustments to water pressure.
 - Women's washroom sinks in Academic Centre leak. They're cleaned regularly but it seems that no one has checked the seals.
 - Whenever you walk by the urinals in the men's washroom the sensor goes off, which is a waste of water.

- Room E135 in technical building gets very cold. Natasha noted that keeping the daycare temperature regulated is likely the priority. They also may be keeping the room cooler because the computers heat the room up. One instructor does have a temperature gauge that measures air temperatures. Natasha can collect data on this.

ACTION: Campus Council

- Marissa asked whether it was possible to have announcements play through speakers in the Academic Centre building. For example, the most recent health fair was not properly advertised to students. Tammy said instructors are supposed to be providing students with information about upcoming events on campus. Ryan said posters did go up for the health fair but lots of students hadn't even heard about it. Ryan said the people who advertise the events need to do a better job; the SPSA can't do anything to increase the promotion on their behalf.

5. Happenings/Events:

- The next Pub Night is Thursday, November 17th. Natasha asked what students thought about the pub hours and frequency of the pubs. Students should email Sam with thoughts/concerns/questions.
- The Annual General Meeting is Wednesday, November 2nd at 12 p.m. in Room 255 (Academic Centre). Vanessa brought posters for SAC members to distribute to their classes. Tammy and Natasha will be handing out posters on Monday and Tuesday next week as well. You need a valid student ID to get into the meeting. Lunch will be provided.
- Plant club had a successful pumpkin carving event last night in the cafeteria. Plant club is free to join and anyone can join. Interested students should talk to Jordan or Natasha. Jordan said the club is hoping to have some workshops in the future. Ryan noted the SPSA will help promote the event.

6. On Campus Services:

- Vanessa asked members what they felt the awareness level was on campus regarding advocacy. Vanessa noted that she has been busy with a variety of student concerns in Saskatoon but hasn't spoken to any students from Prince Albert yet. Ryan said he has been talking about advocacy during all of the orientations. It was suggested that the toll free number to the Saskatoon Support Centre should go on Vanessa's card and cards should be placed in other areas on campus, like in the Canteen. Vanessa explained what kind of situations she could help with and encouraged SAC members to remind their classmates that advocacy is available.

7. Announcements:

- Vanessa requested additional members for the Appeal Committee.
- Natasha explained the Scanner "I Spy to Fly" campaign and encouraged members to pass the information along to their peers.

8. Meeting Schedule:

- Nov. 23/16 @ 12:00 p.m. (Academic Centre Room 236)
- Jan. 11/17 @ 12:00 p.m. (Academic Centre Room 236)
- Feb. 8/17 @ 12:00 p.m. (Academic Centre Room 236)
- Mar. 8/17 @ 12:00 p.m. (Academic Centre Room 236)
- Apr. 5/17 @ 12:00 p.m. (Academic Centre Room 236)

9. Next Meeting:

- Wednesday, November 23rd at 12 p.m. in Room 236 (Academic Centre).

Adjournment: Natasha adjourned the meeting at 12:52 p.m.

CONTACT INFORMATION		
Sam Ojo VP Prince Albert spsa.vppa@saskpolytech.ca SPSA Office (Room F206B) Tel: 306-765-1710	Ryan Benard Campus Manager, Prince Albert ryan.benard@saskpolytech.ca SPSA Office (Room F206B) Tel: 306-765-1708	Vanessa Hildebrand Student Advocate spsa.advocate@saskpolytech.ca SPSA Support Centre (Room 116) Tel : 306-659-4345

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, October 26th, 2016 @ 4:00 p.m.

Room 128, Saskatoon Campus

NOTES

Present: Meeting chaired by Emilio Conde, VP Saskatoon. Directors Jiakun Zhao, Godwin Ezior, and SPSA staff Vanessa Hildebrand in attendance.

Call to order: Emilio called the meeting to order at 4:04 p.m.

Items for Discussion

1. Introduction & Welcome:

- Emilio welcomed members.
- Vanessa will be taking photos of all SAC members for the website immediately following the meeting.

