



**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION**  
**STUDENT ADVISORY COUNCIL - MEETING**  
**Tuesday, November 21, 2017 @ 12:00 p.m.**  
**3.322, Moose Jaw Campus**

**NOTES**

- **Present:** Meeting chaired by VP Moose Jaw, Suketu Ramsnehi. Michelle Kot, Adeyemi Williams, SPSA staff in attendance.

**Call to order:** Meeting called to order at 12:07pm.

**Items for Discussion**

**1. Introduction & Welcome:**

- Suketu introduced himself and did a brief welcome.

**2. Updates From September Oct 21, 2017 Meeting**

**City Transit- Bus Routes**

- Suketu explained that council had a conversation with AVP Strohan, regarding transit between Regina and Moose Jaw Campuses; private organizations are too pricey even to subsidize. Council is still looking into the matter

**Action: Council (Ongoing)**

**Food Services- Operating Hours**

- Suketu explained that council met with AVP Strohan, and the concern was brought up that the cafeteria is not open long enough, the reason provided was that it was not feasible to run the canteen. Other side café is now open until 5, council continues to look into the matter
- Questions are still raised why the cafeteria closed early and not over summer months.

**Action: Council(Ongoing)**

**Library Hours:**

- Suketu explained that council met with AVP Strohan , the issue is feasibility, and paying of staff.

**Facilities: water fountains, restroom sign**

- Signs are up by the washroom. Looked into the upkeep of the facilities.

**3. Open Textbook Strategies**

- Explained the idea of an online textbook version for text books with option of printing the book off.

**4. Awards Night**

- Explanation of what the awards night could look like .
- Question was asked if would be better on or off campus: Majority said off
- Question was raised if it was a "South" Campus Location where would it be held, and who would come to either location, which raised the point of taking switching back and forth each time.
- The thought that it would be difficult to attend outside of class hours as well
- Question was raised if it was yearly- who would attend. A lot of people are off campus if it only happened once a year. A lot of students would be on a work term
- Suggestion was made to have it at the end of December

**5. Other SA/SU's Organizational Structures**

- Explained that there was research about what goes on in other Student Associations' and how their structure works.
- Looking for feedback : looking to change our current structure, and elect a student member

- Looking for suggestions. – class representatives better than a school representative. No elections just done within the class
- Depends on how many class representatives you are looking for.
- One person from each group ( ie : one from business certificate, EDDT, electrical, etc.)
- We want our structure to be simpler
- Leave it on the program to choose one representative from each program

## 6. Interprovincial Tournament

- Talked about the idea of holding an interprovincial tournament.
- Suggestion was raised for a “Trivia Event?”
- Other Suggestions included:
  - Monopoly
  - Scrabble
  - Catan
  - A giant board game challenge

## 7. Health and Dental Plan

- Assessment of part-time students.
- Questions about the top up fee and how the structure would work.

## 8. Student Concerns for Discussion

- Question why students couldn't have a microwave and/or fridge in their classroom while others can  
**Action: Campus Council**
- Question was raised to why the cafeteria was so expensive for students. Price differences across campuses. Why the increase/change in price. Different options.  
**Action: Campus Council**
- Student raised concern that if you have to stay past 10:45pm on campus that you need permission from your program head. Suggestion that this should be communicated during orientation.

### Events/Happenings:

- Movie Night- Tuesday December 05,2017
- Pub Night- Thursday, December 06, 2017
- NHL trip- February 03,2018

### Meeting Schedule:

- Jan. 16/18 @ 12:00 p.m. (Room Sarah's)
- Feb. 27/18 @ 12:00 p.m. (Room Sarah's)
- Mar. 20/18 @ 12:00 p.m. (Room Sarah's)
- Apr. 10/18 @ 12:00 p.m. (Room Sarah's)

## 9. Next Meeting:

- Tuesday, January 16, 2018 @ 12:00pm in Sarah's

**Adjournment:** Meeting adjourned at 1:04pm.

## CONTACT INFORMATION

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# SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

## STUDENT ADVISORY COUNCIL - MEETING

Tuesday, November 21<sup>st</sup>, 2017 @ 12:00 p.m.

Room 236, Academic Centre Prince Albert Campus

### NOTES

**Present:** Meeting chaired by Jesse White, VP Prince Albert Campus. Directors Brooke Field, Justin Skwark and SPSA staff Tara Pejski, Vanessa Hildebrand in attendance.

**Call to order:** Jesse called the meeting to order at 12:15 p.m.

#### Items for Discussion

##### 1. Introduction & Welcome:

- Jesse welcomed everyone to the meeting and announced that this will be the last meeting until the New Year.

