

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.  
KELSEY CAMPUS COUNCIL - MEETING MINUTES  
Tuesday, April 12, 2011  
SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Laura Hopper, Josh Poetker, Holly Thompson (Staff) and Aislinn Mann.

**1. Subject: Call to Order**

Tara called the meeting to order at 4:06 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Josh, SECONDED by Laura to accept the Agenda as amended.  
CARRIED.

**3. Subject: Adoption of Meeting Minutes – March 31, 2011**

MOVED by Laura, SECONDED by Josh to accept the March 31, 2011 Meeting Minutes as presented. CARRIED.

**4. Subject: Campus Council Reports**

MOVED by Laura, SECONDED by Josh to accept the March, 2011 Campus Council Reports as presented. CARRIED.

**5. Subject: Old Business**

**5.1 Meeting Minutes from March 16, 2011**

MOVED by Laura, SECONDED by Josh to accept the March 16, 2011 Meeting Minutes as presented. CARRIED.

**5.2 Creative Piece Contest**

Complete.

**6. Subject: New Business**

**6.1 Communication Focus – Student Scholarships**

Laura reported that the majority of students indicated that if they are interested, they will seek out information. Some student suggestions included:

- Additional signage outside Student Development, Room 114 indicating “Scholarships” to assist students seeking assistance.
- More information as to where to go and who to see about scholarships.
- Have instructors inform the students about these opportunities, especially when they are program related.
- Have more advertising when it is scholarship selection timing.

There is no new Communication Focus.

**6.2 Harassment & Discrimination Committee Meeting**

Josh announced the Committee meeting will be held April 13, 2011 at 10 a.m. in the SIAST Videoconference Centres. The Violence Policy will be reviewed. Josh will be attendance.

**7. Subject: Announcements**

**7.1 General Council**

General Council will be held April 20<sup>th</sup> via videoconference at 4:30 p.m.

**8. Subject: Next Meeting**

To be determined.

**10. Subject: Adjournment**

MOVED by Laura, SECONDED by Josh to adjourn the meeting at 4:17 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.  
KELSEY CAMPUS COUNCIL - MEETING MINUTES  
Thursday, March 31, 2011  
SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Laura Hopper, Josh Poetker and Holly Thompson (Staff)

**1. Subject: Call to Order**

Tara called the meeting to order at 4:02 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Josh, SECONDED by Laura to accept the Agenda as amended.  
CARRIED.

**3. Subject: Adoption of Meeting Minutes – March 16, 2011**

Deferred.

**ACTION: Campus Council**

**4. Subject: Campus Council Reports**

Deferred until next meeting April 12, 2011.

**ACTION: Campus Council**

**5. Subject: Old Business**

**5.1 Meeting Minutes from February 8, 2011**

MOVED by Laura, SECONDED by Josh to accept the February 8, 2011 Meeting Minutes as presented. CARRIED.

**5.2 Campus Council Report - February**

MOVED by Laura, SECONDED by Josh to accept the Director of Student Affairs Council report for February, 2011 as presented. CARRIED.

**5.3 Awards Night**

Complete.

**6. Subject: New Business**

**6.1 Thirsty Thursday**

Tara announced that the Industrial Mechanics will be hosting an obstacle tape measuring race demonstration during noon hours April 4-6, 2011 in Henri's Lounge with a competition at the April 7, 2011 Thirsty Thursday Prize Blow Out pub night. Campus Council to assist during the noon hour of April 4, 2011.

**6.2 Frosh Events**

Council discussed event ideas for Frosh Week this coming fall. As SIAST now has reserved parking in the location that the beer gardens were previously held,

a new venue/location will need to be secured. Laura suggested having a prize blow out type event in the beginning of the year to gain interest in the pub nights. Council members agreed that the booster juice and sumo wrestling events were well attended.

April's Communication Focus will be on Frosh Week events.

**6.3** Creative Piece Contest

Tara was approached by the SIAST Equity Awareness Committee to encourage students to enter their artwork into the Creative Piece Contest. There are five prizes of \$100 available. Campus Council to inform SAC members of the Creative Piece Contest at the next meeting on April 6, 2011.

**ACTION: Campus Council**

**7. Subject: Announcements**

There are no announcements at this time.

**8. Subject: Next Meeting**

Tuesday, April 12, 2011 at 4:00 p.m. – SA Boardroom.

**10. Subject: Adjournment**

MOVED by Laura, SECONDED by Josh to adjourn the meeting at 4:21 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.  
KELSEY CAMPUS COUNCIL - MEETING MINUTES  
Wednesday, March 16, 2011  
SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Laura Hopper, Josh Poetker, and Holly Thompson (Staff)

**1. Subject: Call to Order**

Tara called the meeting to order at 4:05 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Josh, SECONDED by Laura to accept the Agenda as presented.  
CARRIED.

**3. Subject: Adoption of Meeting Minutes – February 8, 2011**

Deferred.