2. Old Business:

i. Sask Polytech Staff Concerns – Call to Tobi Strohan, AVP Student Services

- A call was made to Tobi to make her aware of discussions had during the last meeting regarding unpleasant or unhelpful dealings students had with Sask Polytech staff during the first few weeks of school. Students expressed frustration, feeling as though there was a general lack of concern for student success/well-being by these staff members. This contradicts the “welcome” efforts that were put forth by Sask Polytech. Three examples were provided to Tobi:
 - An Avenue W student’s experience trying to get her books from the bookstore;
 - A Chem Tech student’s experience trying to get a lab coat from the bookstore;
 - A Business student’s experience dealing with registration staff regarding his student loan;Emilio also explained to Tobi that many students have expressed concerns about parking. It was noted that students who purchase monthly passes are often not able to find parking when they get to campus. There is a perception that there is more parking available for staff than students. The cost of parking for students is also very expensive. Tobi apologized and insisted that this is not the experience that Sask Polytech wants students to have. She said she would pass these comments along to the necessary staff members and encouraged students to continue bringing concerns forward, both to her and to the departments themselves.

ii. Avenue W Access to Services

- Vanessa has been in contact with a few Avenue W students to discuss the vending issue. The SPSA is currently in the process of renegotiating vending at the Avenue W campus so we are trying to get that matter resolved before we tackle anything else. Plans for addressing all concerns are ongoing.

iii. Technical Issues

- Vanessa reached out to Garth McCormick, AVP IT Services to make him aware of the IT issues noted at last month’s meeting. Garth was unable to attend today’s meeting but did respond to the concerns via email:
 - IT is currently working on expanding Wi-Fi services on all campuses and they hope students notice an improvement in the near future.
 - Any concerns with the use of D2L should be directed to the HelpDesk.
 - Garth will pass on the comments about password changes during the application process to Registration Services and the IT support team so they can review the instructions being distributed to students.

- Communications & Marketing along with IT Services are just kicking off a mySaskPolytech renewal project. Over the next few months various stakeholders, including students, will have the opportunity to provide input and feedback on future directions and functionality of mySaskPolytech. If any students have interest in providing feedback, Vanessa can put them in touch with Garth.

iv. By-Election Results

- Hao Chung, 2nd year Chem Tech, is the newly-elected director.

3. Academics:

- Several students noted issues with instructors and program heads. Examples provided were instructors who are teaching classes differently than the course manual, instructors who are changing assignments after the course outline has been distributed, instructors who are not prepared to teach the class, instructors who are generally unhelpful and program heads who dismiss student concerns about instructors. Vanessa said she was able to assist students with any instructor or program head concerns.

4. Facilities:

- A student contacted the SPSA to express concerns over the lack of parking for Sask Polytech students. She noted that students who start class after 8 a.m. can rarely find parking available, even though they have purchased a parking pass – this was addressed in the call with Tobi.
- Further discussion continued regarding issues Avenue W students are having. It was noted that the high school students are frequently accessing the Sask Polytech student lounge and Sask Polytech students are continually made to feel as though they are guests on the campus. Emilio noted that Campus Council was discussing creating a “day in the life of a Sask Polytech student” video that could potentially be presented to the Minister of Advanced Education to highlight the issues of campus sprawl for all students. Ashley asked whether it was possible to discuss these concerns directly with the Mount Royal Principal.

ACTION: Campus Council

- A variety of building concerns were noted. Campus Council will discuss with Facilities.
 - No hot water or water pressure in the basement ladies' washroom and often no soap either.
 - There is no heat in the B1 classroom, very cold.
 - Lack of recycle bins in hallway 10, right by the vending machines, so lots of pop bottles are being thrown away. Justine suggested there should be a recycle bin beside every garbage can.
 - Room 428 and 418A are either freezing cold or hot.
 - Room 158 (HRM) has a partition to divide the room in half and the noise coming from the other side of the room is way too loud.
 - Pool cues in Henri's need to be replaced.
 - Ladies' washroom by the cafeteria needs to be cleaned more than once a day as it is often very dirty.