##### 2. Old Business:

###### i. Cafeteria food prices and offerings

- Jesse did bring concerns regarding the cafeteria food prices and offerings forward at his most recent meeting with AVP Tobi Strohan who said she would investigate and get back to us.

###### ii. Workout room space

- Jesse reported that according to AVP Strohan, the Prince Albert workout room space is on the list of facilities improvements being considered by Sask Polytech. It is being discussed very seriously and there is a plan in place for improvement, however she is not able to officially comment as to if or when any changes will be made at this time. The next meeting with AVP Strohan is in January. Jesse will report back to members after that meeting.

**ACTION: Jesse**

##### 3. Campus Council Reports:

- Directors will complete their reports and send them out to members.

**ACTION: Campus Council Directors**

##### 4. Open Textbook Initiative:

- Jesse explained the Open Textbook Initiative that is being pursued by many post-secondary schools. The idea is that the textbooks for courses that are standard or common among many programs should be freely available to students. The SPSA would like to raise awareness about this initiative to push it forward to Dr. Neufeld but it will need student support. Students commented that they are in favour of the initiative and that using social media or sending emails out to Program Heads would help to spread the message. Jesse will discuss these ideas with Executive Council.

**ACTION: Jesse**

##### 5. Awards Night:

- Last year there was no Awards Night held in Prince Albert as there had been in previous years and Jesse noted that he is hoping to reinstate it this year. The idea is to separate the event into North and South and combine the Saskatoon and Prince Albert campuses into one event. Students commented that they would like to see the event again this year, however a concern was raised about attendance if it is only held on one campus.

##### 6. Request for Feedback on SA/SU Structures:

- Jesse informed members that there was a discussion at the most recent General Council meeting about potentially revising the current SPSA Governance structure, particularly Student Advisory Council.

Research was done into other Student Association and Student Union Governance structures. Many had more purposeful appointments or elections of student representatives than our current structure. Jesse asked members for feedback on if there were any ways that our current structure could be improved. Jesse can provide the research to members so they can review it more closely and provide feedback.

#### 7. Assessment of Part-time Students for Health and Dental Plan:

- Jesse explained that currently, only full time students in core programs are assessed the Health and Dental plan fee. Part time students are eligible to opt in, however they must pay for it on their own. It is not listed on their tuition and so it cannot be covered by a student loan if that is how the student is paying for tuition. The SPSA is currently investigating the potential of automatically assessing part time students and is requesting feedback from students. There were no part time students present at the meeting, however members commented that this was a good idea.

#### 8. Happenings/Events:

- Jesse proposed an idea of a Christmas movie night on December 5<sup>th</sup> or a Christmas themed pub night or December 7<sup>th</sup>. Members are encouraged to ask their classmates for feedback on either event so the SPSA can decide how to proceed.
- A student proposed the idea of Candy Cane grams that could be purchased through the SPSA and delivered to classmates. Jesse will look into this as a potential event for the Prince Albert campus.
- The SPSA is interested in hosting an Interprovincial Tournament. The game is yet to be decided but the idea is that students from all four campuses would compete against each other in an attempt to bring the campuses together. Each campus would hold its own tournament and once a winner is selected on each campus, they would compete against students from another campus. Jesse asked members what game they would like to see and whether they thought this was a good idea. A student suggested a weekend for the final as a way to get more student participation and make it more of an event.
- Vanessa once again requested volunteers for the Intercultural Week planning committee. Interested students should email her so she can provide them with more information.

#### 9. Student Concerns:

- A student commented that the SPSA office has often been closed during the lunch hour over the past few weeks. Jesse commented that we have been short staffed lately but he will investigate to ensure the office is remaining open.

**ACTION: Jesse**

- A student reported that the in-class laptops are very slow and students are often times not able to log on. Campus Council will investigate.

**ACTION: Campus Council**

- A student reported that there are no water fountains on the North side of the building and another student inquired as to whether it is possible to add more water bottle filling spouts to the existing water fountains. Campus Council will discuss with Facilities.

**ACTION: Campus Council**

#### 10. Next Meeting:

- Tuesday, January 16<sup>th</sup> 2018 at 12:00 p.m. in Room 236 (Academic Centre).

**Adjournment:** Jesse adjourned the meeting at 12:50 p.m.

#### CONTACT INFORMATION

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**SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION**  
**STUDENT ADVISORY COUNCIL - MEETING**  
**Tuesday, November 21, 2017 @ 4:00 p.m.**  
**A140.1, Regina Campus**

**NOTES**

- **Present:** Meeting chaired by Campus Council Member, Andrew Pinay. Jase Posehn and Marissa Owens (campus council members) Crystal Gellner, SPSA staff in attendance.

**Call to order:** Meeting called to order at 4:09pm.

**Items for Discussion**

**1. Introduction & Welcome:**

- Andrew introduced himself and did a brief welcome.