**ACTION: Campus Council**

**4. Subject: Campus Council Reports**

MOVED by Josh, SECONDED by Laura to accept the Director of Communication Report for February, 2011 as presented. CARRIED.

**ACTION: Josh**

**5. Subject: Old Business**

**5.1 Shane Philip Event Coordination**  
Complete.

**5.2 Bear Pit Session**  
Complete.

**6. Subject: New Business**

**6.1 Awards Night**

The Council determined a presenters' list for the upcoming SA Awards Night.  
Tara to forward presenter's list to Ashlyn.

**ACTION: Tara**

**6.2 Monthly Communication Focus – Student Government Elections**

Laura reported that the majority of students indicated a lack of knowledge and interest that in the election process and running for Council positions. Student comments include:

- They are here for school and have no spare time to contribute.
- No knowledge that the SA has elections or what the Council members do.

Some suggestions from surveying the students on how to promote the SA Elections included:

- Promoting more around the campuses.
- Having a “pep rally” in the student lounges.
- Providing descriptions of the Council jobs to SAC members for distribution to fellow students.
- Informing students of elections during orientations may allow for students to consider being a candidate in an upcoming Election.

Students have noticed the promotional banners but not the TV advertising.

March’s Communication Focus will be on student scholarships.

**7. Subject: Announcements**

There are no announcements at this time.

**8. Subject: Next Meeting**

Tuesday, March 29 2011 at 4:00 p.m. – SA Boardroom.

**10. Subject: Adjournment**

MOVED by Josh, SECONDED by Laura to adjourn the meeting at 4:29 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.  
KELSEY CAMPUS COUNCIL - MEETING MINUTES  
Tuesday, February 8, 2011  
SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Laura Hopper, Josh Poetker, and Holly Thompson (staff)

**1. Subject: Call to Order**

Tara called the meeting to order at 4:02 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Josh, SECONDED by Laura to accept the Agenda as amended.  
CARRIED.

**3. Subject: Adoption of Meeting Minutes – January 25, 2011**

Deferred.

**4. Subject: Campus Council Reports**

MOVED by Josh, SECONDED by Laura to accept the January, 2011 Campus Council Reports as presented. CARRIED.

**5. Subject: Old Business**

**5.1 Shane Philip Event Coordination**

Campus Council to hand out promotional flyers around campus.

**ACTION: Campus Council**

**5.2 Campus Visits**

Complete.

**5.3 Harassment & Discrimination Committee Meeting**

Complete.

**6. Subject: New Business**

**6.1 Bear Pit Sessions**

Tara requested that the members compile a list of items that would assist new elected Council members during their orientation process. Josh and Laura to meet with Tara to discuss.

**ACTION: Laura & Josh**

**6.2 PD Day Follow Up**

Josh indicated the Student Needs panel discussion at the SIAST PD Day went well based on the responses from the instructors.

**6.3 Monthly Communication Focus – SSA Events: Student Involvement**

Laura reported students have indicated that they notice the bulletin boards more than the TVs, but only if it catches their eye. Video and music advertising drew their attention. Students noted they would generally only attend events that their friends were also interested in. The students confirmed that they don't enter the draws at events because they think the odds are against them.

February's communication focus will be on student government elections.

**6.4 Clubs-Food & Nutrition Management 2012 Application**

MOVED by Laura, SECONDED by Josh to ratify the club, Food & Nutrition Management 2012 as presented. CARRIED.

**7. Subject: Announcements**

**7.1 Member Breaks**

Laura will be away at camp and on break from February 18-March 8<sup>th</sup>. Josh will be on break from February 25-March 8<sup>th</sup>.

**7.2 In Camera Session**

Campus Council went into an In Camera Session at 4:24 p.m. which ended at 4:25 p.m.

**8. Subject: Next Meeting**

Tuesday, March 8, 2011 at 4:00 p.m. – SA Boardroom.

**10. Subject: Adjournment**

MOVED by Laura, SECONDED by Josh to adjourn the meeting at 4:38 p.m. CARRIED.



**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.  
KELSEY CAMPUS COUNCIL - MEETING MINUTES  
Tuesday, January 25, 2011  
SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Laura Hopper, Josh Poetker, and Holly Thompson (staff)

**1. Subject: Call to Order**

Tara called the meeting to order at 4:05 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Josh, SECONDED by Laura to accept the Agenda as presented.  
CARRIED.

**3. Subject: Adoption of Meeting Minutes – January 11, 2011**

MOVED by Laura, SECONDED by Josh to accept the January 11, 2011 Meeting Minutes as presented. CARRIED.

**4. Subject: Campus Council Reports**

Deferred until next meeting on February 8th.

**5. Subject: Old Business**

**5.1 ESL Buddy Program - Lunch Promotion Ideas.**

Members agreed to have the ESL Buddy Program to be discussed at the Student Affairs Committee Level. Tara to coordinate agenda item with Committee.

**ACTION: Tara & Student Affairs Committee**

**5.2 Shane Philip Event Coordination**

Tara to contact Ashlyn about the promotional items and ballots. Campus Council to assist in promoting Shane Philip event.