ACTION: Campus Council

- Christian asked whether there were any signs in the weight room telling people not to drop weights. The noise from the weight room is often very loud and almost shakes the floor in Henri's next door. There is one person in particular who uses the weight room every morning that is very disruptive. Vanessa has noticed this as well as her office is right outside the weight room. She will discuss with Roger.

ACTION: Vanessa

5. Happenings/Events:

- The next Thirsty Thursday is tomorrow, October 27th.

- The Annual General Meeting is Wednesday, November 2nd at 12 p.m. in Room 312. Students need a valid student card to enter. Lunch will be provided.

6. On-Campus Services:

- Emilio reminded students that they have access to an advocate. Vanessa clarified that she can also advocate for SCBScN students, even though they are technically U of R students.
- Emilio announced upcoming intramurals – volleyball starts on Nov. 2nd and table tennis starts on Nov. 15th.

7. Announcements:

- Emilio received an email from Sheila Mills, who wanted to propose developing a space where students could practice mindful meditation during school hours, either before or after school or during lunch. Sheila will be at the next meeting to discuss this. If students have questions for her in the meantime they can contact her at mills2441@saskpolytech.ca.
- Emilio explained the Scanner “I Spy to Fly” campaign and encouraged members to pass the information along to their peers.

8. Meeting Schedule:

- Nov. 23/16 @ 4:00 p.m. (Room 128)
- Jan. 11/17 @ 4:00 p.m. (Room 128)
- Feb. 8/17 @ 4:00 p.m. (Room 128)
- Mar. 8/17 @ 4:00 p.m. (Room 128)
- Apr. 5/17 @ 4:00 p.m. (Room 128)

9. Next Meeting:

- Wednesday, November 23rd at 4 p.m. in room 128.

Adjournment: Emilio adjourned the meeting at 5:11 p.m.

CONTACT INFORMATION

Emilio Conde
VP Saskatoon
spsa.vpsaskatoon@saskpolytech.ca
SPSA Office (Room 119)
Tel: 306-659-4703

Vanessa Hildebrand
Student Advocate
spsa.advocate@saskpolytech.ca
SPSA Support Centre (Room 116)
Tel : 306-659-4345

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, September 21st, 2016 @ 12:00 p.m.

Room 236 Academic Centre, Prince Albert Campus

NOTES

Present: Meeting chaired by Natasha Roenspies, Director. SPSA staff Ryan Benard and Vanessa Hildebrand in attendance.

Call to order: Natasha called the meeting to order at 12:11 p.m.

Items for Discussion

1. Review of Agenda:

- Natasha reviewed Bylaw 8 and discussed the role of the Student Advisory Council and the expectations of student representatives.
- Vanessa reviewed the weekly agenda items and provided examples of each of the four topics: academics, facilities, events and on-campus services.

2. Role of the Advocate:

- Vanessa reviewed the role of the advocate – to provide assistance, guidance, advice and advocacy to students facing concerns or complaints about decisions affecting their academic standing; to aid in resolving non-academic disputes; to facilitate communication with instructors and other faculty.

3. Appeal Committee:

- Vanessa described the Student Appeal process.
- 8 to 10 student volunteers from the Prince Albert campus are required to sit on the appeal committee and hear potential student appeals. Interested students should contact Vanessa. Jordan Hildebrandt volunteered to sit on the committee.

4. Academics:

- No academic concerns brought forward at this time.

5. Facilities:

- A question was raised regarding water bottle refilling stations. This item has been discussed many times before. Sustainability is a focus of the Executive Council but this issue should be discussed further by Campus Council.

ACTION: Campus Council

- A student requested a coin machine to turn bills into coins for parking, etc. This could be brought up with administration.

ACTION: Campus Council

- A student raised a concern that there is no water fountain near the office administration classes. A written request can be sent to facilities for a water fountain.

ACTION: Ryan

- Some students only have a half day of classes on Fridays so a question was raised as to whether there is a possibility of a half day rate for parking. The rate is \$5 per day regardless of how long you park and this is a Sask Polytech Policy. If students are wanting to pursue this issue further we can request a focus group meeting with senior officials.

- A concern was raised about the amount of cigarette butts littering the grounds. This again is an issue that has been brought up in the past. There are no smoking signs near the entrances and disposal containers already in place. The Health, Safety and Security Officer will be contacted about this matter.