**2. Updates From Oct 24, 2017 Meeting**

**By-Election Results**

- Andrew introduced the two new members that were elected at the by-election. Jase Posehn and Marissa Owens were elected to the Regina Campus.

**Parking: Motorcycle, cameras for bicycles parking, etc.**

- Parking for Motorcycles is for staff and students. You must have a valid tag and report to security who will then inform parklinc that it is valid.
- There are no static cameras that are dedicated strictly to the bicycle area, the cameras are rotational and scan the parking lot as a whole.

**Missing Materials**

- Deferred- no answer on this yet.

**Action: Michelle**

**3. Campus Council Reports**

- Nothing to report at this time.

**4. Open Textbook Strategies**

- Explained the idea of an online textbook version for text books with option of printing the book off.
- Students wondered if it is free can it still be printed. Also wondered about copyright issues.

**5. Awards Night**

- Would like it yearly in the south rotate between Moose Jaw and Regina.
- Would like to see a student of the month if we could....for a good deed, helping a fellow student/staff. Examples. Could we put the picture on the wall as recognition and possibly give them a gift card or cafeteria lunch.

**6. Other SA/SU's Organizational Structures**

- Deferred: need more information in writing so it can be reviewed by the students so adequate feedback can be given.

**Action: Michelle & Pamela**

**7. Interprovincial Tournament**

- Talked about the idea of holding an interprovincial tournament.
- Curling Bonspiel

- Board Game Tournament
- Fishing Derby

**8. Health and Dental Plan**

- Assessment of part-time students.
- Questions about the top up fee and how the structure would work.
- Need more information and clarification of this.

**9. Student Concerns for Discussion**

- Can there be additional paved parking for students that could be a higher charge for the parking per month/semester.

**Action: Campus Council**

**Events/Happenings:**

- Movie Night- Tuesday December 5,2017
- Pub Night- Thursday, December 7, 2017
- Hot Chocolate Station, December 11, 2017
- Kiddies Xmas Party, December 15, 2017
- NHL trip- February 3,2018

**Meeting Schedule:**

- Jan. 16/18 @ 4:00 p.m.
- Feb. 27/18 @ 4:00 p.m.
- Mar. 20/18 @ 4:00 p.m.
- Apr. 10/18 @ 4:00 p.m.

**10. Next Meeting:**

- Tuesday, January 16, 2018 @ 4:00pm Room A140.1

**Adjournment:** Meeting adjourned at 5:00pm.

**CONTACT INFORMATION**

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# SASKATCHEWAN POLYTECHNIC STUDENTS' ASSOCIATION

## STUDENT ADVISORY COUNCIL - MEETING

Tuesday, November 21<sup>st</sup>, 2017 @ 4:00 p.m.

Room 128, Saskatoon Main Campus

### NOTES

**Present:** Meeting chaired by Ankita Ragosti, Campus Council Director. Director Arushi Joshi and SPSA staff Tara Pejski, Vanessa Hildebrand in attendance.

**Call to order:** Ankita called the meeting to order at 4:00 p.m.

#### Items for Discussion

##### 1. Introduction & Welcome:

- Ankita welcomed everyone to the meeting.

##### 2. Old Business:

###### i. SPSA survey participation for satellite campuses

- Deferred.

**ACTION: Dallas**

###### ii. IT Services and Bookstore concerns

- Deferred.

**ACTION: Dallas**

###### iii. Facilities concerns – main campus and Avenue W

- Ankita followed up on the showers in the hospitality hallway. They have contacted a plumber and are just waiting on a quote. They are working on it.
- Vanessa reported that the basement locker rooms are no longer too hot and the ventilation issue has been corrected.
- Andrew did have a microwave ready to put on the 4<sup>th</sup> floor however Facilities is not allowing us to proceed with this as they indicate it would create a maintenance issue.
- Many of the concerns brought forward by Avenue W students have been previously investigated over the years. Campus Council would like an opportunity to gather information on the past histories of these concerns and a meeting will be set with Avenue W students on their campus to report back as well as discuss strategies for pursuing these concerns further.

**ACTION: Campus Council.**

- A report on the slow computers in the library has been deferred.

**ACTION: Dallas**

##### 3. Campus Council Reports:

- Ankita has been working to resolve concerns brought forward at the last meeting with Facilities. She also continues to work with Al Peterson on the potential to have a fitness centre at the Avenue W campus.
- Arushi worked with Andrew to address the microwave concerns.