**ACTION: Tara & Campus Council**

**5.3 Campus Visits**

Complete.

**5.4 Sex and Relationship Week**

Complete.

**6. Subject: New Business**

**6.1 Harassment & Discrimination Committee Meeting**

Josh attended the Committee Meeting and noted changes to the SIAST Harassment & Discrimination Policy and the Violence Policy. Tara and Josh to review the changes put forth and the consequence it has on our students.

**ACTION: Tara & Josh**

The next Committee meeting will be held April 13, 2011.

**7. Subject: Announcements**

There are no announcements at this time.

**8. Subject: Next Meeting**

Tuesday, February 8, 2011 at 4:00 p.m. – SA Boardroom.

**9. Subject: In Camera**

Campus Council went into an In camera session at 4:26 p.m. which ended at 4:37 p.m.

**10. Subject: Adjournment**

MOVED by Josh, SECONDED by Laura that the meeting be adjourned at 4:38 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**KELSEY CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday, January 11, 2011**  
**SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Laura Hopper, Josh Poetker, and Holly Thompson (staff)

**1. Subject: Call to Order**

Tara called the meeting to order at 4:00 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Josh, SECONDED by Laura to accept the Agenda as presented.  
CARRIED.

**3. Subject: Adoption of Meeting Minutes – December 7, 2010**

MOVED by Laura, SECONDED by Josh to accept the December 7, 2010 Meeting Minutes as presented. CARRIED.

**4. Subject: Campus Council Reports**

MOVED by Laura, SECONDED by Josh to accept the December, 2010 Campus Council Reports as presented. CARRIED.

**5. Subject: Old Business**

**5.1 ESL Lunch Promotion**

A survey will be conducted with the students to determine whether or not the Buddy Program is what the students actually need.

**ACTION: Josh**

**5.2 Shane Philip Event Coordination**

An advertising slideshow has been created to promote the Shane Philip event. The slideshow will be played in the lounge during lunch hours. Campus Council to assist in promoting Shane Philip event.

**ACTION: Campus Council**

**5.3 Campus Visits**

4<sup>th</sup> Avenue  
Complete.

Ontario Avenue  
Deferred.

**ACTION: Josh**

**HETT**

There will not be a visit to HETT this month as the SA has been on site for orientations, lockers, and posters.

Ontario Ave visits will be completed by Josh. HETT visits will be split between Tara and Laura.

**5.4 General Council Meeting**

General Council will be held January 14 & 15<sup>th</sup>. Tara and Laura will be participating in the Annual Services Review meeting on the 14<sup>th</sup>. The General Council Meeting is scheduled for 9:30 am on the 15<sup>th</sup>.

**6. Subject: New Business**

**6.1 City of Saskatoon Bike Path Concern**

A student request has been submitted to the SA to lobby the City of Saskatoon to allocate funds to a bike path, citing safety issues for students who bike to campus. Members agreed that there is not enough student support for this issue at this time or to focus SA efforts.

**6.2 Sex and Relationship Week**

To date, no one is registered for Ladies Night Out or Guys Night Out. Volunteers are needed for Bingo event. Campus Council to assist in promotion and volunteering.

**ACTION: Campus Council**

**6.3 Panelist for Professional Development Day**

Laura was contacted by instructor, Rod MacPherson who has requested that one of our members act as a panelist for the PD panel discussion called Client Focus in Education: Are We Serving Students, Employers and Communities. Josh agreed to act as a student, not representing the SA.

**6.4 General Council Chair**

Katie Thebaud will act as Chairperson for the upcoming General Council meeting.

**6.5 Communication Focus – Student Rights & SIAST Policies**

Laura reported that students were aware they had rights, but were unaware of the specifics as it relates to SIAST policy. Students were unaware that there was no formal attendance Policy as this is not the impression they received from their Program Heads.

Tara has completed her draft of the booklet, “Sh\_t you should know” which contains a summary version of student rights.

January’s communication focus will be on student apathy.

**7. Subject: Announcements**

**7.1 Director Resignation**

Joel McFarlane has resigned his position as Director of Student Life.

**8. Subject: Next Meeting**

Tuesday, January 25, 2011 at 4:00 p.m. – SA Boardroom

**9. Subject: Adjournment**

MOVED by Josh, SECONDED by Laura that the meeting be adjourned at 4:44 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**KELSEY CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday, December 7, 2010**  
**SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Joel McFarlane, Laura Hopper, Adrian Knieval, Josh Poetker, and Holly Thompson (staff)

**1. Subject: Call to Order**

Tara called the meeting to order at 4:03 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Joel, SECONDED by Adrian to accept the Agenda as presented.  
CARRIED.

**3. Subject: Adoption of Meeting Minutes - November 30, 2010**

MOVED by Adrian, SECONDED by Laura to accept the November 30, 2010 Meeting Minutes as presented. CARRIED.