ACTION: Campus Council

6. Happenings/Events:

- By-Elections – There is currently one vacant Campus Director position. Natasha explained the Director role. Nominations open on Monday, September 26th. Packages can be picked up from Fiona at the SPSA office. Nominations close Friday, September 30th and voting is Wednesday, October 5th in the SPSA office. Student card is needed to vote.
- By-Elections Representative – One SAC member is needed to sit on the Political Committee. This person would meet with VP Prince Albert and VP Finance to resolve election concerns brought forward. Marissa Martin volunteered.
- Student Clubs – Natasha explained how student clubs operate on campus. One member from each student club must attend SAC meetings. Student groups (clubs) wishing to advertise and fundraise on campus must be ratified.
- Intercultural Week – Vanessa asked for student volunteers to participate in once-monthly planning meetings for Intercultural Week, which is a week-long event to celebrate cultural diversity on campus and is scheduled for the week of March 20th, 2017. If anyone is interested, please contact Vanessa.

7. On-Campus Services:

- Natasha listed all of the services that the SPSA provides on campus.
- Students have 30 days from their program start date to opt-out of the health and dental plan if they already have comparable existing coverage. The plan provides 12 months of coverage and benefit cards can be picked up at the SPSA office.
- It was noted that the AskPoly App does not specify whether services and events it is promoting are on the Saskatoon or Prince Albert Campus. The app also requires the use of data for external links. The SPSA website is not mobile friendly. Vanessa will discuss these issues with Ashley Poole, Media Coordinator.

ACTION: Vanessa

8. Program Announcements:

- GIS day is coming up in early November. Jordan will provide the date at the next meeting.

9. Next Meeting:

- Wednesday, October 26th at 12 p.m. in room 236.
- Meetings will always be Wednesdays at noon, and lunch will be provided.
- We will do our best to start promptly at 12 p.m. so students have time to get to their 1pm class on time.

Adjournment: Natasha adjourned the meeting at 12:55 p.m.

CONTACT INFORMATION		
Sam Ojo VP Prince Albert spsa.vppa@saskpolytech.ca SPSA Office (Room F206B) Tel: 306-659-1710	Ryan Benard Campus Manager, Prince Albert ryan.benard@saskpolytech.ca SPSA Office (Room F206B) Tel: 306-765-1708	Vanessa Hildebrand Student Advocate spsa.advocate@saskpolytech.ca SPSA Support Centre (Room 116) Tel : 306-659-4345

SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

STUDENT ADVISORY COUNCIL - MEETING

Wednesday, September 21st, 2016 @ 4:00 p.m.

Room 128, Saskatoon Campus

NOTES

Present: Meeting chaired by Emilio Conde, VP Saskatoon. Stacia Selinger, President, Vann Cortez, VP Finance, Jiakun Zhao, Director, SPSA staff Carol Tetreault and Vanessa Hildebrand in attendance.

Introductions:

- Emilio reviewed the purpose of the Student Advisory Council and discussed the responsibilities of student representatives.
- Vanessa explained the role of the Student Advocate. She is available to provide assistance, guidance, advice and advocacy to students facing concerns or complaints about decisions affecting their academic standing; to aid in resolving non-academic disputes; to facilitate communication with instructors and other faculty.
- SAC members introduced themselves.

Call to order: Emilio called the meeting to order at 4:19 p.m.

Items for Discussion

1. Review of agenda:

- Emilio reviewed the agenda items.

2. Academics:

- No academic concerns brought forward at this time.

3. Facilities:

- It was noted that Avenue W students are concerned about the lack of services available at their campus. Of specific concern was the students' inability to access fitness centres on their campus and their inability to attend fitness classes on the main campus because of the times they are offered at. Stacia mentioned that last year a sign-up sheet was started to gauge interest in the potential of fitness classes that would accommodate Avenue W students, however there wasn't enough interest to warrant additional classes. It was noted that there have been numerous concerns presented from the Avenue W students over the years regarding their campus and it was suggested that we arrange a meeting with members of Senior Administration and government officials (perhaps the Minister of Education) in attendance to voice these concerns.