##### 4. Request for Feedback – U-Pass:

- Ankita provided an update to this item and reported that Dallas recently met with Saskatoon Transit. They are willing to discuss a U-Pass option for Sask Polytech students, similar to what students at the U of S have. Students would be assessed a mandatory fee for the U-Pass and they could opt out only if they meet certain criteria. Saskatoon Transit is not interested in prorating the fee based on program length, however they would consider one prorated rate for programs less than 6 months. Ankita asked students for feedback. A student from Avenue W commented that the majority of students on that

campus drive to school and likely would not utilize the U-Pass. Another student commented that she feels many students would be open to it if the bus routes were improved. Student feel there should be a vote to decide whether to implement the U-Pass.

#### **5. Open Textbook Initiative:**

- Vanessa explained the Open Textbook Initiative that is being pursued by many post-secondary schools. The idea is that the textbooks for courses that are standard or common among many programs should be freely available to students. The SPSA would like to raise awareness about this initiative to push it forward to Dr. Neufeld but it will need student support. Students commented that they are in favour of the initiative and that using social media or holding a forum to provide students with more information would help to spread the message.

#### **6. Awards Night:**

- Tara explained that the SPSA used to host an annual Awards Night. The SPSA would give away awards for student leadership and participation, intramural, athletics and instructor excellence. Over the years students lost interest and stopped participating in the event. The SPSA is currently wondering if there was enough interest to bring the event back. A suggestion was to make a big event out of it, perhaps with semi-formal attire, different types of awards, food and drinks.

#### **7. Request for Feedback on SA/SU Structures:**

- Ankita informed members that there was a discussion at the most recent General Council meeting about potentially revising the current SPSA Governance structure, particularly Student Advisory Council. Research was done into other Student Association and Student Union Governance structures. Many had more purposeful appointments or elections of student representatives than our current structure. Ankita asked members for feedback on the current structure of the Student Advisory Council. Students said they like the drop in nature of the meetings and indicated that they all report back to their classmates with updates after the meetings. Students indicated that they aren't looking for more responsibility within the SPSA, even if there was compensation involved.

#### **8. Request for volunteers for the Student Appeal Committee**

- Tara once again explained the Student Appeal process and requested volunteers for the Student Appeal Committee. Students who are interested should contact Tara.

#### **9. Assessment of Part-time Students for Health and Dental Plan:**

- Ankita explained that currently, only full time students in core programs are assessed the Health and Dental plan fee. Part time students are eligible to opt in, however they must pay for it on their own. It is not listed on their tuition and so it cannot be covered by a student loan if that is how the student is paying for tuition. The SPSA is currently investigating the potential of automatically assessing part time students and is requesting feedback from students. Members indicated they felt this was a good idea.

#### **10. Happenings/Events:**

- Pub night – November 23<sup>rd</sup>
- Movie night – December 5<sup>th</sup>
- The SPSA is interested in hosting an Interprovincial Tournament. The game is yet to be decided but the idea is that students from all four campuses would compete against each other in an attempt to bring the campuses together. Each campus would hold its own tournament and once a winner is selected on each campus, they would compete against students from another campus. Ankita requested feedback from students. Suggested games were Cribbage or other card games, ping pong, foosball, billiards or darts. A student noted that hosting these events on a weekend would be best. Questions were raised about transportation between campuses for the events. Another student commented that there would need to be enough advanced notice for the events so students can plan their schedules accordingly, as well as a good prize as an incentive for participation.

## 11. Student Concerns:

- A student raised a concerns about an incident that occurred in his classroom. Students who did not have their textbook with them in class were asked to leave. The program held a meeting afterwards and informed students that sharing textbooks is a copyright infringement, however they have not provided students with any policies or anything in writing that says they must purchase their own textbook. Vanessa will look into this issue with the students.  
**ACTION: Vanessa**
- The ladies washroom in the basement by the elevator has no hot water. Students can't perform proper handwashing techniques, which are a requirement of their program.  
**ACTION: Campus Council**
- It was also noted that the basement washrooms are not being cleaned frequently enough. On one occasion the paper towel and toilet paper had not been replaced for days.  
**ACTION: Campus Council**
- There are no garbage cans or recycling bins in the area around the B2.2 classroom. Lots of recyclable material is being thrown in the classroom garbage cans.  
**ACTION: Campus Council**
- The washrooms in Hallway 10 have very low water pressure.  
**ACTION: Campus Council**
- A student requested an ATM on the Avenue W campus as there are no establishments nearby for students to withdraw cash if they need it.  
**ACTION: Campus Council**
- The main faculty office upstairs at Avenue W is now no longer accessible to students. The entrance door to the office is now locked and students are not able to talk with faculty as they previously could.  
**ACTION: Vanessa**

## 12. Next Meeting:

- Tuesday, January 16<sup>th</sup>, 2018 at 4:00 p.m. in Room 128.

**Adjournment:** Ankita adjourned the meeting at 4:45 p.m.

### CONTACT INFORMATION

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