**4. Subject: Campus Council Reports**

MOVED by Laura, SECONDED by Josh to accept the December 7, 2010 Campus Council Reports as presented. CARRIED.

**5. Subject: Old Business**

**5.1 Meeting Minutes from November 16 2010**

MOVED by Joel, SECONDED by Adrian to accept the November 16, 2010 Meeting Minutes as presented. CARRIED.

**5.2 Campus Council Reports From November 16<sup>th</sup> Meeting**  
Complete.

**5.3 ESL Lunch Promotion**  
Deferred.

**ACTION: Josh**

**5.4 Wobbly Wednesday Event Promotion**

Event promotion complete. Tara announced that Wednesday Pub Nights are being moved to Thursdays (Thirsty Thursday) in the New Year.

**5.5 Shane Philip Event Coordination**

The Shane Philip event will be held Wednesday February 9, 2011. Joel to coordinate with Ashlyn promotional items containing prize draw entry forms, prize giveaway guidelines and prizes.

**ACTION: Joel**

- 5.6 Campus Visits  
4<sup>th</sup> Avenue  
Deferred.

**ACTION: Laura**

HETT  
Complete.

Ontario Avenue  
Additional information on the SIAST Attendance Policy will be incorporated within SA advertising.

**ACTION: Josh**

- 5.7 SIAST Industry Dinner  
Tara indicated that Jeanette emailed her contact information to Sherry Buller, SIAST Donor & Alumni Affairs.

- 5.8 Student Parking Fee Concerns  
Executive Council will be forwarding student parking concerns to Senior Administration in January.

- 5.9 General Council Meeting  
Tara to forward confirmed date.

**ACTION: Tara**

**6. Subject: New Business**

- 6.1 Clubs – Byte Club & HRA Grad 2012  
MOVED by Josh, SECONDED by Laura to ratify the clubs, Byte Club and the HRA Grad 2012 as presented. CARRIED.

- 7. Subject: Announcements**  
There are no announcements at this time.

- 8. Subject: Next Meeting**  
Tuesday, January 11, 2011 at 4:00 p.m. – SA Boardroom

- 9. Subject: Adjournment**  
MOVED by Josh, SECONDED by Laura that the meeting be adjourned at 4:20 p.m. CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**KELSEY CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday, November 30, 2010**  
**SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Joel McFarlane, Laura Hopper, Adrian Knieval, Josh Poetker, and Holly Thompson (staff)

**1. Subject: Call to Order**

Tara called the meeting to order at 4:08 p.m.

**2. Subject: Adoption of Agenda**

MOVED by Joel, SECONDED by Josh that the agenda be accepted as presented.  
CARRIED.

**3. Subject: Adoption of Meeting Minutes - November 16, 2010**

Deferred.

**4. Subject: Campus Council Reports**

Deferred.

**5. Subject: Old Business**

**5.1 Meeting Minutes from October 21 & November 2, 2010**

MOVED by Joel, SECONDED by Laura that the October 21 & November 2, 2010 Meeting Minutes be accepted as presented. CARRIED.

**5.2 ESL Lunch Promotion**

Deferred.

**ACTION: Josh**

**5.3 Event Promotion**

Wobbly Wednesday was promoted to the students by Joel who handed out SA promotional materials. Campus Council members are asked to promote upcoming December 1 Wobbly Wednesday.

**ACTION: Campus Council**

Joel to coordinate to coordinate for the upcoming Shane Philip February 9, 2011 event.

**ACTION: Joel**

**5.4 Campus Visits**

**4<sup>th</sup> Avenue**

Laura to verify with Ashlyn the students' availability for noon visits.

**ACTION: Laura**

**HETT**

Joel to arrange student orientation/welcome packages for the new intake.

**ACTION: Joel**

**5.5 SIAST Industry Dinner**

Laura had not been able to contact Jeanette regarding the dinner. Tara agreed to follow up with Jeanette.

**ACTION: Tara**



**6. Subject: New Business**

**6.1 Campus Poster – Updates**

Peer Support Staff are responsible for the posting of on campus posters. There are two bins for on campus and off campus; located in the plotter room of the Peer Support Centre. The off-campus advertising schedule is located in the Campus Council Office.

**6.2 Trash the Stache**

Laura agreed to be the MC for the event at noon. Tara will be handing out Wobbly Wednesday promotional materials.

**6.3 Kiddie Xmas Party**

Additional volunteers are required, please see Ashlyn.

**6.4 Attendance Policy**

It has come to the attention of the SA Executive that there are questions and concerns regarding attendance. Members are asked to encourage students with concerns to bring them to Tara's attention.

**6.5 Monthly Communication Focus**

Laura's Monthly Communication Focus was geared towards student's thoughts on the Student Parking Fees. The main concerns and questions identified were:

- Lack of spots.
- Campus sprawl and being charged twice for parking.
- Various start dates- How will it be handled fairly for everyone?
- How will the parking money be allocated?
- Who will conduct the information sessions about parking?

Tara to bring concerns to Executive Council.