ACTION: Campus Council

- A variety of technical issues were noted.
 - WiFi has been very difficult to access on campus.
 - D2L for Med Diagnostics is not working properly.
 - The SaskPolytech website and the MySaskPolytech feature are incredibly unclear and not user-friendly.
 - Students in the application process are not receiving a reminder to change their password and are therefore having to go to the Help Desk to reset their password.

We can invite faculty from the IT department to an upcoming SAC meeting where these concerns and suggestions for improvement can be presented.

ACTION: Vanessa

- A variety of Sask Polytech staff concerns were presented:
 - The manual for DSW changed. Students were instructed to go to the library to swap the existing manual for a new one. The staff in the library were very unhelpful in this process.

- The bookstore didn't have enough of each textbook for the number of students in a class.
- A student ordered her books online only to discover that the bookstore was selling the copies of the books ordered online instead of reserving them for the student who had ordered them.
- Library staff were unhelpful to a student who was trying to log on and use a computer in the library.
- An equity student who takes a part-time course load wasn't able to get her course schedule from registration until registration day and therefore missed out on job opportunities.

Senior Administration staff hope that all students have a positive "welcome" experience and they would be disappointed to hear about this treatment of students. We can investigate the potential of inviting a member of Senior Administration to attend an upcoming SAC meeting to hear these concerns.

ACTION: Vanessa

- A student suggested the current room the yoga class is being offered in is not conducive to student schedules. The room is on the 5th floor and there are no change rooms or lockers nearby so students do not have enough time to travel from the basement to the 5th floor and then back down to the basement to change and return to class. Campus rec has tried to get a first floor room in the past but space is limited.

4. Happenings/Events:

- By-Elections – Emilio discussed the available Director position. Nominations open on Monday, September 26th and interested students can pick up an elections package from the SPSA office then. 15 signatures are needed before nominations close on Friday, September 30th.
- By-Elections Representative – One SAC member is needed to sit on the Political Committee. This person would meet with VP Prince Albert and VP Finance to resolve disputes or complaints about electoral proceedings. If anyone is interested, please speak to Vann or go to the SPSA office. Neaera Deptuch and Ericka Fietz have volunteered.
- Student Clubs – Emilio explained the club ratification process. Further, it was explained why a club would need to be ratified and the benefits to ratification. Emilio mentioned that one member from every campus club must attend monthly SAC meetings.
- Thirsty Thursdays are every week from 3:30 p.m. to 5:30 p.m. in Henri's.

5. On-Campus Services:

- Emilio listed some of the services that the SPSA provides on campus. All services are listed in the handbook and on the SPSA website.
- Emilio asked if any students would be interested in writing an article for the Scanner. Students can submit an article or an opinion piece if they would like to share any of the on-campus experiences that were discussed earlier in the meeting.
- NHL Hockey draft is starting soon. Entry fee is \$10 for a box score pick. Draft is province-wide. Entry forms are on the SPSA website or at the SPSA office.

6. Program Announcements:

- Vanessa explained the Student Appeal process and requested volunteers for the Appeal Committee. Brianna Patchin, Cody Bercha, Fred Entz and Justine Mennie have volunteered.
- Vanessa announced that Intercultural Week is again scheduled for the week of March 20th, 2017. Intercultural Week will feature keynote speakers, presentations, Intercultural film screenings, cultural vendors, dancers, etc. at all campuses. Any students who are interested in joining the planning committee should contact Vanessa.

- Stacia announced that today is the International Day of Peace.

7. Next Meeting:

- Wednesday, October 26th at 4pm in room 128.
- We would like to take photos of all SAC members to post on a board on each campus. We will send out an email schedule of when photos will take place at each campus.

Adjournment: Emilio adjourned the meeting at 5:05 p.m.

CONTACT INFORMATION

Emilio Conde
VP Saskatoon
spsa.vpsaskatoon@saskpolytech.ca
SPSA Office (Room 119)
Tel: 306-659-4703

Vanessa Hildebrand
Student Advocate
spsa.advocate@saskpolytech.ca
SPSA Support Centre (Room 116)
Tel : 306-659-4345