**ACTION: Tara**

December's Monthly Communication Focus will be on Student Rights and SIAST Policy.

**6.6 General Council Meeting**

Campus Council suggested January 14<sup>th</sup> and 15<sup>th</sup>, 2010 for the upcoming meeting. Tara to notify Jeanette.

**ACTION: Tara**

**7. Subject: Announcements**

**7.1 SAC Meeting**

Wednesday, December 1, 2010 in Rm 147 at 4 p.m.

**7.2 Director Resignation**

Adrian Knievel will be resigning from his position as Director of Recreation at the end of this semester. He has agreed to assist in finding a replacement.

**8. Subject: Next Meeting**

The next Campus Council Meeting is Tuesday December 7, 2010 at 4:00 p.m.

**9. Subject: Adjournment**

MOVED by Adrian, SECONDED by Laura that the meeting be adjourned at 4:45 p.m. CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**KELSEY CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday November 16<sup>th</sup>, 2010**  
**SIAST SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Joel McFarlane, Laura Hopper, Adrian Knievel and Ashley Poole (staff). Absent: Josh Poetker

**1. Subject: Call to Order**

Tara called the meeting to order at 4:17 p.m.

**2. Subject: Agenda**

MOVED by Joel, SECONDED by Adrian that the agenda be accepted as presented. CARRIED.

**3. Subject: Last Meeting's Minutes** (October 18<sup>th</sup>, 2010 & November 2<sup>nd</sup>)

MOVED by Joel, SECONDED by Laura that the October 18<sup>th</sup> Meeting Minutes be accepted as presented. CARRIED. November 2<sup>nd</sup> Meeting Minutes deferred.

**4. Subject: Campus Council Reports**

No Campus Council Reports.

**5. Subject: Old Business**

a) ESL Lunch Promotion  
Deferred.

**6. Subject: New Business**

a) Beer Night Promotion

Joel to talk to Ashlyn regarding promotion ideas for Wobbly Wednesdays.

**ACTION: Joel**

b) Campus Visits

Ontario Avenue – Adrian promoted SA events and collected signatures for the traffic light petition.

4<sup>th</sup> Avenue – Few students on campus when Laura attended the 4<sup>th</sup> Avenue location.

Tara will check lunch times for the 4<sup>th</sup> Avenue students.

**ACTION: Tara**

HETT – Joel answered intramural questions and promoted SA events.

MRC – Few students on campus from 2:30-3:30 pm during Tara's visits. Tara noted that most MRC students bring their concerns to SAC Meetings.

c) Christmas Party

The SA office Christmas Party will be December 9<sup>th</sup>. All Campus Council members are invited to attend. There will be a potluck and gift exchange. SA staff and council Christmas party details to follow.

**7. Subject: Announcements**

Sherry Buller has requested an SA representative speak at the SIAST Industry Dinner on March 16<sup>th</sup>, 2011. Laura to report back to Campus Council with more details.

**ACTION: Laura**

**8. Subject: Next Meeting**

The next Campus Council Meeting is Tuesday November 30, 2010 at 4:00 p.m.

**8. Subject    Adjournment**

MOVED by Adrian, SECONDED by Laura that the meeting be adjourned at 4:39 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**KELSEY CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday November 2<sup>nd</sup>, 2010**  
**SIAST SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Joel McFarlane, Joshua Poetker, Laura Hopper, Adrian Knievel and Ashley Poole (staff).

**1. Subject: Call to Order**

Tara called the meeting to order at 4:01 p.m.

**2. Subject: Agenda**

MOVED by Adrian, SECONDED by Joel that the agenda be accepted as amended.  
CARRIED.

**3. Subject: Last Meeting's Minutes (October 21<sup>th</sup>, 2010)**

Deferred.

**4. Subject: Campus Council Reports**

Josh – Director of Student Affairs

Josh attended SAC and Campus Council meetings, handed out vitamin water to students, made visits to the Ontario Avenue Campus, set up a meeting with the Women in Trades program for November, made contact with the ESL buddy lunch program, voted by proxy for the General Council meeting and reviewed the Student Conduct and Grade Appeal Policies.

Laura – Director of Communication

Laura submitted her communication focus on inclusiveness on campus, handed out vitamin water to students, visited the 4<sup>th</sup> Avenue Campus, attended SAC, General Council and Campus Council meetings and attended Wobbly Wednesdays.

Adrian – Director of Recreation

Adrian found managers for volleyball intramurals, visited the Ontario Avenue Campus, handed out vitamin water, wrote a *Scanner* article, promoted events, took notes at the SAC meeting and attended Campus Council and General Council Meetings.

Joel – Director of Student Life

Joel visited the HETT Campus, attended SA events, wrote an article for the *Scanner*, handed out vitamin water and attended SAC, General Council and Campus Council meetings.

MOVED by Laura, SECONDED by Josh to accept the Campus Council Reports as presented. CARRIED.

**5. Subject: Old Business**

a) General Council

Complete.

b) Wobbly Wednesday

Complete.

c) Vitamin Water  
Complete.

**6. Subject      New Business**

a) Campus Visits

Campus Council members were reminded to take posters and signup sheets for upcoming events to their respective off campus locations.

b) Event Update

Wobbly Wednesday – November 3<sup>rd</sup> – Retro Theme

Paintball – Event has been cancelled

Rider Trip – November 6<sup>th</sup> - Spots are still available and more tickets have been opened to the public.

Mountain Trip – February 26 – March 2 – Continue to promote the event, two tickets have been sold so far.

Trash the Stache – Students can still sign up for this event.

c) AGM

The AGM will be held November 12<sup>th</sup> at noon in lecture theatre 104. Campus Council members are strongly encouraged to attend.

d) Petition Follow Up

Josh has collected a full page of signatures. Campus Council is to continuing pushing the petition.

e) ESL Lunch Promotion Ideas

Josh will contact the Human Services Dean and instructors to talk to inform them of the ESL Buddy Lunch Program to see if there is interest in including this in their cultural classes.

**ACTION: Josh**

f) Communication Focus

Last month's focus was on inclusiveness on campus. One of the main questions Laura received from the students was "Why is there an Aboriginal Centre and not culture centre"? It was apparent that programs need to be put in place to help students from the LINC program become more involved within the SIAST community, for example a buddy program or a bigger push to include LINC students in intramurals. November's communication focus will be on SIAST parking.

**7. Subject      Announcements**

SAC Meeting Wednesday November 3<sup>rd</sup>, Laura to take the minutes.

**8. Subject      Next Meeting**

The next Campus Council Meeting is Tuesday November 16, 2010 at 4:00 p.m.

**8. Subject      Adjournment**

MOVED by Josh, SECONDED by Adrian that the meeting be adjourned at 4:33 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.  
KELSEY CAMPUS COUNCIL - MEETING MINUTES  
Thursday October 21<sup>th</sup>, 2010  
SIAST SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Joel McFarlane, Joshua Poetker, Laura Hopper, Adrian Knievel and Ashley Poole (staff).

**1. Subject: Call to Order**

Tara called the meeting to order at 4:06 p.m.

**2. Subject: Agenda**

MOVED by Josh, SECONDED by Laura that the agenda be accepted as amended.  
CARRIED.

**3. Subject: Last Meeting's Minutes (October 5<sup>th</sup>, 2010)**

MOVED by Adrian, SECONDED by Joshua that the October 5<sup>th</sup>, 2010 Meeting Minutes be accepted as presented. CARRIED.

**4. Subject: Campus Council Reports**

No reports to present.

**5. Subject: Old Business**

a) Petition

Two copies of the petition form have been given to each Campus Council member. Complete.

b) General Council

An agenda and financial reports have been given to the Campus Council to review before the General Council meeting. Josh will vote by proxy as he will not be in attendance.

**ACTION: Josh**

c) Wobbly Wednesday

Joel has not yet spoke with Ashlyn regarding prizes for the upcoming Wobbly Wednesday. Joel to talk to Ashlyn by Friday October 22, 2010.

**ACTION: Joel**

d) Vitamin Water

Campus Council members did not meet the two week deadline to hand out the vitamin water to the student body. All the water is to be distributed by Wednesday October 27<sup>th</sup> at the latest.

**ACTION: Campus Council**

**6. Subject: New Business**

a) Communication & Accountability

Tara reminded the Campus Council they must follow up on and complete tasks on time, including responding to emails and calls and completing auctioned items as assigned.

b) Scanner

All articles for the *Scanner* are due on Tuesday October 26<sup>th</sup>.

c) Campus Council Visits

Josh brought forward student requests from the Ontario Avenue location which included a campus communication system and computers in the student lounge. Concerns from 4<sup>th</sup> Ave were a broken vending machine and trying to gain access to the downtown gym that staff members have access to. Lockers were the main issue from the HETT campus, however staff was onsite the same day to distribute lockers to the students.

d) Staff Strike

78% of the staff have voted in favor of the strike. Tara has sent out an email to Gerry Bonsal requesting more information on how the strike will affect students.

**ACTION: Tara**

**7. Subject    Announcements**  
No announcements.

**8. Subject    Next Meeting**  
The next Campus Council Meeting is Tuesday November 2, 2010 at 4:00 p.m.

**8. Subject    Adjournment**  
MOVED by Joel, SECONDED by Laura that the meeting be adjourned at 4:44 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**KELSEY CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday October 5<sup>th</sup>, 2010**  
**SIAST SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Joel McFarlane, Joshua Poetker, Laura Hopper, Adrian Knievel and Ashley Poole (staff).

**1. Subject: Call to Order**

Tara called the meeting to order at 4:02 p.m.

**2. Subject: Agenda**

MOVED by Lauara, SECONDED by Joel that the agenda be accepted as amended. CARRIED.

**3. Subject: Last Meeting's Minutes (September 7, 2010 & September 21, 2010)**

MOVED by Adrian, SECONDED by Joshua that the September 7<sup>th</sup> and September 21<sup>st</sup> Meeting Minutes be accepted as presented. CARRIED.

**4. Subject: Campus Council Reports**

Director of Student Life – Joel gave student orientations, sat at the SA booth for SIAST Welcome Day, gave the introduction to Dez Reid at the Comedy Lunch, attended two Campus Council meetings and wrote a *Scanner* article.

Direct of Communication – Laura gave student orientations, sat at the SA both for SIAST Welcome Day, attended the Comedy Lunch and Beer Gardens and wrote a *Scanner* article.

Director of Recreation – Adrian gave student orientations, sat at the SA both for SIAST Welcome Day, promoted SA events to students, met with Roger on a regular basis to discuss intramurals, found intramural managers for slow-pitch, volleyball and ultimate frisbee. He found teams for individual students to play on for intramurals and filled in for intramural managers.

Director of Student Affairs – Joshua gave student orientations and attended the Comedy Lunch, Frosh BBQ, and Beer Gardens. He introduced himself to the ESL, Women in Trades and Aboriginal Services areas, met with Tara to discuss his position and promoted SA events.

MOVED by Laura, SECONDED by Adrian to accept the Campus Council Reports as presented. CARRIED.

**5. Subject: Old Business**

a) Upcoming Events  
Complete.

b) Petition

Tara will supply each Campus Council member with petition forms to take to their respective off campus locations.

c) Scanner  
Complete.

**ACTION: Tara**



d) Monthly Communication Focus

Laura's Monthly Communication Focus was geared towards student's thoughts on the Locker Rental Program. Student's main questions and concerns were as follows:  
Why is there a cost to the program?  
Can half year rentals be done?  
The lines were too long and a better system needs to be in place to speed up the process.  
No students offered suggestions to fix the above issues.  
Next month's communication focus will be on campus inclusion.

e) General Council

Tara has requested an agenda be out as soon as possible for Campus Council members to review. Josh will review the information and vote by proxy as he is unable to attend the meeting.

**ACTION: Tara & Josh**

**6. Subject**

**New Business**

a) Campus Visits & Advertisements

Tara reviewed the advertisement and off main campus visit documents attached with the Campus Council members. Calendars were handed out with specific dates  
Campus Council members are to visit their respective campuses.

b) Vet Tech Club Ratification

MOVED by Josh, SECONDED by Adrian to ratify the 2010 Vet Tech Club.  
CARRIED.

c) G & A Conference

Gallivan and Associates will be holding a conference at Palliser on October 28<sup>th</sup> & 29<sup>th</sup> and any Campus Council members wanting more information on the Health and Dental plan are welcome to attend. After discussion no one from the Kelsey Campus Council will be attending this conference.

d) Wobbly Wednesdays

The Campus Council members are to brainstorm new ideas for pub nights and have their ideas to Joel by Friday October 8<sup>th</sup>, 2010. Joel will meet with Ashlyn at a later date.

**ACTION: Campus Council**

e) Vitamin Water

Ashlyn has attached current event flyers to vitamin water for the Campus Council to hand out to students over the next two weeks. Joel will choose which areas of the school the water will be handed out to and can delegate others to hand out water as necessary.

**ACTION: Campus Council**

**7. Subject**

**Announcements**

SAC Meeting in Rm 147 at 4 p.m. on Wednesday October 6<sup>th</sup>.  
Tara will be out of the office for the week of October 11<sup>th</sup> – 15<sup>th</sup> but will have her phone on her if anyone needs to be in contact.  
Peer Evaluations are now due and are to be forwarded to Carol.

**8. Subject**

**Next Meeting**

The next Campus Council Meeting is Tuesday October 19<sup>th</sup>, 2010 at 4:00 p.m.

**8. Subject**

**Adjournment**

MOVED by Laura, SECONDED by Josh that the meeting be adjourned at 4:52 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**KELSEY CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday September 21, 2010**  
**SIAST SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Joel McFarlane, Laura Hopper, Adrian Knieval and Ashley Poole (staff). Regrets: Josh Poetker

**1. Subject: Call to Order**

Tara called the meeting to order at 3:05 p.m.

**2. Subject: Agenda**

MOVED by Joel, SECONDED by Adrian that the agenda be accepted as amended.  
CARRIED.

**3. Subject: Last Meeting's Minutes (August 31, 2010)**

Deferred.

**4. Subject: Campus Council Reports**

No Campus Council Reports

**5. Subject: Old Business**

a) SA Review  
Complete.

b) Frosh Week  
Complete.

c) Orientations  
Complete.

d) Monthly Communication Focus  
Deferred.

e) General Council

General Council will be held October 23<sup>rd</sup> & 24<sup>th</sup> in Prince Albert. Josh will not be in attendance for this meeting.

**6. Subject: New Business**

a) Upcoming Events

The next Rider Trip will be on November 6<sup>th</sup> and tickets are now on sale. The Campus Council was also asked to promote the Mountain Board Trip slated for the end of February as well as the Hockey Trip scheduled for February 5<sup>th</sup> & 6<sup>th</sup>.

**ACTION: Campus Council**

b) Petition

The Campus Council will take the Ontario Ave & 33<sup>rd</sup> St Traffic Light Petition to their off campus locations and encourage students to sign.

**ACTION: Campus Council**

c) Scanner

The next Scanner articles are due September 28<sup>th</sup>.

**ACTION: Campus Council**

d) HRA and Chem Tech Clubs

MOVED by Adrian, SECONDED by Laura to ratify the 2011 HRA Club. CARRIED.  
MOVED by Laura, SECONDED by Joel to ratify the 2011 Team Chem Tech Club.  
CARRIED.

e) Campus Visits

Campus Council members will be assigned specific off campus locations that they will visit throughout the year. Assignments are as follows: Josh & Aridan – Ontario Aveune, Joel – HETT, Tara – Mount Royal and Laura – 4<sup>th</sup> Avenue.

f) Email

Tara reminded everyone to be checking their email on a consistent basis and reply to messages quickly and thoroughly.

**7. Subject     **Announcements****

Slowpitch begins Wednesday September 22.

**8. Subject     **Next Meeting****

The next Campus Council Meeting is Tuesday October 5<sup>th</sup>, 2010 at 4:00 p.m.

**8. Subject     **Adjournment****

MOVED by Laura, SECONDED by Adrian that the meeting be adjourned at 3:24 p.m.  
CARRIED.

**SIAST STUDENTS' ASSOCIATION KELSEY & WOODLAND INC.**  
**KELSEY CAMPUS COUNCIL - MEETING MINUTES**  
**Tuesday August 31, 2010**  
**SIAST SA Boardroom, SIAST Kelsey Campus**

**Present:** Tara Pejski (Chairperson), Joel McFarlane, Laura Hopper, Adrian Knieval, Josh Poetker and Ashley Poole (staff).

**1. Subject: Call to Order**

Tara called the meeting to order at 4:01 p.m.

**2. Subject: Agenda**

MOVED by Laura, SECONDED by Adrian that the agenda be accepted as amended.  
CARRIED.

**3. Subject: Last Meeting's Minutes (April 6, 2010)**

Deferred.

**4. Subject: Campus Council Reports**

No Campus Council Reports

**5. Subject: Old Business**

a) Police Event

No one from the Campus Council was able to attend this event over the summer.  
Complete.

**6. Subject: New Business**

a) SSA Review

Tara will meet one on one with each Campus Council member to go over their roles and expectations for the year. She reminds the Campus Council that peer evaluations and monthly reports must be completed and submitted monthly in order to receive their honorariums.

**ACTION: Campus Council**

b) Frosh Week

Ashlyn has requested that at least one Campus Council member be present during each Frosh Week event. Josh and Joel will provide introductions for the comedian during the comedy lunch, all members were asked to be in attendance at some point for the Beer Gardens, Josh will hand out prizes at the Not So Pro Volleyball Tournament, Tara will attend the SA Golf Tournament to award prizes and Josh and Tara will attend the Frosh BBQ to hand out swag and introduce themselves to students. A representative for the Kelsey Kapture is to be determined.

**ACTION: Tara, Joel & Josh**

c) Campus Council Visits

Ashlyn has scheduled times for Campus Council members to visit the off-campus locations throughout the year. If a member is scheduled to visit a campus and is unable to attend it is their responsibility to find someone to fill their position. The schedules will rotate between all Campus Council members.

**ACTION: Campus Council**

d) Orientations

Tara gave a brief overview of what should be covered in an SA orientation and the Campus Council divided up the remaining orientations amongst themselves.

**ACTION: Campus Council**

e) Monthly Communication Focus

The monthly communication focus would be to talk to students regarding their concerns and feelings about the locker rental program. Laura will report back to the Campus Council at the end of the month.

**ACTION: Lauara**

f) SIASST Welcome Day

Campus Council members will take turns sitting at the SA table throughout the day. Jaelyn will sit at the table from 9 a.m. – 11 a.m., Josh from 11 a.m. – 12 p.m., Adrian, Joel and Laura from 12 p.m. – 1 p.m. and Tara from 1 p.m. – 4 p.m. Prizes and swag will be available to hand out to students.

**ACTION: Campus Council**

g) OH&S Committee

Adrian agreed to be the SA representative on this committee.

**ACTION: Adrian**

h) General Council

The fall General Council meeting will be held either October 23-24<sup>th</sup> or November 5-6<sup>th</sup> in Prince Albert. Tara will provide more information when it becomes available.

**ACTION: Tara**

**7. Subject**    **Announcements**  
None.

**8. Subject**    **Next Meeting**  
The next Campus Council Meeting is Tuesday September 7, 2010 at 4:00 p.m.

**8. Subject**    **Adjournment**  
MOVED by Josh, SECONDED by Laura that the meeting be adjourned at 4:59 p.m.  
CARRIED.